

Academy of Trades and Technology

GOVERNING COUNCIL REGULAR BOARD MEETING MINUTES

Thursday, July 23, 2015

5:00 p.m.

Conference Room

2551 Karsten Ct. SE Suite C, Albuquerque NM, 87102

Phone: (505)765-5517 Fax :(505)765-5898

1. **Call to Order**- The meeting was called to order at 5:26 pm by Henry Lackey
2. **Roll Call**

**Present**: Henry Lackey-President

Bruce Bixby-Governing Council Member

Harold Field- Governing Council Member

Al Martinez

Arlene Trujillo

**Excused**: Richard Winterbottom- Governing Council Member

Lee Maxwell-Vice President

**Guests**: Christina Alarid

1. **Adoption of July 23, 2015 Governing Council Agenda (Discussion/Action)-**

After a brief review, Mr. Martinez noted that they needed to add BAR 3IB into the agenda under the financial information section. Also, the name Cudi shall be changed to Cuddy in all occurrences in the agenda. Mr. Field made a motion to adopt the July 23, 2015 agenda as amended. A second for the motion was made by Mr. Bixby. The motion passed by unanimous vote as indicated by Mr. Lackey.

1. **Approval of June 11, 2015 Regular Governing Council Meeting Minutes (Discussion/Action)-**

After some review, it was noted that the name Cudi shall be spelled Cuddy in all occurrences. Mr. Field made a motion to adopt the Minutes for June 11, 2015 as corrected. The motion was second by Mr. Bixby and passed unanimously by vote as indicated by Mr. Lackey.

1. **Public Forum**- Not necessary
2. **Principal’s Report**- Arlene Trujillo
3. Special Ed. Report- At this time Mrs. Trujillo reported to the board on the compliance issues the school was having with the state. She noted the issues were due to overdue IEP meetings and Evaluations and said that we are getting it under control currently by doing our Evals and IEP’s in a more scheduled and timely manner for the upcoming school year. She announced that the first two hours of the day on every Wednesday, the staff will work together to complete IEP’s.
4. School Improvement Plan Update- Mrs. Trujillo, shared that the school had submitted the improvement packet to the PEC and they had accepted the plan and had asked that we do a little more in certain areas. We also let them know we would be working more on getting students internships and apprenticeships.

Mrs. Trujillo continued to say that they were working on pulling things together for the next grant and are hoping to partner with Kirtland Elementary and hopefully San Jose Elementary as well.

Mr. Bixby then asked how is it that we are able to partner with other schools? Mrs. Trujillo then said that they have work that needs to be done and get the funding for it and we supply the labor part of it all and pay our students through our grant.

She continued to say that they are going to get a project together to benefit the school. It will be an adobe wall.

Mrs. Trujillo then noted that the attendance from semester 1 of last year was averaging 74 and semester 2 was up to 84; with an increase in test scores of about 4 points.

1. Cuddy & McCarthy Law Firm- Mrs. Trujillo passed out the suggested contract given to them by Cuddy and McCarthy and let the board review it. She suggested the board consider using them as an alternate to Matthews Fox. She added that they have a lot of experience with school law and have one attorney who specializes in it. Mr. Lackey then noted that he would like to talk with them and ask whether they could take off the travel fee that was in the contract, and other than that thought they would be a better alternative. Mr. Field at this point made a motion to approve the new contract with the new law firm Cuddy & McCarthy. The motion was second by Mr. Bixby and passed unanimously as indicated by Mr. Lackey.
2. **Financial Report**- Al Martinez
3. BAR- 523-000-1415-0001-IB Is an initial budget bar in the amount of $6,0000 for truancy and dropout prevention coach position. Mrs. Trujillo noted that the coach would be required to set up parent trainings for those students who have truancy issues. After quick review a motion was made by Mr. Field to approve the bar. The motion was second by Mr. Bixby and passed by unanimous vote as indicated by Mr. Lackey.
4. BAR- 523-000-1415-0002-IB Is an initial budget bar in the amount of $148 for the fresh fruit program. After review a motion was made by Mr. Field to approve the bar. The motion was second by Mr. Bixby and passed by unanimous vote as indicated by Mr. Lackey.
5. BAR- 523-000-1415-0003 Is an Title I bar for a Reading Specialist position. After quick review a motion was made by Mr. Field to approve the bar. The motion was second by Mr. Bixby and passed by unanimous vote as indicated by Mr. Lackey.
6. Financial Report- Mr. Martinez at this point noted that they had met as a finance committee and went over year end reports. He continued to say that the year end reports showed that the school has 75,000 of unexpended budget which will be the cash carryover for the next year.

Mr. Martinez also reported that he had gone over the Journal Entries and the YCC information about the grant.

1. **President’s Report–** Not Necessary
2. **Closed Session-** to discuss only Limited Personnel Matters pursuant to NMSA 1978 10-15-h.(2), attorney-client privilege (7), and building purchase (8).

At this time Mr. Bixby made a motion to go into closed session at 5:53pm

Harold Field– Yes

Bruce Bixby- Yes

Henry Lackey- Yes

1. **Limited Personnel Matters pursuant to NMSA 1978 10-15-h.(2), attorney-client privilege (7), and building purchase (8)**
2. **Return to Open Session-** No action taken only discussion of Limited Personnel Matters pursuant to NMSA 1978 10-15-h.(2), attorney-client privilege (7), and building purchase (8).

At this time Mr. Bixby made a motion to return to open session at 6:14pm

Harold Field– Yes

Bruce Bixby- Yes

Henry Lackey- Yes

1. **Action on Closed Session** –Not necessary

Mrs. Trujillo then invited the board to Pine Flatt for the teacher retreat on Wednesday, August 5th, at 9:00 am to be introduced to new staff and to see what activities we have planned for everyone.

1. **Adjournment**

Meeting Adjourned at 6:19 p.m.

The next Governing Council Meeting will be held August 20, 2015 in accordance with the Regular meeting policies adopted by the Governing Board.

All Meetings are conducted in Accordance with Applicable State of New Mexico Open Meetings Act, NMA Fifth Edition N2005.

The agenda was posted at least 72 hours in advance of the meeting

Administrator:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_