

# Krotz Springs Sportsmen's Heritage Festival May 24<sup>th</sup> and 25<sup>th</sup>

P.O. Box 822

Krotz Springs, LA 70750

Email: [ksshfa@KSsportsmensheritagefestival.com](mailto:ksshfa@KSsportsmensheritagefestival.com)

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**Vending** Booth space for the 2019 Krotz Springs Sportsmen's Heritage Festival, which will be held May 24<sup>th</sup> & 25<sup>th</sup> in Nall Park, is now available.

**The Festival grounds activities will take place Friday and Saturday. Vendors will set up and sell on Friday through Saturday at closing. Security will be present Friday Night for your convenience.**

**Re-Sale Vendor:** A vendor Selling bought for resale items (excludes food and drink items)

### **BOOTH SPACE INFORMATION:**

- One space will be 10 feet x 10 feet to be assigned by the Regular Vendor Committee. All equipment or merchandise must be within your assigned booth space.
- Vendors must furnish all backdrops, extension cords, signage, tables, etc.
- The fee for regular vendors is \$150.00 per booth space for a 10' x 10' space. Electricity is provided in your application fee for a 110 allowing four outlets. If you require additional plug-ins, please specify on your application and additional costs may apply.
- A **clean up deposit of \$50.00** is required. You are required to keep your area free of debris and to dispose of your cardboard boxes in the designated dumpsters. At the end of the festival, your area will be inspected and your deposit returned to you. Failure to clean up your area will disqualify you from future festivals.
- **NO CAMPERS OR TRUCKS WILL BE ALLOWED IN THE BOOTH AREA.**

### **VENDOR RULES:**

**1. VENDORS ARE NOT ALLOWED TO WALK THE GROUNDS SELLING WARES. NO EXCEPTIONS.**

**2. COPYRIGHTED ITEMS AND CONTRACTS EXCLUSIVES:**

The Krotz Springs Sportsmen's Heritage Festival Association has copyrighted the following phrases:

- |   |                                       |
|---|---------------------------------------|
| A. "Krotz Springs Sportsmen's Heritage Festival"  | D. "Sportsmen's Heritage Fest"        |
| B. "St. Anthony's of Padua, Sportsmen's Festival" | E. "KS Sportsmen's Heritage Festival" |
| C. "Krotz Springs Sportsmen's Festival"           | F. "KS Heritage Fest"                 |

**No vendor will be allowed to use or sell any items with the above copyrighted phrases printed on them.** We will strictly adhere to this policy, as we have an exclusive contract with our official Krotz Springs Sportsmen's Heritage Festival T-shirt Vendor.

**3. RE-Sale VENDOR BOOTHS ARE TO BE OPEN FOR BUSINESS BOTH OF THE FESTIVAL DAYS:**

Friday	5:30 PM until 11:00 PM
Saturday	10:00 AM until 11:00 PM

#### **4. SET UP TIMES AND REQUIREMENTS:**

- A. Friday is dedicated to setting up vendors.** Set-up begins at 10:00 AM on **Friday** morning of the Festival. No parking of vehicles, etc. or setting up is allowed on Thursday; KSSHFA Directors are busy setting up their areas until late Thursday evening and security **will not be** on site Thursday night to protect your equipment or merchandise. Please do not call and ask to show up on Thursday to set up.
- B.** You are required to have **all vehicles out of the festival grounds** by 4:00 PM on Friday and 9:30 AM on Saturday.
- C.** You will not be allowed to drive your vehicles back in to **load up until 30 minutes after the sheriff department has cleared the crowd from the festival grounds.** This policy will be strictly adhered to with **NO EXCEPTIONS.** These are regulations set up to insure the safety of our festival guests.

#### **APPLICATION PROCESS:**

- 1. The deadline for **Regular Vendor** applications is **April 25<sup>th</sup>**
- 2. **To apply for Vendor space** the following is necessary:
  - A. **Completed and Mail** the attached **application form** and
  - B. **your \$50.00 deposit/application fee** in the form of a **money order or cashiers check** made payable to **KSSFHA** – no cash will be accepted.
  - C. Mail to: **KSSHFA-Re-Sale Vendor,**  
**P.O. Box 822, Krotz Springs, LA 70750.**
- 3. **The Vendor Committee will consider all applications.**  
**Notification of acceptance or non-acceptance will be mailed on May 5th.**  
  
If **selected**, Re-sale Vendors will be required to make **full payment by May 15th**  
If **not selected**, Re-sale Vendors **full \$ 50.00 application fee will be returned.**  
If an **Accepted Re-sale Vendor:**
  - **backs out** before May 15<sup>th</sup>; the \$ 50.00 **deposit will not be refunded.**
  - **backs out** after May 15<sup>th</sup>; **neither** the deposit, nor full payment **will be refunded.**
- 4. **Accepted Vendors will then complete the following packet. To be complete, it must be signed, and returned with your full payment:**
  - A. **KSSHFA Vendor Rules Contract (attached)**
  - B. **Town of Krotz Springs Special Event License Fee.** (fee is \$25.00)
  - C. **Town of Krotz Springs Sales Tax Collection Form.** (given to you with your town license)

If you have any questions, please feel free to contact our office at (337) 692-9599, the secretary will direct your call to the appropriate director, or email us at [ksshfa@KSsportsmensheritagefestival.com](mailto:ksshfa@KSsportsmensheritagefestival.com)

The KS Sportsmen's Heritage Festival Association looks forward to having you as a part of our festival!

# KROTZ SPRINGS SPORTSMEN'S HERITAGE FESTIVAL

## Re-Sale Vendor Application

**NAME:** \_\_\_\_\_  
THIS IS THE NAME YOUR CLEAN UP DEPOSIT REFUND WILL BE ISSUED TO. NO EXCEPTIONS.

**ADDRESS:** \_\_\_\_\_

**CITY:** \_\_\_\_\_ **STATE:** \_\_\_\_\_ **ZIP:** \_\_\_\_\_

**CONTACT PERSON:** \_\_\_\_\_

**PHONE NUMBER:** (\_\_\_\_) \_\_\_\_\_ **CELL NUMBER:**(\_\_\_\_) \_\_\_\_\_

**EMAIL ADDRESS:** \_\_\_\_\_

**NUMBER OF BOOTH SPACES REQUESTED:** \_\_\_\_\_ @ \$150.00 each for 10'X10' area      **NUMBER OF WORKERS IN YOUR BOOTH:** \_\_\_\_\_

**PLEASE LIST AND DESCRIBE ALL ITEMS YOU WISH TO SELL:** (Only specific items you list below will be allowed in your booth. Any additions must be approved by KSSHFA- no exceptions. Use additional sheet(s) if needed.

Name Item(s)	Description of Item(s)

**ELECTRICITY: One 110 is provided with four plug-ins.** The cost of electricity is included in your booth fee. If additional 110's or 220's connections are necessary, an electrician will be on site to assist you. You will be responsible for any additional charges rendered for these services and will pay the electrician directly. Please list all electrical equipment and wattage needed for each to be used. If you require greater the 110 please, list equipment and wattage so that the electrician can be prepare to meet your needs in advance.

**TYPE of Electrical Service NEEDED:**      **Number requested:** \_\_\_\_\_ **110 outlets**      \_\_\_\_\_ **220 outlets**

Equipment Type:	Electrical wattage required to operate:

**APPLICATION PROCESS:** Mail this application form, the deposit \$50.00 MONEY ORDER OR CASHIERS CHECK payable to the **KSSHFA** to: **KSSHFA-Re-Sale Vendor, P.O. Box 822, Krotz Springs, LA 70750.**

Application deadline is April 25<sup>th</sup>. . Notification of application acceptance will be sent out by mail on May 5<sup>th</sup> by the KSSHFA. For Questions, call (337)**692-9599**.