Tentative: x

Approved:

**Pokagon Township Regular Meeting Board Minutes**

**July 10, 2019**

The meeting of the Pokagon Township Board was called to order on Wednesday July 10, 2019 at 7:00 pm. Roll call of members showed the following members present: Linda Preston, Gary Mihills, Kevin Young, Renee Meiser and Bob Shaffer. Supervisor Linda Preston opened the meeting and led the pledge of allegiance.

Motion made by Bob and supported by Gary to approve the June 12, 2019 regular meeting minutes, and the June 24, 2019 special meeting minutes as presented. All ayes. Motion carried by voice vote.

**PUBLIC COMMENT:**

Kahlilah Abullah – resident commented on blight problems- Thickstun/Andrews Street area: tree branches need cut, furniture on side of road. Their neighborhood needs to be represented.

**REPORTS**

**Supervisor:**  Linda: MTA (new president), Habitat, SWMPC, Clerks Association, FOIA – County training, County administrator Meeting, Map (Indian properties)

**Clerk:** Provided the board with YTD (year to date) financials, still no Deputy Clerk

**Treasurer:**

Reported Gen Fund balance at $336,500.53 as of June 30, 2019

Using new tax program, Tax bills have been sent out

**Assessor:**  Bill Kays- BOR on 7/16/19 at 5:30 pm.

**Building Inspector:**  Reports: May 3 permits, June 4 permits

**Zoning Administrator& Blight:** Joe True present

Zoning- 4 permits

Blight: working on issues, staying busy

**Ambulance:**

SMCAS- 8 calls per report (Gary)

Pride Care- 21 total calls 4 – P1, 16-P2 1- P3 avg. 5.36 minutes

**Fire Department:**

Indian Lake: Doug Shaffer present / 8 calls per report.

Pokagon VFD: Chuck Bower present/ May 5 calls, June 4 calls

**Zoning Board of Appeals:** Gillette Application – Hearing on August 5th, 6:00 pm

**Planning Commission-** Kevin reported – Mining schedules sent, Zoning Ordinance update- Printing of Zoning Ordinance: cost and number of copies.

\*\*\* Kevin moved and Gary supported to have 20 copies of the new Zoning Ordinance printed. All ayes. Carried.

**Cemetery Board:**  Bob Shaffer: selling lots, tree work needs to be done, Schuell Fence estimate received at $2634.00, all should be covered by insurance reimbursement (damaged by vehicle).

\*\*\* Bob moved and Kevin supported to pay Schuell Fence when the work is completed instead of when the funds are received by insurance company. All ayes. Carried.

**Transfer station:** Open

**Bills:**

Motion made by Bob and supported by Gary to pay bills as submitted in the amount of $68,779.34 + payment to Cass County Treasurer for $1371.46. Motion carried by roll call vote.

**Unfinished Business:**

Sink Road bridge – work has begun, ready to pour foundation

DMK agreement of Real property-

\*\*\* Gary moved and Kevin supported to authorize Linda to sign DMK agreement to receive donation of real property. Roll Call. All ayes. Carried.

New Zoning Ordinance in effect

Contractor walk through took place, Monday July 15th at 4:00 pm, Opening bids will take place.

**New Business:**

Cass County Hazardous Mitigation Plan (renewal every 5 years) Resolution was read

\*\*\* Bob moved and Kevin supported to Adopt Resolution #1 of 07-10-19, Cass County Hazardous Mitigation Plan. Roll Call. All ayes. Carried.

Badges- discussed the need to have ID badges provided to Joe True for Blight Enforcement and Bill Kays, Assessor.

**Website:** Kevin reported on website updates: Tristan will continue working the website, Kevin provided Edit instructions for the website, several items fixed, new Zoning Ordinance added, submit items to Kevin that need to be posted on website.

Meeting adjourned at 8:15 pm.

Renee Meiser / Clerk Pokagon Township Board Minutes