

New River Valley Housing Partnership  
**MEETING MINUTES**  
January 16, 2014

The New River Valley Housing Partnership met January 16, 2014 at 10 AM at New River Community Action in Radford, VA.

**Members in Attendance:**

MEMBER	Organization
Ann Angert	New River Community Action
Angie Roberts-Dobbins	Community Housing Partners
Erin Griffith	NRVCS: Emergency Services
Bethany Panek	Women's Resource Center
Aline Brinckman	Project HOPE
Melanie Smith	To Our House
Krissie Thrasher	New River Community Action
Lisa Yost	New River Community Action
Lori Trail	New River Valley Community Services
Carol Johnson	New River Family Shelter/To Our House
Glenda Vest	New River Community Action
Darrell Lucas	NRCA VA Cares
Terry Smusz	New River Community Action
Vicky Collins	Radford City DSS
Jeanne Curtis	New River Community Action

**Agenda:**

- 1) Greetings/Introductions
  - Terry reported being heavily involved in the PIT
  - Vicky has a new employee
  - Lisa is working with new housing counselors
  - Melanie reported that the Drop In Center at Fieldstone has variable attendance averaging 2 people. They are going to keep going with services. Volunteers are low and they are in need of volunteers.
  - Carol reported having 2 spaces and asked for referrals. TOH served 25 or more men averaging 10-14 per night.
  - Bethany reported that the WRC shelter is full.
  - Aline reported that the homeless numbers are currently down expect the Radford area which is seeing a peak.
  - Lori reported that NRVCS has submitted an application for Drug Court in Pulaski
  - Darrel reported that NR Cares found a place in Christiansburg to house 3-4 men. They are also pursuing a place in Pulaski.
- 2) Review and Approval of Meeting Minutes: December 2013
  - Minutes were approved with no corrections or additions.

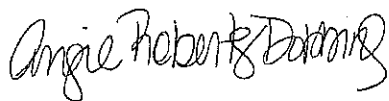
- 3) Report from the Centralized Intake Committee Meeting: Carol Johnson
  - Met 1/16/14. Housing Barrier Assessment is being revised and updated.
- 4) Point In Time Count
  - January 30, 2014. Street, shelter and agency counts will take place this year. Agency training will be held on January 22.
  - Lisa is in charge of street count and will conduct with AmeriCorps Members the morning of January 31. Police have agreed to accompany if needed.
  - This year there is an observation tool for individuals who do not want to participate in the full count forms.
- 5) By-Laws
  - First meeting has taken place.
  - Plans to be more guidelines rather than legal terms
  - Meeting established topics that need to be revisited.
  - Next meeting will take place on 2/14/14 at Radford DSS
- 6) 10 year Plan to End Homelessness: Ann Angert
  - 1<sup>st</sup> meeting was held. Next meeting scheduled for 2/5/14 at 11am at the Planning District Commission, New River Room
- 7) Other Business:
  - Need to explore having more education and 'how to' sessions so that NRVHP may consider an application for permanent supportive housing. Lisa provided an in-depth description of her knowledge resulting from her position sitting on the steering committee.

**NEXT MEETING DATE AND TIME**

The next regularly scheduled meeting is February 20, 2014 at 10 AM, the Women's Resource Center's admin offices in Radford.

Minutes Recorded by:

Angie Roberts-Dobbins



New River Valley Housing Partnership  
**MEETING MINUTES**  
February 20, 2014

The New River Valley Housing Partnership met February 20, 2014 at 10 AM at administrative offices of the Women's Resource Center in Radford, VA.

**Members in Attendance:**

MEMBER	Organization
Ann Angert	New River Community Action
Angie Roberts-Dobbins	Community Housing Partners
Erin Griffith	NRVCS: Emergency Services
Bethany Panek	Women's Resource Center
Aline Brinckman	Project HOPE
Krissie Thrasher	New River Community Action
Lisa Yost	New River Community Action
Lori Trail	New River Valley Community Services
Glenda Vest	New River Community Action
Darrell Lucas	NRCA VA Cares
Terry Smusz	New River Community Action
Megan Gibbs	NRCA VA Cares
Pat Brown	Women's Resource Center
Carol Johnson	NR Family shelter/TOH

**Agenda:**

- 1) Greetings/Introductions
  - Krissie Thrasher celebrated moving 4 individuals into permanent housing. Two men from TOH and a long-term homeless couple.
- 2) Review and Approval of Meeting Minutes: January 2014
  - Minutes were approved with no corrections or additions.
- 3) DHCD Balance of State Committee
  - Nichelle Carver, DHCD, needs a formal process for BOS Steering committee representatives.
  - Lori Train motioned for the President and Vice President of the NRVHP serve as 2 representatives and Lisa Yost serve as an alternate representative. Motion was seconded by Glenda Vest. There was no discussion and none opposed so the motion stands as proposed.
- 4) Report from the Centralized Intake Committee Meeting
  - There has not been a meeting since the last NRVHP Meeting.
- 5) Point In Time Count: Terry Smusz
  - Terry shared a preliminary report.
  - 75 sheltered individuals this year, 63 last year.
  - 18 unsheltered this year, 1 last year.

- Terry stated that the numbers from Hope house in Giles has not been included.
- Aline added that there were 272 homeless this year as opposed to 245 last year. These are children not included in the sheltered count.
- Overall, Terry reported that the count improved a lot over the previous years. None of the unsheltered count came from the street count as it was hard to catch individuals. There was not good information from the police about pockets where the homeless individuals were staying.
- Potential summer outreach to police on what all service organizations do was discussed.
- It was proposed that PIT trainings be conducted in each locality and possibly hosted by the DSS agency.
- Another idea was to engage the homeless as counters in the PIT count.

6) By-Laws

- A document was presented proposing a process concerning joint grant submissions by agencies of the NRVHP (attached).
- The group discussed and recommended edits to the document.
- Vicky Collins and Angie Roberts-Dobbins were nominated as members of the NRVHP to vote and assist in reaching consensus regarding funding proposals. Lisa Yost seconded the nominations. The process was adopted and the nominations presented as elections unanimously by the group.

7) 10 year Plan to End Homelessness: Ann Angert

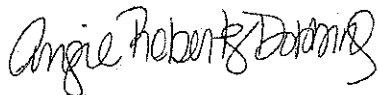
- Committee met on February 5, 2014. Ann summarized the meeting. Meeting minutes attached.

**NEXT MEETING DATE AND TIME**

The next regularly scheduled meeting is March 20, 2014 at 10 AM, the Women's Resource Center's admin offices in Radford.

Minutes Recorded by:

Angie Roberts-Dobbins



## New River Valley Housing Partnership Guidelines for Joint Grant Submissions

When a grant becomes available through the Continuum of Care and more than one agency is interested in applying for the grant funds, the following guidelines were created to ensure a fair and equitable process:

- Executive Directors or a key decision maker appointed by the Executive Director for agencies interested in submitting a grant shall convene a meeting to discuss the grant application.
- The New River Valley Housing Partnership will <sup>elect</sup> ~~select~~ one neutral person that represents an agency not pursuing grant funding to participate in the meeting. *or two members of NRVHP not pursuing grant funding*
- Agencies should come prepared to discuss what services would be provided upon receipt of the grant funding, as well as, the amount of funding each agency intends to request.
- If possible, a decision will be reached by consensus regarding the funding requested by each agency.
- Each agency pursuing funding will have one vote (i.e. New River Community Action, Women's Resource Center and New River Family Shelter).
- If another agency wishes to apply they will be considered a new applicant.
- New applicants will have to justify that their participation in the grant will result in new services being provided to a population that is currently not served by the agencies listed above.
- The decision to allow the new applicant will be made by the agencies listed above.
- The agencies applying for the grant will have to decide whether or not to utilize a professional grant writer that is not currently employed by any of the participating agencies.
- If the decision is made to hire the grant writer, then each agencies' payment to the grant writer will be equivalent to the percentage of total grant funding being requested. For example, an agency requesting 10% of the grant funding will be expected to pay 10% of the grant writer's services.
- The group can make the decision to develop the grant budget within one of the agencies in order to limit the expense of the professional grant writer.
- If the grant is awarded but there has been a decrease in funding, then each agency's decrease will be equivalent to their percentage of total grant funding.
- If the grant application includes a new applicant, there are two options the group may consider. If the percentage of the decreased award makes it impossible for the new applicant to develop the program, then the decrease may be taken from the new applicant's total award. If the new applicant can still develop the program with the decreased funding, the group may elect to decrease the new applicant's funding by their percentage of the total grant award. The new applicant will not have a vote until the new applicant receives funding from the grant. Therefore, the new applicant would not be eligible to vote until the next grant cycle. *add # to prevent tie vote*



## TEN YEAR PLAN COMMITTEE MEETING – February 5, 2014

The committee met at the New River Valley Business Center from 11:00 am to 12:15 pm.

Ann Angert – New River Community Action – <a href="mailto:angert@nrcaa.org">angert@nrcaa.org</a>
Aline Brinckman- Project HOPE – <a href="mailto:abrinckman@mcps.org">abrinckman@mcps.org</a>
Angie Roberts-Dobbins- CHP – <a href="mailto:ardbbins@chpc2.org">ardbbins@chpc2.org</a>
John Ross-Giles County- <a href="mailto:jross@gilescounty.org">jross@gilescounty.org</a>
Kali Casper- Town of Christiansburg – <a href="mailto:kcasper@christiansburg.org">kcasper@christiansburg.org</a>
Melissa Skelton – City of Radford – <a href="mailto:mskelton@radford.va.us">mskelton@radford.va.us</a>
Melanie Smith – To Our House and the Drop-In Resource Center- <a href="mailto:melscofam@gmail.com">melscofam@gmail.com</a>

The committee convened to begin the planning process to create a 10 year plan to end homelessness.

Definitions of Homeless were discussed. Consensus formed around preventing homelessness as well as ending it.

Angie Roberts-Dobbins emphasized the need to address housing barriers. The committee identified these barriers: lack of affordable housing; lack of transportation; lack of job/employment opportunities( minimum wage jobs); substance abuse; mental health issues; criminal backgrounds; domestic violence; and, poor credit. Aline observed that barriers may be personal or environmental.

The committee discussed policies that may lead to barriers to housing such as landlord/leasing requirements, zoning issues, the negative sentiment regarding mobile homes, mixed use development. Naming the “committee” was also discussed.

Next Step	Person(s) Responsible	Timeline
Provide the Hearth Act Definition of Homeless	Ann Angert	Feb 5 <sup>th</sup> , 2014
Research known barriers to housing by property management and service providers	Angie Dobbins-Roberts Ann Angert	March 5, 2014
Zoning Policy Issues that affect housing	Kali Casper	March 5, 2014
Mixed Use Development	Angie Dobbins-Roberts Melissa Skelton	March 5, 2014
Naming the committee	Melanie Smith	March 5, 2014

Members of the committee agreed that the first Wednesday of the month works well for meeting.

Next meeting is scheduled for March 5<sup>th</sup> at the New River Business Center in the “training room” at 11:00AM.

Respectfully submitted, Ann Angert





New River Valley Housing Partnership  
**MEETING MINUTES**  
March 20, 2014

The New River Valley Housing Partnership met March 20, 2014 at 10 AM at administrative offices of the Women's Resource Center in Radford, VA.

**Members in Attendance:**

MEMBER	Organization
Ann Angert	New River Community Action
Angie Roberts-Dobbins	Community Housing Partners
Bethany Panek	Women's Resource Center
Krissie Thrasher	New River Community Action
Lisa Yost	New River Community Action
Lori Trail	New River Valley Community Services
Glenda Vest	New River Community Action
Terry Smusz	New River Community Action
Pat Brown	Women's Resource Center
Carol Johnson	NR Family shelter/TOH
Katie Polidoro	Women's Resource Center

**Agenda:**

- 1) Greetings/Introductions
- 2) Review and Approval of Meeting Minutes: February 2014
  - Minutes were approved with the only correction being that Carol Johnson was present. Minutes will be corrected to reflect her attendance.
- 3) Report from the Centralized Intake Committee Meeting
  - There has not been a meeting since the last NRVHP Meeting.
  - From a DHCD Webinar it was believed that the Central Intake will score higher than Coordinated Intake.
  - Aaron Shumaker (new DHCD rep for this region) said that was not the case, that one model would not score higher than another and that the locality should choose which model works best for the locality.
  - CoC grant proposal is out and due April 25, 2014. there was discussion regarding how to address the gap of homeless, single women. There are local resources developing.
- 4) Point In Time Count: Terry Smusz
  - Giles participated but never reported even after several attempts to collect the information
  - 2015 PIT will be back on the agenda for discussion and planning in August 2014.
- 5) By-Laws
  - There has not been a meeting since the last NRVHP Meeting.

6) 10 Year Plan to End Homelessness: Ann Angert

- Meeting held March, 5, 2014 . Minutes are attached.

7) OTHER BUSINESS:

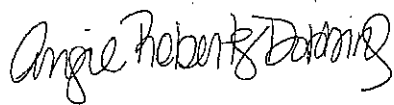
- There have been 37 vouchers unfrozen in Radford City. It is reported that Radford is going above and beyond to house people.

**NEXT MEETING DATE AND TIME**

The next regularly scheduled meeting is April 17, 2014 at 10 AM, the Women's Resource Center's admin offices in Radford.

Minutes Recorded by:

Angie Roberts-Dobbins

A handwritten signature in cursive script that reads "Angie Roberts-Dobbins". The signature is written in dark ink and is positioned below the printed name.

## TEN YEAR PLAN COMMITTEE MEETING — March 5, 2014

The committee met at the New River Valley Business Center from 11:00 am to 12:15 pm.

Ann Angert – New River Community Action – <a href="mailto:angert@nrcaa.org">angert@nrcaa.org</a>
Aline Brinckman- Project HOPE – <a href="mailto:abrinckman@mcps.org">abrinckman@mcps.org</a>
Angie Roberts-Dobbins- CHP – <a href="mailto:ardbbins@chpc2.org">ardbbins@chpc2.org</a>
John-Ross-Giles County- <a href="mailto:jross@gilescounty.org">jross@gilescounty.org</a>
Kali Casper- Town of Christiansburg – <a href="mailto:kcasper@christiansburg.org">kcasper@christiansburg.org</a>

Discussion was held around the Hearth Act and the definitions of homelessness. Consensus formed around using the Heath Act's definition of Literally Homeless and persons fleeing domestic violence to be used in the 10 Year Plan. These definitions are:

Literally homeless – An individual or family who lacks a fixed, regular and adequate nighttime residence, meaning the individual or family has a primary nighttime residence that is a public or private place not meant for human habitation or is living in a publicly or privately operated shelter designed to provide temporary living arrangements. This category also includes individuals who are exiting an institution where he or she resided for 90 days or less who resided in an emergency shelter or place not meant for human habitation immediately prior to entry into the institution.; and,

Fleeing/Attempting to Flee DV – any individual or family who is fleeing, or attempting to flee, domestic violence, dating violence, sexual assault, or stalking.

While there are broader definitions of homeless in the Hearth Act, at this time the committee will focus on the definitions above. And as we work through the process of creating a plan to end homelessness those at risk may be served in future work.

Barriers to Housing- Angie Roberts-Dobbins shared in interviews with property management staff felony convictions (with a ten year look back) and poor credit create barriers to housing. Ann Angert interviewed NRCA's housing counselor Krissie Thrasher who outlined a whole list of barriers including felony convictions, misdemeanor convictions for drug use and violent behaviors, credit histories, poor work histories, history of long term unemployment, "too many children" in a family, racism, and poor landlord referrals. Persons with mental health and substance abuse issues find it difficult to find housing. Persons who are illiterate find rental applications difficult at best. The physically disabled find few choices to accommodate their disabilities. Transportation is a huge issue, as "affordable housing" may be found but then work and basic services are not readily available.

Zoning & Regulatory Barriers list-Kali Casper shared a list of zoning issues that create barriers including definitions of family; restrictions on use, number of bedrooms, manufactured housing, density and multifamily housing; land development review process; development moratoriums and standards including parking, landscaping, etc.; minimum lot size requirements and lot width/frontage requirements; and zoning setbacks all contribute to barriers. Kali stated that these items could also be used as opportunities and prepared a list of Zoning and

Regulatory Opportunities which included: Comprehensive Plans, incentives addressing density bonuses, reduced setbacks, increased heights, reduced parking, flexibility in open space requirements, and expedited review process and transportation coordination to reduce overall costs; affordable housing quotas; mixed use/traditional development; Live/Work units; Granny pods; cottage communities (smaller homes created around open space); Form-based codes (regulate building placement/form but not use and density); cluster zoning; support universal design, energy efficiency and supportive services; floating zones for affordable housing or other housing types; adaptive reuse; group homes; subdivision requirements (street width, etc.); and Single Room Occupancy (SRO) with shared kitchen and/or bathrooms.

John Ross reminded us that building codes may affect zoning.

The committee also received copies of the document Virginia's Local Ten Year Plans to End Homelessness produced by the Virginia Housing Coalition to End Homelessness. And a NY TIMES news article titled Small World, Big Idea that spotlighted the use of small housing units to provide shelter for the homeless. Kail Casper and John Ross were familiar with the "Tiny House" model.

Angie Roberts-Dobbins alerted the group that SRO funding may be expanding. And she confirmed that HUD's description allowed shared use of kitchens and bathrooms.

Aline Brinckman volunteered to use the US Interagency Council on Homelessness document Framework to End Youth Homelessness: A Resource Text for Dialogue and Action to provide a "road map" for the committee's work.

Next Step	Person(s) Responsible	Timeline
Help to define a "road map" for the committee's work	Aline Brinckman	April 2, 2014
Invitation to Mel at the Virginia Center for Housing Research Invitation to Pulaski and Floyd Planners	Angie Roberts Dobbins Ann Angert	April 2, 2014
Point in Time Count Statistics	Ann Angert	April 2, 2014
Mixed Use Development	Angie Roberts-Dobbins Melissa Skelton	April 2, 2014
Collecting the names of multi-family housing projects and of landlords in the NRV	John Ross Angie Roberts-Dobbins	April 2, 2014

Next meeting is scheduled for April 2nd at the New River Business Center in the "training room" at 11:00AM. Respectfully submitted, Ann Angert

New River Valley Housing Partnership  
**MEETING MINUTES**  
April 17, 2014

The New River Valley Housing Partnership met April 17, 2014 at 10 AM at administrative offices of the Women's Resource Center in Radford, VA.

**Members in Attendance:**

MEMBER	Organization
Ann Angert	New River Community Action
Angie Roberts-Dobbins	Community Housing Partners
Bethany Panek	Women's Resource Center
Krissie Thrasher	New River Community Action
Vicky Collins	Radford DSS
Barry Franklin	Radford Section 8 Admin
Glenda Vest	New River Community Action
Terry Smusz	New River Community Action
Pat Brown	Women's Resource Center
Carol Johnson	NR Family shelter/TOH
Katie Polidoro	Women's Resource Center
Melanie Smith	TOH

**Agenda:**

1) Greetings/Introductions

- Vicky Collins and Barry Franklin reported that they have been given permission to lease 37 Section 8 vouchers from the waiting list.
  - Currently there are 87 and this is being increased to 132 vouchers.
  - Expected to moved through the waiting list quickly.
  - Concerning ex-offenders and eligibility, there cannot be any drug felonies or violent crimes in the last 5 years.
  - Priority for Radford City is the person must be a resident of Radford or working in Radford.
  - The number of vouchers for Floyd/Giles/Montgomery/Pulaski was reported to have been increased from 727 to 942.
- Melanie Smith reported that the Drop In Center in Christiansburg has been taken over by Fieldstone church as their mission. Call Fieldstone's main number for more details.
- Carol Johnson reported that NRFS will be full after today
  - TOH season has ended. Served 50 men.
  - Dining out for Shelter event will be held on April 22.
- Bethany Panek reported that the WRC is over capacity. Four families that need to move out but difficulty finding housing that is affordable.
- Angie Roberts-Dobbins reported that the rehabilitation of Laurel Woods in Pulaski will be completed in June. Dedication will be early June.

- Katie Polidoro is anticipating some turnover at Cornerstone in the summer. Will likely be pulling from the waiting list.
    - There is a new application process. Contact Katie for details.
  - Krissie Thrasher reported that she has successfully been able to obtain housing for 5 men from TOH.
- 2) Review and Approval of Meeting Minutes: March 2014
- Minutes were approved as written with no corrections.
- 3) Report from the Centralized Intake Committee Meeting
- The name has been changed to the Coordinated Intake Committee after some clarification from DHCD. Coordinated Intake is the model in which multiple agencies are involved.
  - The flowchart has been updated and will be sent out through the Yahoo listserv.
  - The Coordinated Intake Committee will have a report out at the June NRVHP meeting.
- 4) By-Laws
- Committee will have a report out for response during the June NRVHP meeting.
- 5) 10 Year Plan to End Homelessness: Ann Angert
- Meeting held April 2, 2014 . Minutes are attached.

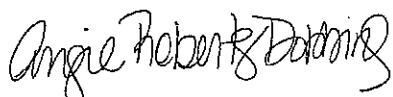
7) OTHER BUSINESS:

- Vicky Collins proposes to invite Habitat to the NRVHP. The new director is Shelly Forti.
- Carol Johnson knows Shelly and will extend the invitation for the next meeting.
- DHCD is planning some strategic planning sessions in Wytheville in August. Lisa Yost is the point person and will keep the group posted as plans for this unfolds.
- Joint grant for this planning group will be uploaded on Monday, April 21, 2014- ahead of schedule!

**NEXT MEETING DATE AND TIME**

The next regularly scheduled meeting is May 15, 2014 at 10 AM, the Women's Resource Center's admin offices in Radford.

Minutes Recorded by:  
Angie Roberts-Dobbins



## TEN YEAR PLAN COMMITTEE MEETING — April 2, 2014

The committee met at the New River Valley Business Center from 11:00 am to 12:30 pm.

Ann Angert – New River Community Action – <a href="mailto:angert@nrcaa.org">angert@nrcaa.org</a>
Aline Brinckman- Project HOPE – <a href="mailto:abrinckman@mcps.org">abrinckman@mcps.org</a>
Angie Roberts-Dobbins- CHP – <a href="mailto:ardobbins@chpc2.org">ardobbins@chpc2.org</a>
Kali Casper- Town of Christiansburg – <a href="mailto:kcasper@christiansburg.org">kcasper@christiansburg.org</a>
Mel Jones – VA Center for Housing Research – <a href="mailto:Mel.Jones@vt.edu">Mel.Jones@vt.edu</a>
Melanie Smith – To Our House - <a href="mailto:melscofam@gmail.com">melscofam@gmail.com</a>

The committee members welcomed back Melanie Smith and new attendee Mel Jones. Ms. Jones has offered to provide a presentation regarding her work at the VA Center for Housing Research in the May meeting.

Aline Brinckman reviewed the analysis she made of Roanoke's *A Place To Call Home: 10 Yr. Plan to end Homelessness* and the US Interagency Council on Homelessness document Framework to End Youth Homelessness: A Resource Text for Dialogue and Action. She provided a matrix that ends with stated outcomes and includes these categories: data collection and analysis; building capacity for impact; and implementing new services. The categories are then reviewed over time in the following manner: activities that can begin immediately, those needing new resources, and long term activities that need new resources and legislative action and these may be either or both. The group agreed to use this process to begin the planning cycle. Aline, Mel and Ann will further flesh out the matrix for the committee's next meeting.

The terminology "Housing First" was briefly discussed with Angie accessing online information about its genesis.

Ann Angert provided results of previous years Point In Time Count (PITC) results. Department of Housing and Community Development will provide Balance of State planning group updates regarding this year's PITC and Ann requested that historic information be sent out for this groups review.

Kali Casper offered to provide a digital list of Zoning and Regulatory Barriers she developed for the committee

Next Step	Person(s) Responsible	Timeline
Research VA Coalition to End Homelessness Web site	Angie Roberts-Dobbins	May 7, 2014
Request Point In Time Stats from Department of Housing and Community Development	Ann Angert	May 7, 2014
Progress report of sharing the Zoning and Regulatory Barriers list developed from Christiansburg's Comprehensive Plan and Zoning documents with local governments	Kali Casper	May 7 <sup>th</sup> , 2014
Review Matrix	Aline Brinckman	May 7 <sup>th</sup> , 2014
Naming the committee	Melanie Smith	May 7, 2014

Next meeting is scheduled for May 7<sup>th</sup> at the New River Business Center in the "training room" at 11:00AM.

Respectfully submitted, Ann Angert

	I Activities that can begin immediately;	II Activities that will require new resources;	III Longer-term activities that build on earlier efforts and may require new resources and/or legislative authority.	Outcomes
Data				
Building Capacity for Impact				
Implementing New Service				





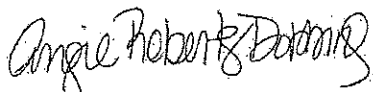
Carol Johnson	Lori Trail	Aline Brinckman
Shelley Fortier	Lisa Yost	Doug Irvine
David Rose	Brett Rader	Kali Casper
John Ross	Charlie Barbetinni	Vicky Collins
Barry Franklin	Glenda Vest (Alternate)	

- There will be 3 surveys distributed:
    - Stakeholders
    - Service Providers
    - Consumers
  - Additionally, DHCD will be using an evaluation tool to assess homeless data over the past 3 years from the PIT and HMIS.
  - **Day Two** consists of only the Balance of State Steering Committee: Pat Brown and Terry Smusz
- 4) 10 Year Plan to End Homelessness: Ann Angert
- Meeting held May 7, 2014 . Minutes are attached.
  - Best thing that came out of the meeting is the possibility of a graduate student to write the plan as it gets pulled together.
- 7) Other Business:
- Brett Rader provided a very detailed and helpful overview of Pembroke Management, The Section 8 program, Housing Choice Vouchers, the roles of HUD and VHDA. Brett offered to be a resource to members of the NRVHP. He can be reached at pmione@verizonnet
  - HPNRV Grant submitted to DHCD for \$548,000: \$308k for NRCAA, \$190k for WRC, and \$50k for NRFS
  - Bylaws committee meeting this afternoon and will be looking at adding a policies and resources document in addition to the Bylaws.

#### NEXT MEETING DATE AND TIME

The next regularly scheduled meeting is June 19, 2014 at 10 AM, the Women's Resource Center's admin offices in Radford.

Minutes Recorded by:  
Angie Roberts-Dobbins



New River Valley Housing Partnership  
**MEETING MINUTES**  
June 19, 2014

The New River Valley Housing Partnership met June 19, 2014 at 10 AM at the administrative offices of the Women's Resource Center in Radford, VA.

**Members in Attendance:**

MEMBER	Organization
Ann Angert	New River Community Action
Aline Brinckman	Project Hope
Bethany Panek	Women's Resource Center
Glenda Vest	New River Community Action
Lisa Yost	New River Community Action
Pat Brown	Women's Resource Center
Carol Johnson	NR Family shelter/TOH
Katie Polidoro	Women's Resource Center

**Agenda:**

- 1) Greetings/Introductions
- 2) Review of DHCD Grant Award Update  
Depending on what happens next with the Virginia budget, the DHCD award for FY 15 will be amended due to the cut in funds from the General Assembly.
- 3) Review and Approval of Meeting Minutes: May 2014
  - Minutes were approved as written with no corrections.
- 4) 10 Year Plan to End Homelessness: Ann Angert
  - No meeting was held since the May meeting
- 5) Balance of State Report  
Pat reported that she "attended" the last meeting. Each local planning group has been asked to submit a committee member for each of the following:
  - a) MIS, Data, and the Performance Committee Ann Angert
  - b) Uniformed/Coordinated Carol Johnson
  - c) Assessment System Committee Ann Angert
  - d) Services Coordination Committee Katie Polidoro
  - e) Monitoring and Selection Committee (Ranking) Lisa Yost
- 6) System Design Training in August  
Lisa reported on the people who have been suggested to attend the DHCD training in Wytheville in August. Registrations have to be made no later than July 10<sup>th</sup>. Please get Lisa your contact information and she will register you.
- 7) Other:  
Ann reported on her investigation and visit to a permanent supportive housing project in Hampton and how we might consider such a program.
- 8) There being no further business, the meeting adjourned around 11:30.

**NEXT MEETING DATE AND TIME**

The next regularly scheduled meeting is July 17, 2014 at 10 AM, the Women's Resource Center's admin offices in Radford.

Minutes Recorded by:

Pat Brown

Assistant note taker

New River Valley Housing Partnership

**MEETING MINUTES**

July 17, 2014

The New River Valley Housing Partnership met July 17, 2014 at 10 AM at the administrative offices of the Women's Resource Center in Radford, VA.

**Members in Attendance:**

MEMBER	Organization
Ann Angert	New River Community Action
Bethany Panek	Women's Resource Center
Lisa Yost	New River Community Action
Pat Brown	Women's Resource Center
Carol Johnson	NR Family shelter/TOH
Angie Roberts-Dobbins	Community Housing Partners
Barry Franklin	Radford City Rental Assistance
Vicky Collins	Radford City DSS
Jacob Paysour	Total Action for Progress
Terry Smusz	New River Community Action
Lori Trail	New River Valley Community Services

**Agenda:**

- 1) Greetings/Introductions
  - Welcome Jacob Paysour, Interim of Director of This Valley Works, with Total Action for Progress. TAP's budget was recently modified to expand prevention and rapid rehousing for vets into Montgomery County. Family is eligible as long as there is a vet in the family. TAP is simply looking for vest to house who is in shelter or on the streets. In full, hoping to have more money in the fall to do prevention for those who are housed and have eviction notices. Eligible vets have to have one day of active duty and no dishonorable discharge.
  - Barry Franklin is trying to lease up 40 vouchers as soon as possible.
  - Lori Trail reported that they are starting a drug treatment court in Pulaski. There has been approval from the Supreme Court for NRVCS to begin administering a drug court. Jude long is partnering with adult probation. Very intensive program. See judge at least once per week. Immediate incentive or consequence.
- 2) Review and Approval of Meeting Minutes: June 2014
  - Minutes were approved as written with no corrections.
- 3) 10 Year Plan to End Homelessness: Ann Angert
  - No meeting was held since the May meeting; will reconvene in August.
- 4) System Design Clinic will take place on 8/21 from 9-5. There are 12 registered participants with 2 more possibilities being registered. Pat, Terry, and Lisa are the only 3 who will attend on Friday for a Balance of State governance meeting.

5) Other Business:

- Another round of cuts for the continuum grant. All three agencies agreed to take a percentage cut. Final approval has not been received at this time.

6) There being no further business, the meeting adjourned.

**NEXT MEETING DATE AND TIME**

There will be no regularly scheduled meeting in August.

The next regularly scheduled meeting is September 18, 2014 at 10 AM, the Women's Resource Center's admin offices in Radford.

Minutes Recorded by:

Angie Roberts-Dobbins

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New River Valley Housing Partnership  
**MEETING MINUTES**  
September 18, 2014

The New River Valley Housing Partnership met September 18, 2014 at 10 AM at the administrative offices of the Women's Resource Center in Radford, VA.

**Members in Attendance:**

MEMBER	Organization
Bethany Panek	Women's Resource Center
Lisa Yost	New River Community Action
Pat Brown	Women's Resource Center
Carol Johnson	NR Family shelter/TOH
Angie Roberts-Dobbins	Community Housing Partners
Terry Smusz	New River Community Action
David Rose	Grace Episcopal
Glenda Vest	New River Community Action
Katie Polidoro	Women's Resource Center
Stephanie Weatherford	VA Cares Intern
Aline Brinkman	Project Hope

**Agenda:**

1) Greetings/Introductions

- Welcome David Rose, Grace Episcopal. Church is housing single, homeless women. There are 4 slots and are currently all full. Women can stay up to 3 months. Need to be out of the shelter by 9 am and need to be back in by 7 for the night. Church number for referrals is 540-639-3494.
- Katie explained that Cornerstone's waiting list is low and they are looking to potential residents. Eligibility is homeless women, fleeing domestic violence.
- Carol reported that <sup>TOH</sup>NR Family shelter will be having a fundraiser on November 8 starting between 5:30-6. Due South is providing the food. Tickets are \$20. Carol will provide more information.
- Aline stated that homeless children are graduating at a higher rate than previously reported.
- Pat reported working with at least 10 rape cases since the beginning of school. Working on rolling out a pilot program to assess the risk level with every touch the WRC or Radford City Police has with a DV related case.
- Lisa reported that NRCA~~A~~ now has a trained housing counselor in every office. There is also a designated person to do Rapid Re-housing.
- Carol reported that Charlie Barbatini will be opening a warming station for men and women in Pulaski on October 1.

- 2) Minutes from the July meeting were reviewed and approved as written.
- 3) August System Design Clinic shared the federal priorities.
- 4) 2015 Point in Time Count
  - January 28, 2015
  - There may be 2 AmeriCorps Members from Homeless and Housing at NRCAA to be assigned to the project.
  - Terry will pull together a committee meeting.
- 5) Other Business:
  - DHCD Coordinated Assessment conference call: sounds like there is a tool that we will have to use. The assessment will identify the risk for wellness, social daily functioning, history of housing to determine if client is eligible for Rapid Re-housing or permanent supportive housing. Assessment is available in Service Point in HMIS. 50 yes/no questions that should take 10 minutes. Scores suggest what service referrals to make first.
- 6) There being no further business, the meeting adjourned.

**NEXT MEETING DATE AND TIME**

The next regularly scheduled meeting is October 16, 2014 at 10 AM, the Women's Resource Center's admin offices in Radford.

Minutes Recorded by:  
Angie Roberts-Dobbins





New River Valley Housing Partnership  
**MEETING MINUTES**  
October 16, 2014

The New River Valley Housing Partnership met September 18, 2014 at 10 AM at the administrative offices of the Women's Resource Center in Radford, VA.

**Members in Attendance:**

MEMBER	Organization
Lisa Yost	New River Community Action
Pat Brown	Women's Resource Center
Carol Johnson	NR Family shelter/TOH
Angie Roberts-Dobbins	Community Housing Partners
Ann Angert	New River Community Action
David Rose	Grace Episcopal
Lori Trail	NRVCS
Tanyia Jones	Salem VAMC
Stephanie Weatherford	VA Cares Intern
Aline Brinkman	Project Hope
Melanie Smith	TOH Community Member

**Agenda:**

- 1) Greetings/Introductions
  - Welcome Taniya Jones from VAMC
  - Has been to 6 CoC meeting and glad to be with NRVHP
  - SSVF Supportive Services for Veterans Family (Preventive services); program recently moved into the NRV; working now to get vouchers moved into the NRV
  - All services are under one umbrella and Tanyia is the contact.
- 2) Minutes from the September meeting were reviewed and needed two grammatical corrections but otherwise approved as written.
- 3) Balance of State Services Coordination Subcommittee: Katie Polidoro
  - BOS needs to know services in our area. Send descriptions of your agency to Katie by 11/14/14.
- 4) 2015 Point in Time Count: Terry Smusz
  - January 28, 2015
  - Committee is coming together
- 5) Other Business:
  - Andrea Ukrops from DHCD visited and met with local planning group.
    - She listened to the groups concerns.

- Discussed VI SPDAT
- Taking it to the streets outreach is opening a warming station in Pulaski
  - 5 men/5 women
- Radford City vouchers waiting list opening will be delayed.

6) There being no further business, the meeting adjourned.

**NEXT MEETING DATE AND TIME**

The next regularly scheduled meeting is November 20, 2014 at 10 AM, the Women's Resource Center's admin offices in Radford.

Minutes Recorded by:  
Angie Roberts-Dobbins

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New River Valley Housing Partnership  
MEETING MINUTES  
November 20, 2014

The New River Valley Housing Partnership met November 20, 2014 at 10 AM at the administrative offices of the Women's Resource Center in Radford, VA.

Members in Attendance:

MEMBER	Organization
Ann Angert	New River Community Action
Pat Brown	Women's Resource Center
Lisa Yost	New River Community Action
Carol Johnson	NR Family shelter/TOH
Terry Smusz	New River Community Action
Aline Brinkman	Project HOPE
Glenda Vest	New River Community Action
Katie Polidoro	Women's Resource Center

Agenda:

1) Greetings/Introductions

2) Review and Approval of Meeting Minutes: October 2014

- There were no minutes from the October meeting.

3) Balance of State Service Coordination Committee

- Meetings have been postponed until next year. Please email Katie Polidoro with a description of your services and population served. Her email is [cornerstone@wrcnrv.org](mailto:cornerstone@wrcnrv.org).

4) HMIS

- This meeting was also postponed until January 2015.
- Grant Monitoring Meetings
  - DHCD will be doing providing a technical assistance visit prior to a grant monitor site visit. Aaron Shoemaker will be visiting WRC and NRVCS on December 3, 2014. He should bring any new forms that grantees must use. The group would like to request a similar technical assistance visit for the local planning group.

5) Point in Time Count Committee

- Minutes were provided in a separate written report.

6) Ending Homelessness in 2016

- Lisa Yost and Ann Angert attended webinars on PIT. The goal is to reduce veteran and chronic homelessness to "functional 0" by 2016. The definition of "functional 0" being that the number of homeless individuals is lower than the placement rate within 30 days.

From January to March, we should be tracking individuals through a coordinated assessment tool to help define the average number of chronic and veteran homeless in

our area. The hope is to figure out what our placement rate needs to be in order to reach “functional 0.” Based on the data from last year’s PIT Count, our number of chronic and veteran homeless is very low. We may already be at or near “functional 0.”

- There will be four more webinars offered throughout December on how to use the SPADAT assessment tool during the PIT Count. Lisa and Ann will attend.
- Carol Johnson expressed the group’s concerns to DHCH about sensitive questions on the SPADAT. The response was that the questions must be asked, though individuals may refuse to answer. The group expects that the SPADAT may be a contract requirement in future DHCD grants.
- DHCD has registered the balance of state to be part of Zero in 2016.

7) Base Year Calculator/System Performance Predictor.

- Lisa will be completing report. It will take our data from HMIS, PIT Count, grant, and Housing Inventory Count. The report should provide us with outcomes. Participation is mandatory, but should make us eligible for reallocated funding. Lisa believes that it will eventually become mandatory.
- Lisa, Pat Brown, and Bethany Panek will work on ways to include domestic violence information in the SPP since it is not currently included in HMIS.

8) Ten Year Plan to End Homelessness

- The committee is working with Jake Paysour who helped write Roanoke’s 10 year plan. HE will be contacting service providers, including members of this group to start working on our plan.
- The committee has plans to do public education.

9) Aline Brinkman shared data from a national report on homelessness. Virginia was ranked 15<sup>th</sup> in the country overall. However, she pointed out that while homelessness is declining, the rate homeless children increased dramatically. One in 30 children, or 2.5 million children are homeless in the US.

10) Carol Johnson reported that To Our House has been busy and has already had a total of 14 men use their services this year.

11) There being no further business, the meeting adjourned.

NEXT MEETING DATE AND TIME

There will be no regularly scheduled meeting in December.

The next regularly scheduled meeting is January 15, 2015 at 10 AM, the Women’s Resource Center’s admin offices in Radford.

Minutes Recorded by:

Katie Polidoro