



Academy of Trades and Technology  
GOVERNING COUNCIL SPECIAL BOARD MEETING MINUTES  
Thursday, April 30, 2015  
6:00 p.m.  
Conference Room  
2551 Karsten Ct. SE Suite C, Albuquerque NM, 87102  
Phone: (505)765-5517 Fax :(505)765-5898

I. **Call to Order-** The meeting was called to order at 6:05 pm by Henry Lackey

II. **Roll Call**

**Present:** Henry Lackey-President

Bruce Bixby-Governing Council Member

Lee Maxwell-Vice President

Harold Field- Governing Council Member

Al Martinez

Arlene Trujillo

**Excused:** Richard Winterbottom- Governing Council Member

**Guests:** Joaquin Chavez

Lori Lojacono

Sandra Campos

Christina Alarid

III. **Adoption of April 30, 2015 Governing Council Agenda (Discussion/Action)-**

Mr. Lackey then noted that on the agenda in regards to both the SOARS item and the Principal Contract it needed to have (Discussion/Action) added. A motion to adopt the April 30, 2015 agenda with the above requested amendment was then made by Mr. Maxwell. The motion was second by Mr. Field and passed by unanimous vote as indicated by Mr. Lackey.

IV. **Approval of April 8, 2015 Regular Governing Council Meeting Minutes (Discussion/Action)-**

After some review Mr. Field made a motion to adopt the Minutes for April 8, 2015. The motion was second by Mr. Bixby and passed unanimously by vote as indicated by Mr. Lackey.

**V. Public Forum**

- A. Mr. Joaquin Chavez greeted the board and reported on the Big Brothers Big Sisters Program that he had supported last summer and had planned to support this summer as well. He noted that the clinics he had done with the Big Brother Big Sister program had gotten good feedback. He also commented that he had not done well with documentation with photos but would try harder this summer. Mr. Maxwell then suggested one of the other students who had camera training work with Mr. Chavez over the summer to take the pictures for them. Ms. Lojacono said that she did know of some students who would do that.

**VI. Principal's Report- Ms. Arlene Trujillo**

- A. **SOARS**– Mrs. Trujillo began by reporting that the school was going to use a company to revise and update the personnel handbook for the school. Mr. Maxwell made a motion to move ahead with the company to start updates. The motion was second by Mr. Field and passed unanimously by vote as indicated by Mr. Lackey.
- B. **Bonus Points**- Mrs. Trujillo began by explaining what bonus points were and the various ways we could accrue them. She then shared with the board the Quality of Education Survey Results. At this point Mr. Maxwell noted that if we were to affiliate ourselves with a community organization and participate in community activity it would help us with recognition.

**VII. Financial Report- Mr. Alfred Martinez**

- A. At this time Mr. Martinez noted that they had met as a finance committee at 5:00 to discuss budget.
- B. BAR 523-000-1415-0016 is an increase in Instructional materials. The motion to approve the BAR was made by Mr. Maxwell and second by Mr. Field. The motion was then passed unanimously by vote as indicated by Mr. Lackey.
- C. BAR 523-000-1415-0017 is an increase in textbook funds. A motion was made by Mr. Maxwell and second by Mr. Field to approve the BAR. The motion was then passed unanimously by vote as indicated by Mr. Lackey.
- D. **Budget Approval**- At this time Mr. Martinez presented the board with a slide show presentation of the budget with highlights from the projected year. He explained all slides and had no questions that had not been discussed in the finance meeting. A motion was made by Mr. Maxwell and second by Mr. Field. The motion was put to vote by Mr. Lackey and passed unanimously.
- E. **Title I**- Mrs. Trujillo presented the explanation of Title I and explained that the staff has been working on each step of the bonus points and title I and all the different things that state looks for so the staff is all on board and on the same page.
- F. **IDEA B** – Mrs. Trujillo added that the IDEA B had already been submitted to the state and all they needed was the board signatures in order to pay the teacher. A motion to approve IDEA B was made by Mr. Maxwell and second by Mr. Field. The motion was put to vote by Mr. Lackey and passed unanimously. Mrs. Trujillo at this point noted that the evaluation piece had been waived for her from the state due to the circumstances.

**VIII. President's Report**– Mr. Lackey at this point talked a little bit about the National Charter School Conference to be held in New Orleans this year in June. He told the board that the sessions for the Governing boards are worth credits required from each member.

**IX. Closed Session**- to discuss only Limited Personnel Matters pursuant to NMSA 1978 10-15-h.(2), attorney-client privilege (7), and building purchase (8) No Closed session necessary. A motion was made by Mr. Field to go into closed session. The motion was second by Mr. Bixby and voted on by the board. The vote was unanimous in favor of closed session.

Roll Call: Henry Lackey – Yes  
Lee Maxwell – Yes  
Bruce Bixby – Yes  
Harold Field – Yes

Guests: Al Martinez  
Arlene Trujillo

6:40 p.m.

**X. Limited Personnel Matters pursuant to NMSA 1978 10-15-h.(2), attorney-client privilege (7), and building purchase (8)**

**XI. Return to Open Session**- Motion made by Mr. Field to return to open session was second by Mr. Maxwell and passed unanimously by vote as indicated by Mr. Lackey.

Roll Call Henry Lackey – Yes  
Lee Maxwell – Yes  
Bruce Bixby – Yes  
Harold Field – Yes

Guests: Al Martinez  
Arlene Trujillo

6:58 p.m.

**XII. Action on Closed Session** – Discussed only Limited Personnel Matters pursuant to NMSA 1978 10-15-h.(2), attorney-client privilege (7), and building purchase (8) No action on any items was taken in closed session. Motion was then made to retain Mrs. Trujillo for the 2015-2016 school year. The motion was made by Mr. Maxwell and second by Mr. Bixby. The motion was put to vote by Mr. Lackey and unanimously passed. The contract to retain Mrs. Trujillo was signed.

**XIII. Adjournment**

Meeting Adjourned at 7:00 p.m.

The next Governing Council Meeting will be held June 18, 2015 in accordance with the Regular meeting policies adopted by the Governing Board.

All Meetings are conducted in Accordance with Applicable State of New Mexico Open Meetings Act, NMA Fifth Edition N2005.

The agenda was posted at least 72 hours in advance of the meeting.

Administrator: \_\_\_\_\_ Date: \_\_\_\_\_