Tentative: X

Approved: X

**Pokagon Township Regular Meeting Board Minutes**

**March 9, 2016**

The meeting of the Pokagon Township Board was called to order on Wednesday March 9, 2016 at 7:30 pm. Roll call of members showed the following members present: Linda Preston, Gary Mihills, Kevin Young and Renee Meiser. Absent: Bob Shaffer. Supervisor Linda Preston opened the meeting and led the pledge of allegiance.

Motion made by Kevin and supported by Gary to approve the February 10, 2016 regular meeting minutes and the February 23, 2016 special meeting minutes as presented. All ayes. Motion carried by voice vote.

**PUBLIC COMMENT:**

Clark Cobb discussed the ongoing search for a County Administrator and brought flyers for new home owners/class for buying a home & poverty simulation class.

Pete Fournier- Cass County Road Commission – reported 2 new commissioners are on board this year and gave updates on training & equipment being used / improvements to efficiencies.

**REPORTS**

**Supervisor:**  Linda: attended MTA meeting – working on MTA governance.

**Clerk:** Renee- Reported on election turn out for the Presidential Primary- 27% for the County – 31.2 for Pokagon Township.

Reported the necessary Amendments(3) made to the 2015-2016 Budget.

 \*\*\* Gary moved and Renee supported to accept the amendments as follows: Treasurer/Office expenses 702.00 – Board of Review 202.00- Protective Services 2379.00 for a total of $3283.00

**Treasurer:**

Reported Gen Fund balance at $388,700.33 as of February 29, 2016.

Winter Tax collection ended.

**Assessor:**  Bill Kays not present. Linda reported that he is preparing for BOR dates March 14 and March 17th.

One property is to be removed from the parcel count for Ambulance ( titled to Pokagon Township)

 \*\*\* Gary moved and Kevin supported to remove the “triangle” property from the Ambulance parcel count. All ayes. Motion carried.

**Building Inspector:**  No report / No permits

**Zoning Administrator& Blight:** Joe True

Zoning- 0 permits for February

Blight: following up same properties.

**Ambulance:**

SMCAS- 3 calls @ 9-16 min

Pride Care- 3 calls avg time 3.38 minutes

**Fire Department:** Linda read ISO Class (Insurance) rating letter.

Indian Lake: Doug Shaffer present / 7 calls per report.

Pokagon VFD: 2 calls

 \*\*\* Kevin moved and Gary supported to transfer $50,307 from the Fire Fund to Pokagon Fire Vehicle Fund (sinking fund) All ayes Motion carried.

**Zoning Board of Appeals:** None

**Planning Commission-** Planning Commission and the Board will be meeting March 22, 2016 and April 26th at 6:00 pm to work with Land Plan on the Zoning Ordinance.

The planning commission approved three mining permit applications. The board reviewed and took action on the same.

 \*\*\* Gary moved and Kevin supported to approve mining permits for: Kalin, NCSC, and Chippewa. All ayes. Motion carried.

**Cemetery Board:**  Bob Shaffer absent. No report.

**Transfer station:** Open. Changed hours on Saturday 8am – noon. 1st and 3rd Saturdays.

**Bills:**

Motion made by Gary and supported by Kevin to pay bills as submitted in the amount of $53,345.99. Motion carried by roll call vote.

**Unfinished Business:**

Discussed road contracts for 2016- under budget by approx. $18,000.00

Reviewed project list for roads and dust control applications for 2016.

 \*\*\* Gary moved and Kevin supported to accept the road projects contract with Cass County Road Commission. All ayes. Motion carried.

 \*\*\* Gary moved and Kevin supported to accept the dust control applications (2) for $22,500.00. Roll call votes, all ayes. Carried.

**New Business:**

The board took action on adopting the 2016-2017 budget.

 \*\* General fund budget: Kevin moved and Gary supported to accept the 2016-2017 general fund budget as presented. All ayes. Carried.

 \*\* Fire fund budget: Gary moved and Kevin supported to accept the 2016-2017 fire fund budget as presented. All ayes. Carried.

\*\* Ambulance fund budget: Kevin moved and Gary supported to accept the 2016-2017 ambulance fund budget as presented. All ayes. Carried.

\*\* Cemetery fund budget: Gary moved and Kevin supported to accept the 2016-2017 cemetery fund budget as presented. All ayes. Carried.

Linda moved and Gary supported to adjourn.

 Meeting adjourned at 8:35 pm.

Renee Meiser / Clerk

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