CHS Project Graduation Meeting Notes October 8, 2019

* It was Senior night at Volleyball and Remind did not go out fully...so we had low attendance
* Communication
	+ REMIND APP…Will continue to ask all guidance counselors to announce meetings this way; Jessica to contact Mrs. Smith and explore possibility of getting our own Project Graduation Remind
	+ Meetings (Next Meeting Tuesday, November 12) SECOND TUESDAY OF EACH MONTH
	+ Email …Fill out orange sheet if this is your first meeting
	+ Website...Jessica to update
	+ Social Media
		- Parents...Jessica was made admin on FB page
		- Students...will keep asking students to Tweet/Instagram about the meetings
	+ Student Liaisons (2 from each class)...in process
* Committees
	+ Fundraising…Tasha
	+ Food… Sharon Pressley
	+ Entertainment…Tasha
	+ Decorating…Tasha
	+ Prizes…Carolyn
		- Need over 200 prizes, especially for boys
		- Going to go shopping for prize tent ($20 value, $10-20 cost)
		- Getting list of past prizes for large prize drawings
		- Get in touch with Carolyn before you buy prizes to learn what we need and how to get reimbursed.
	+ Clean Up…Tasha ?
	+ Hype Events...need someone
* Event Time Line DOING ONE SHIFT THIS YEAR
	+ Volunteer Check In 9:30pm-10:15pm
	+ Stations 10:15pm-3:30am
	+ Hypnotist 3:45am-4:45am
	+ Prize Drawings 4:45am-5:30am
* Fund Raising 31,000 RAISED Previous Years
	+ Have raised 2050 Thus Far
	+ Monthly Goals $5-6k/MONTH
	+ Donation Drive at Publix TBD...all dates for 2019 are taken
	+ Harbor Nissan...giving away $10k at end of quarter
	+ Amazon Smile...sign up!
	+ Letter Campaign…**doing this now. Please fill out the sheet; if you send to anyone else, please email Tasha the details so she can do appropriate follow up. Attaching a letter to this email; feel free to email or send to people...just let Tasha know so we can do follow up.**
* Committee Chair Positions TO FILL
	+ Social Media & Promotion Committee
	+ Hype Events
	+ Clean Up Committee (May 24th morning after the event 5:00 am)
* Theme...several ideas given at meeting; will narrow to no more than 7 themes at next meeting and then have students vote on the theme. Jessica will reach out to Mrs. Smith to see if she has suggestions on how to best conduct a poll

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PAY ATTENTION TO AFTER HOLIDAY SALES FOR CANDY, BLANKETS, ETC…LET CAROLYN KNOW WHEN YOU SEE A SALE

**NEXT MEETING: TUESDAY NOVEMBER 10, 7-8 PM, CHS MEDIA CENTER...BRING A FRIEND!!!**

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