Tentative: X

Approved:

**Pokagon Township Regular Meeting Board Minutes**

**July 11, 2018**

The meeting of the Pokagon Township Board was called to order on Wednesday July 11, 2018 at 7:00 pm. Roll call of members showed the following members present: Linda Preston, Renee Meiser, Kevin Young, Bob Shaffer and Gary Mihills. Supervisor Linda Preston opened the meeting and led the pledge of allegiance.

Motion made by Bob and supported by Kevin to approve the June 13, 2018 regular meeting minutes as presented. All ayes. Motion carried by voice vote.

**PUBLIC COMMENT:**

Cass County Sheriff Richard Behnke discussed the 911 Tax Millage renewal proposal on the ballot for August 7, 2018. He also discussed the car thefts taking place in Cass County and the need to lock cars and belongings.

**REPORTS**

**Supervisor:**  Linda: SWMPC, Habitat, Supervisor meeting

**Clerk:** Renee- Upcoming election 8-7-18, Computer/Internet issues: trying to find someone to address printing problems. Talked to IT3/Brian Antisdel – wants to help us out with some other things: website, upgrades, cameras, grant writing.

**Treasurer:** Kevin- Reported Gen Fund balance at $338,551.13 as of June 30, 2018.

Tax bills have been sent.

**Building Inspector:**  1 building permit

**Zoning Administrator& Blight:** Joe True –

Zoning- 3 permits and 1 site plan

Blight: working on complaints, going to start writing ticket/citations - some phone calls not being returned

**Ambulance:**

SMCAS- Gary reported 1 call – 12 minutes. New ambulance delivery expected July 9th.

Pride Care- no report

**Assessor:** Bill Kays- BOR will meet July 17th 5:30

**Fire Department:**

Indian Lake: Doug Shaffer present / 6 calls per report.

Pokagon VFD: no report

**Zoning Board of Appeals:** Hearing on 6/18 McCoy Estate – split of 16 acres off 80 acres approved. House on property to be removed by 12/31/18.

**Planning Commission-** Zoning ordinance reviews have been sent to attorney & LandPlan.

**Cemetery Board:**  Bob Shaffer reported that another tree needs to be removed at Sumnerville Cemetery. It has been determined that there are probably about 10 old trees that need to be removed to guarantee the integrity of the headstones. The board will look at budgeting money for this over the next few years to cover the need of tree removal. A quote was received from Kachur Tree Service for $3500.00. Renee inquired of Doug Shaffer if there would be a better price if we did two or more trees at once like previous. Doug called Kachur and was offered a price of $1000.00 for the second tree.

 \*\*\* Gary moved and Kevin supported to move ahead with the expense of $4500.00 from Kachur Tree Service to remove two trees at Sumnerville Cemetery. All ayes. Carried.

**Transfer station:** Open. 1st and 3rd Saturday 8 am-12 noon.

**Bills:**

Motion made by Gary and supported by Bob to pay bills as submitted in the amount of $51,537.96

Motion carried by roll call vote.

**Unfinished Business:**

Pavilion- cement is poured, there are ruts to fill on lawn, and backfilling. Table prices have been received and need to be purchased. The grill is on hold until other items are completed.

 \*\*\* Bob moved and Kevin supported to authorize Linda to purchase the needed tables after viewing the tables to make sure they are adequately sturdy. All ayes. Motion carried.

Timber sale is completed.

Gary attended a meeting on 6/14 regarding the Sink Road bridge and reported the bridge is in poor condition and the expense of repair is over $939,000.

July 14th the Canoe launch should be complete.

Wood Road discussion- measurements by the County Road Commission were incorrect. It was discussed if the Township would pay extra for a 100’ approach at Wells. The board does not wish to add the approach.

Bob reported that the concrete has been poured at the Crystal Springs bridge.

Renee advised the board that the ceiling in the restroom leaked heavily on a day that we received a lot of rain. Something will need to be done to prevent further damage. The concern is that it may spread to the area where election equipment is stored. Renee asked that someone with roof repair/construction knowledge to handle getting the repairs done.

**New Business:**

Fire and Ambulance Millage hearing set for August 8th at 8:00pm during regular board meeting.

Discussed parking lot expansion / bids received. Renee questioned if there is immediate need for it or if we need to see how it will fit a future plan or if there is a need beyond every 4 year large election turn out. Spaces may be needed for park/pavilion use but it is unknown at this time. Bids received were from Arnt Asphalt for $12,280.00 and Chorba for $10,010.00. Project is on hold for more information.

Linda was elected to the Par Plan Board.

We received payment for a Hall Rental for June 2019. Discussion by the board took place and was decided to not accept the check at this time but to reserve the date for the resident.

Bob moved and Kevin supported to adjourn. Meeting adjourned at 8:55 pm.

Renee Meiser / Clerk

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