



Seller: \_\_\_\_\_

Address: \_\_\_\_\_

Date: \_\_\_\_\_

- Explain EXCLUSIVE RIGHT TO SELL (obtain signature and initials)
- Explain AGENCY DISCLOSURE & ELECTION (obtain signature and initials)
- Explain CONTRACT REMINDER LIST (initials)
- Provide ORDER FORM FOR OBTAINING C.L.U.E. REPORT
- Provide REQUEST FOR LOAN INFORMATION
- Provide and Explain LEAD BASED PAINT DISCLOSURE (signature)
- Provide SELLER ADVISORY
- Provide SELLER'S PROPERTY DISCLOSURE STATEMENT (signature)
- Complete CLASS 1 ARIZONA REGIONAL MULTIPLE LISTING FORM (signature)
- Present OPEN HOUSE NOTICE (signature)
- Present ACTIVE REMIDIAL PROJECTS MAP (circled and signed)
- Present POOL SAFETY FORM (signed and initialed)
- Discuss and Authorize Post Placement
- Present HOME WARRANTY
- Explain all Miscellaneous forms
- Inform seller that they will receive copies of all signed forms back by email.
- Seller provided a copy of:
  - ELECTRONIC ACCESS CONTROL INFORMATION
  - 9 MINUTE SHOWING DRILL
  - INTERNET EXPOSURE FORM
  - HOME OWNERS CHECKLIST
  - TIPS FOR SELLING

Seller's Initials: \_\_\_\_\_