



Contract & Earnest Money Receipt must be turned in within 48hrs.

Agents Sales Contract Checklist Vacant Land

Address (or cross streets): _____ **City:** _____ **Zip:** _____

Seller: _____ **Agent:** _____ **Date:** _____

- Forms Required:**
- Addendum to Vacant Land Purchase Contract Sub & Un-Subdivided
 - ADRE requires more legible copy of the Contract
 - Affidavit of Disclosure*
 - Agency Disclosure
 - Buyer’s Advisory (only last page with signatures/dates)
 - Buyers Due Diligence Notice
 - Contract Information Sheet
 - Earnest Money Receipt

- Forms Required:**
- Final Walk-Through (signed just prior to closing)
 - Letter to ADRE explaining why file turned late
 - Pre-Qualification Letter
 - MLS Printout showing change to Pending/AWC
 - Pool Safety Notice
 - Residential Disclosure & Release
 - Vacant Land Seller’s Property Disclosure Statement
 - Surprise-Luke Notification Map
 - WQARF MAP - Active Remedial Project Map

* Note: Affidavit of Disclosure (Required on Un-subdivided Land of 5 parcels or less in Unincorporated Maricopa County) **Must have per Arizona Revised Statutes ARS 11-1134.**

- If subdivided land (less than 36 acres) or un-subdivided land (36-160 acres) is being sold by a subdivider, i.e., a person who owns six or more lots, a Public Report will generally be required, and an Addendum regarding subdivided, or un-subdivided land must be executed by the Seller, and Buyer.

Forms are required to be turned into Corporate if they are used in the transaction, or are applicable to the transaction.

Notes to Broker:
