Tentative: X

Approved:

**Pokagon Township Regular Meeting Board Minutes**

**May 9, 2018**

The meeting of the Pokagon Township Board was called to order on Wednesday May 9, 2018 at 7:00 pm. Roll call of members showed the following members present: Linda Preston, Renee Meiser, Kevin Young, and Bob Shaffer. Absent: Gary Mihills. Supervisor Linda Preston opened the meeting and led the pledge of allegiance.

Motion made by Bob and supported by Kevin to approve the April 11, 2018 regular meeting minutes as presented. All ayes. Motion carried by voice vote.

**PUBLIC COMMENT:**

Sylvia Phillips- Lives on Barron Lake Road- (follow up on April Meeting comment) – a speed study will be conducted this summer on Barron Lake Road.

**REPORTS**

**Supervisor:**  Linda: attended Barbara Cook reception, Habitat House (Dowagiac) has a closing date, SWMPC meeting.

**Clerk:** Renee- reported Special Election (school) 5-8-18 low voter turn-out. New Equipment and new election workers went very well. New Deputy Clerk hired: Taylor (Townsend) Kee. Clerk attended MTA conference April 23-26 in Traverse City. Audit work will begin (tentatively) week of June 4th. Clerk asked the board to approve expenses for new Deputy to attend Accreditation Classes in Lansing for two days in June, to include: accommodations, mileage, meals and training hours paid.

 \*\*\* Bob moved and Kevin supported to pay attributable expenses for Accreditation Classes for Taylor (Townsend) Kee on June 7 & 8, 2018. All ayes. Motion carried.

**Treasurer:** Kevin- Reported Gen Fund balance at $402,289.53 as of April 30, 2018.

 Attended MTA conference.

 \*\*\* Kevin moved and Bob supported to transfer funds -$30,000.00 from General fund to General Fund- Capital Improvement (Building Fund) per budget. Motion carried by roll call vote.

**Building Inspector:**  3 permits

**Zoning Administrator& Blight:** Joe True - present

Zoning- 2 permits – 1 site plan

Blight: working on issues, McCoy property

**Ambulance:**

SMCAS- Gary absent – no report

Pride Care- Semi- annual meeting May 31 – no report given

**Assessor:** Bill Kays- Land value maps, explained resolution to allow local residents to protest in writing for Board of Review. Resolution was read.

 \*\*\* Linda moved and Bob supported to accept the “Resolution to Allow Local Residents to Protest in Writing”. All ayes. Motion carried.

**Fire Department:**

Indian Lake: Doug Shaffer present / 4 calls per report.

Pokagon VFD: 1 call

**Zoning Board of Appeals:** None

**Planning Commission-** Attorney reviewing ordinance for June Planning Commission meeting.

**Cemetery Board:**  Bob Shaffer reported a work day for May 5th and on May 19th they will be setting flags at the 3 cemeteries. The water has been turned on.

 Linda advised the 4-H group volunteered at the cemetery with about 35 kids and parents attending the clean- up. Pizza and pop was provided to the volunteers.

Bob advised that two large trees at Sumnerville Cemetery need to be removed. A quote from Kachur Tree Service was received for $4800.00 to include removing the trees, grind stumps, and clean up. Clerk recommended receiving other quotes. It was suggested that Doug Shaffer & Bob Shaffer would work on receiving more quotes and move forward with the best choice at their discretion.

 \*\*\* Renee moved and Kevin supported to authorize Doug & Bob to obtain more tree removal quotes and move forward with the best option. All ayes. Motion carried.

**Transfer station:** Open. 1st and 3rd Saturday 8 am-12 noon.

**Bills:**

Motion made by Bob and supported by Kevin to pay bills as submitted in the amount of $103,386.80\*

Motion carried by roll call vote.

 \*\*\* Bob moved and Kevin supported to approve processing election inspector paychecks in addition to above amount of $681.60. Motion carried by roll call vote.

**Unfinished Business:**

Road Contracts- Discussed proposed changes to 2018 road projects:

Creek- Township line to Chapel $10, 175.85 Wood Rd- Pokagon to Wells $54,317.56

Rescind overlay contract for Township line to Chapel for .54 miles @ $50,251.53

 \*\*\* Kevin moved and Bob supported above changes to 2018 Road projects for Pokagon Township. All ayes. Motion carried.

Dust Control contract for 2018-

 \*\*\* Renee moved and Bob supported to approve 1 application dust control @1282. All ayes. Motion carried.

Pavilion work starting this week: including cement floor, no electric (at this time), metal ceiling.

\*\*\* Bob moved and Kevin supported the choices of cement floor, no electric, & metal ceiling. All ayes. Motion carried.

Timber: Pokagon Township paid in full.

**New Business:**

Tax reverted properties: Has no value to the township / not needed.

 \*\*\* Bob moved and Kevin supported to not pursue the tax reverted properties. All ayes. Motion carried.

Township Hall Use- Jacob Davis Graduation Party- Employee use at no charge.

 \*\*\* Bob moved and Renee supported to allow use of the township hall to Jacob Davis on July 14, 2018 All ayes. Carried.

Food & Beverage Policy: Presented to the board for consideration, permitting the township to purchase Food & Beverage to election workers and board of review during extended work days beyond a typical work day. The policy was provided to board members.

 \*\*\* Bob moved and Kevin supported to approve the Election Day Food and Beverage Policy to include Board of Review employees. All ayes. Motion carried.

Linda moved and Kevin supported to adjourn.

 Meeting adjourned at 8:30 pm.

Renee Meiser / Clerk

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