

Jasper – Lake Sam Rayburn Chamber of Commerce - Festival/ Event Rules Application

- Application must be completed and signed to be valid. All fees must accompany contract.
- Payments are non-refundable and non-transferable.
- All Vendors that are not Non-Profit organizations must have a Sales Tax Number and must collect and report that tax to the State Comptroller's Office.
- Non-Profits must provide Proof of Status.
- Any vendor selling food items must have Cottage Law Food Handlers Certification.
- If you are exhibiting services, and not selling any merchandise, you must provide festival-appropriate activity for festival attendees to enjoy at your booth.
- Booths are reserved on a First Come First Serve Basis. Returning Vendors must reserve each year.
- Booths are 10' x 10' and you must stay within those boundaries. You may reserve additional booths.
- Vendors are responsible for providing any equipment (e.g. canopy, tables, power cords). You are responsible for any loss or damage to your equipment.
- By 9:45 AM - Vendors' vehicles must be removed from streets around the courthouse square or any other street that has been blocked for the festival.
- Vehicles still in this closed area after this time will be towed at owners' expense.
- Only one vehicle per vendor at a time - displaying your parking pass - will be allowed in the closed area.
- Lamar Street is reserved for Food Vendors. Other Vendors use Austin, Main or Houston Streets for unloading.
- There is one concrete ramp on the Lamar St. side of courthouse lawn. DO NOT DRIVE on it.
- Be a good neighbor – unload your vehicle and immediately move it to parking outside of the closed area.
- You may set up the evening before between 5:30 – 7 PM. Although City Police will be driving by, you will be responsible for any loss or damage to your belongings.
- You May Not break down your booth or leave it unmanned prior to 4 PM. No exceptions. Break this rule and you will not be allowed back to our festivals.
- Please police your area and throw away any trash around your booth.

Food Vendors

- A \$50 refundable deposit is required with food vendor entry fee, please put your deposit in a separate check.
- Deposit will be refunded if the area around your booth is clean; trash bagged, booth remains opens until the festival closes at 4:00 p.m.
- Menu items are on a first come, first serve basis and must first be approved by the Chamber.
- Food booths must comply with all health laws established by the State of Texas. Food booths are subject to inspection by the Health Department and must be set up by 9:00 a.m. for this inspection. Questions call: 409-384-6829 ext. 247
- A charged fire extinguisher with the current inspection sticker must be any Food Vendor booth/trailer.
- Food booths desiring to use BBQ pits should alert festival officials of this situation.
- Food booths must park horizontally on Lamar street - facing the courthouse. No vertical parking will be accepted.
- You must notify staff at registration if you plan to use a canopy at your food booth. We will need to know the size and how many.
- You are responsible for your own means of connecting to the electrical outlets. There will not be an electrician on site.

- This festival is a family event and to protect that the Chamber Festival Committee reserves the right to refuse any application. To further protect the integrity of the event the committee has the right to examine any questionable items to be exhibited. All decisions from this committee are final.
- Severe Weather or other unforeseen catastrophes may be cause for the Chamber to cancel this event. Otherwise this event goes on as scheduled. Regardless, there are no refunds for any reason.

The applicant shall indemnify, defend, and hold JLSRA Chamber of Commerce, their directors, officers, employees, agents and representatives, harmless from and against any and all claims, damages, losses or expenses (including reasonable attorneys, accountants and expert witness fees and costs) incurred by JLSRA Chamber of Commerce as the result of (i) a material breach by the applicant of any of its obligations under this Agreement, or (ii) any willful or negligent conduct of the applicant. Any communication or notice required or which may be given hereunder shall be addressed to JLSRA Chamber of Commerce at their address set forth previously in this agreement. Applicant agrees to read and abide by all event rules and regulations. Vendor acknowledges by their signature below that, JLSRA Chamber of Commerce are only a facilitator for this event and participation by Vendor is voluntary. As such, JLSRA Chamber of Commerce shall not be liable to Vendor or any of their employees, agents, patrons or invitees, or to any other person for any loss or damage to persons or property during the event and Vendor shall indemnify and hold harmless, JLSRA Chamber of Commerce from all claims for any such damages.

I have read and understand the rules above.

Vendor's Signature: _____ Date: _____



Jasper-Lake Sam Rayburn Area Chamber of Commerce

*www.jaspercoc.org*jaspercc@jaspercoc.org*phone: (409) 384-2762* fax: (409) 384-4733
246 East Milam, Jasper, Texas 75951

Booth Number:

For Office Use ONLY

- Name of event applying for: _____ Date _____
- of event applying for: _____
- Entries WILL NOT be accepted without completed information.
- This application must be received by the Chamber 4 business days before the event.

EVERYONE FILL OUT

Business/Vendor Name: _____

Contact Name: _____

Mailing Address: _____ City, State, Zip: _____

Phone: _____ Fax: _____

Email: _____ Vehicle License Plate: _____

Tax ID #: _____ (this is required to be able to sell)

Non-Profit #: _____ (required to pay non-profit fee)

ONLY ARTS & CRAFTS/COMMERCIAL VENDORS /SERVICE EXHIBITORS

If your booth is only advertising services, and not selling any merchandise, you must provide festival-appropriate activity for festival attendees to enjoy at your booth.

Requested Booth Spaces: 1st Choice _____ 2nd Choice _____ 3rd Choice _____

First time exhibitors please send a photo of items to be sold

Did you make these items? Yes _____ No _____ Need electricity? If yes, amp size _____

Business/Product Description: (any items not listed cannot be sold) _____

ONLY FOOD VENDORS

Please remember that we take a limited amount of food vendors so get your forms in ASAP

Booth Size: _____ ★

Is this a trailer: _____

Will you be using a BBQ Pit: _____ Yes _____ No

Amp Size Needed: _____

Menu: (please list all items to be sold) _____

Please make money order or checks payable to Jasper Chamber. Credit Cards Accepted: Visa and Mastercard

Credit Card Number: _____ Exp. Date: _____

Name on Card: _____ Payment Amount: _____

Cardholder's Signature: _____

FEES NONREFUNDABLE ONCE APPLICATION HAS BEEN ACCEPTED

Office Use Only

Cash Check Credit Card

Payment Amount: _____ Date: _____ Received By: _____

Confirmation Sent: _____

Jasper-Lake Sam Rayburn Chamber of Commerce

Festival Vendor Price & Check List

Arts & Crafts: Items that have been made by hand.

Commercially - made items are not considered arts & crafts.

| | <i>without Electricity</i> | |
|---------------------------|----------------------------|------|
| with Electricity | \$45 | \$55 |
| Chamber Member | \$45 | \$55 |
| Non-Member | \$40 | \$50 |
| Member Non-Profit | \$45 | \$55 |
| Non-Member / Non - Profit | | |

Commercial or Service Exhibitor: Commercially-made merchandise or showing services only.

| | <i>without Electricity</i> | |
|---------------------------|----------------------------|------|
| with Electricity | \$55 | \$65 |
| Chamber Member | \$75 | \$85 |
| Non-Member | \$50 | \$60 |
| Member Non-Profit | \$55 | \$65 |
| Non-Member / Non - Profit | | |

Food: Prices shown Do Not Include \$50 refundable deposit.

| | <i>without Electricity</i> | |
|---------------------------|----------------------------|------|
| with Electricity | \$55 | \$65 |
| Chamber Member | \$75 | \$85 |
| Non-Member | \$50 | \$60 |
| Member Non-Profit | \$55 | \$65 |
| Non-Member / Non - Profit | | |

Check List:

- Fill out application and sign the back
- Fax, mail, or email application: Jasper-Lake Sam Rayburn Chamber of Commerce
246 East Milam, Jasper, Texas 75951
Fax: (409) 384.4733
Email: jaspercc@jaspercoc.org
- Food vendors MUST have health permit available the day of the festival and must be set up by 9am for inspection.
- Make money orders/cashiers checks payable to the JLSR Chamber of Commerce. Mastercard, Visa, and Discover are also accepted.

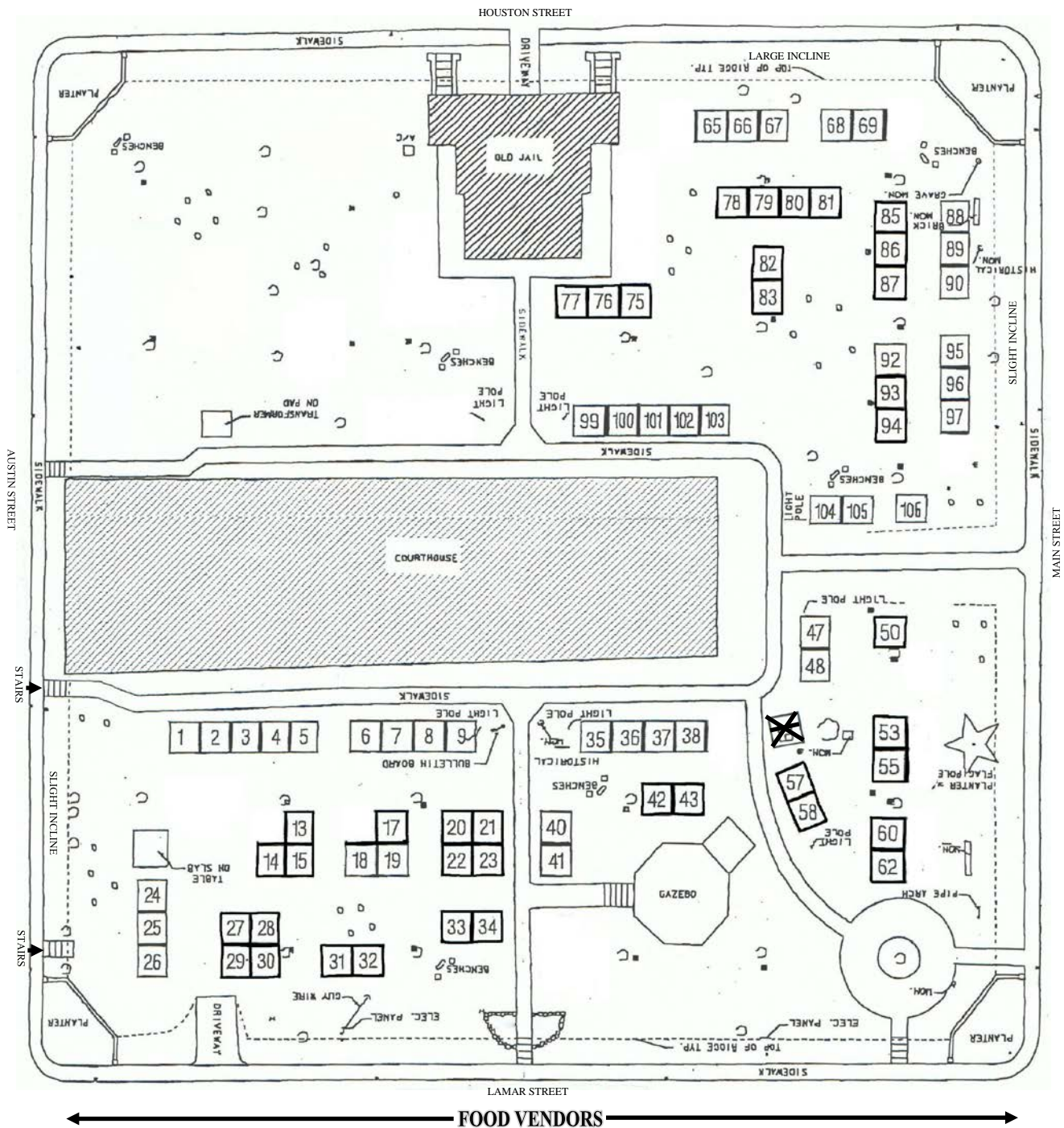
You will receive a confirmation packet within 7-10 business days after we have received your completed application and correct payment. If you have any questions, please feel free to call the Chamber office at (409) 384.2762 or email at jaspercc@jaspercoc.org

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Festival Grounds Layout

Festival layout subject to change

All booths with electricity are outlined in bold black and listed at the bottom of the map. If you pick a spot that has electricity you will be required to pay the electrical price whether you require electricity or not. Please note that spaces are on a first come, first serve basis.



Booth Spaces with Electricity:

- 13, 14, 15, 17, 20, 21, 22, 23, 27, 28, 29, 30, 31, 32, 33, 34, 42, 43, 50, 53, 55, 57, 58, 60, 62,
76, 77, 78, 79, 80, 81, 85, 86, 87, 93, 94

Beware there will be steps up to lawn at certain places - come prepared. Please refer to map for your convenience.