



CORE MEMBER APPLICATION

Hello potential CORE leaders!

First off, we want to thank all of you for choosing to serve our youth. We are certain that all of you have many gifts that can help inspire, lead, and empower these teens, and we are truly grateful of your passion for this ministry. In 1 Timothy 4:12, it states, “Don't let anyone look down on you because you are young, but set an example for the believers in speech, in life, in love, in faith and in purity.” You *can* make a difference in a youth's life by letting them see Christ in you through not only your words but your actions as well. If you desire to volunteer in youth ministry, please complete the CORE Application by **June 29, 2014**. Please turn it in at the youth office at the Olive site any time 9-5pm Monday through Friday at 115 West Olive Avenue. In order for your application to be complete, you must also complete the following:

- “Protecting God's Children” Online Training
- Background Check Form
- Affidavit

All of these forms are attached to this application. **I will need a copy of the (1) “Protecting God's Children” Online Training certificate, (2) Background check form, and (3) a signed affidavit.** Upon receiving your application, I will contact you for an informal interview. Relax, it is a time for you to get your questions answered and a time for me to get to know you better! ☺

If we are blessed enough to have you join our team, please reserve August 17, 2014 from 8am-10pm (tentatively) as this will be the date of our **mandatory** lock-in retreat! Thank you so much for your willingness to bring the youth at our parish closer to Christ!

With joy in Christ,

Carrell Jamilano
Director of Youth Ministry
cjamilano@sbdiocese.org
(909) 798-4167

CORE MEMBER APPLICATION

Please reflect carefully upon the following questions and complete the application. This application is to help you to reflect on your call to youth ministry; as well as to help the Youth Minister at The Holy Name of Jesus Parish to ensure that all those who participate in youth ministry are striving to live out their Catholic Faith and desiring to help lead teens closer to Christ through their example.

Please Print Legibly:

Full Name: _____ Birth date: _____ Sex: M/F

Complete Address: _____

Home#: _____ Cell#: _____

E-Mail: _____

School/College _____

Grade Completed: ____ Graduation Date: _____ Occupation: _____

INSTRUCTIONS:

Please print your answers to the following questions and completely fill out this form. It is highly recommended that you read through all the questions before you try and answer any of them. This will save you the problem of duplicate answers. The purpose of these questions is so that we can get to know you on a more personal basis and on different levels. Rest assured that all the information will be held in strict confidence by the staff of The Holy Name of Jesus Youth Ministry Program.

REQUIREMENTS:

- To be a Core leader, you must already be confirmed and are actively practicing the Catholic Faith.
- If you are a high school teen wishing to become more involved, please fill out this application and check which ministry you would like to assist in. You may be called to evangelize to your peers, participate in skits, or start a LifeTeen/Catholic club at your school!

WHICH MINISTRY WOULD YOU PREFER TO VOLUNTEER IN?

Jr. High-EDGE Ministry

Time Commitment: Every other Tuesday from 4:30-9pm.

High School- LifeTeen Ministry

Time Commitment: Sundays from 2:30pm-9pm.

Hispanic Youth Group- Impacto Divino

1. Please list any youth ministry activities (LIFE Nights, rallies, conferences, retreats, etc...) which you have attended as a participant and/or volunteer.

2. Briefly recount your most profound youth ministry experience.

3. Other than actual youth ministry work, please describe any jobs or volunteer experience which you have done which might help you in youth ministry.

4. Please rate the following from 1-10, 10 being a skill or gift in which you feel extremely comfortable with and 1 being a skill or gift that you need help in developing:

• Praying with youth

1 2 3 4 5 6 7 8 9 10

• Acting out skits and dramas

1 2 3 4 5 6 7 8 9 10

• Providing Christian entertainment

1 2 3 4 5 6 7 8 9 10

• Planning retreats

1 2 3 4 5 6 7 8 9 10

• Relating to the "culture"

1 2 3 4 5 6 7 8 9 10

• Planning prayer services and liturgies

1 2 3 4 5 6 7 8 9 10

• Doing one-on-one faith sharing

1 2 3 4 5 6 7 8 9 10

• Developing skits and dramas

1 2 3 4 5 6 7 8 9 10

• Conversing with teenagers

1 2 3 4 5 6 7 8 9 10

- Leading small group discussion

1 2 3 4 5 6 7 8 9 10

- Singing

1 2 3 4 5 6 7 8 9 10

OTHER ISSUES:

1. Have you at any been accused of child abuse? If yes, please provide in detail the date, the place, and the account of the circumstances surrounding each allegation of child abuse.

2. Did any administrative or judicial proceedings arise out of the allegations of child abuse? If yes, please identify the agency or court in which the proceeding was brought and its location, the parties to that proceeding, the docket number of the proceeding, and any judgment or resolution that was entered or reached.

3. Are you under the supervision of any federal, state, or local agency as a result of any allegations of child abuse?

AVAILABILITY:

1. Please list any activities or commitments which might prohibit your availability to help with retreats, including school, work, extracurricular activities, sports seasons, other volunteer efforts, prayer groups, family commitments, etc... Please list dates and times of these commitments.

Signature of Core Team Applicant

Today's Date

**Thank you for taking the time to fill out this application.
You will be contacted soon to set up an interview.**

CORE Team Covenant

I, _____, agree to the following:

1. Try and be the best Catholic role model to the youth my actions, words, and prayer life.
2. **Maintain my relationship with God by consistently seeking things that will feed my soul** (i.e., praying daily, spiritual reading, Adoration on Fridays at Columbia, daily mass at The Holy Name of Jesus at 7:30am Monday through Friday, attend Young Adult Group on Thursdays 7-9pm, praise and worship, journaling, attending a bible study, etc.)
3. Treat the Core team with respect by:
 - not gossiping about them
 - not jumping to conclusions and assuming malice, but instead, prayerfully seeking the truth and believing the best about everyone
 - if there is conflict, attacking the problem and not the person
 - praying for those you have a hard time getting along with or agreeing with**
 - think before I speak
 - communicate with the YM and Core leader(s) leading the night when I am unable to make it at least two weeks in advance or as soon as I am able.**
4. If I have a conflict with a Core member, I will:
 1. Pray about the conflict and ask for guidance
 2. Be sure to get the facts straight before confronting anyone about what has been said or done.
Without facts, you are perpetuating the rumor that you think you are confronting
 3. Go to the Core member directly and discuss the problem.
 4. If you cannot solve the problem, invite the youth minister to mediate a conversation.
 5. Do NOT involve teens or other Core in the conflict or problem. Address issues behind closed doors (i.e., not in front of teens or other Core members)
5. I will be respectful during Core meetings by:
 - **Coming to the meetings on time (2:30pm for High School and 4:30pm for Jr. High)**
 - Allowing Core members to speak freely and waiting until they are finished to talk (i.e., moment of silence, a head nod, "I'm done", "that's it")
 - Not dominating the conversation
 - Being prepared with the task that I am assigned
 - work on the task I was assigned to do before going out to eat or relaxing and socializing.

Signature

Date

AUTHORIZATION - VOLUNTEER

I _____ in connection with my application as a volunteer for _____ Parish / School (please circle one) hereby authorize Screening One ("ScreeningOne") to perform a background screening check (including any future screenings, if applicable, and unless revoked by Applicant in writing). I understand and agree to the following:

1. A background check is not only for the benefit of the parish or school, but also for the benefit of everyone in our Diocese. It is no reflection on an applicant.
2. All reports are confidential. All information is obtained in strict compliance with the Fair Credit Reporting Act, and privacy laws and all other applicable federal and state laws.
3. I may review or obtain a copy of my report as provided by law. Screening One may be contacted by writing to: Screening One, Inc., 2233 W. 190th Street, Torrance, CA 90504.
4. I authorize and release people, companies, references, current and former employers, schools, municipal, county, state and federal agencies and courts, and agencies that provide motor vehicle records, to provide all information that is requested by the Diocese of San Bernardino and ScreeningOne.
5. I further release all of the above, including the Diocese of San Bernardino and Screening One, to the full extent permitted by law, from any liability or claims arising from retrieving and reporting information concerning me.
6. I agree that a copy or fax of this document shall be as valid as the original.

Your signature _____ Date _____

COURTS AND OTHER ENTITIES REQUIRE THE FOLLOWING INFORMATION FOR IDENTIFICATION WHEN CHECKING PUBLIC RECORDS. IT IS CONFIDENTIAL AND IS USED FOR IDENTIFICATION ONLY. SOCIAL SECURITY NUMBER IS OPTIONAL, BUT ENSURES ACCURACY AND AVOIDS DELAY.

_____ F M
Last Name First Name Middle Name Social Security Number

DOB: ____/____/____ _____ _____
 Former Names Date of Name Change
 IF MORE THAN 1 NAME, PLEASE USE THE BACK OF THIS PAPER

CURRENT ADDRESS:

FORMER ADDRESS:

FORMER ADDRESS:

Instructions for online training ☺

- 1) Go to sbdiocese.org
- 2) Scroll to the bottom and click “Training- Capacitacion”
- 3) Then click “Online Training”
- 4) Follow the instructions from the “Protecting God’s Children” Page
- 5) *Make sure you keep your password and username in a safe place.* If you lose it and forget to print out a certificate, you will have to take the training all over again.
- 6) Please give me a copy of your certificate.

* You will be asked to read bulletins every month to learn more about this topic. Make sure you check your emails regularly and complete this, so that you will not have to take the online training all over again. Thanks so much for your help and ensuring the safety of our youth!

Please write your Username and Password here:

Username: _____

Password: _____

AFFIDAVIT OF COMPLIANCE

POLICY AGREEMENT BETWEEN:

THE DIOCESE OF SAN BERNARDINO AND _____

1. Diocese of San Bernardino Safe Environment Policy for the Protection of Children and Young People AND Code of Pastoral Conduct

As an employee or volunteer, I have successfully completed the training for the *Diocese of San Bernardino Safe Environment Policy for the Protection of Children and Young People and Code of Pastoral Conduct*. A copy of the certificate is on file. I understand and will comply with these policies

2. California Child Abuse and Neglect Reporting Law (Safe Environment Policy #VII)

As an employee or volunteer required to complete this training, I have successfully completed the California Child Abuse and Neglect Reporting Law training. A copy of my certificate is on file.

According to the California law, I am a mandated reporter Yes No .

1. If yes, I understand and will comply with Section 11166 of the Penal Code of the State of California. I know and understand that the law requires of mandated reporters:

- ❖ if there is knowledge or suspected child abuse of a minor, a report to the appropriate State Agency must be made immediately or as soon as practically possible by telephone;
- ❖ after the report by phone, prepare, and send a written report to the appropriate State Agency within 36 hours of receiving the information concerning the incident.

2. If no, I understand by law I am not a mandated reporter but if I become aware of child abuse or neglect I know the procedures to follow and will follow them.

3. Confidentiality (Code of Pastoral Conduct #2)

As an employee or volunteer I am aware that the persons, conversations, materials and data with which I come in contact and to which I have access are to be treated in a confidential and in a professional manner.

Any knowledge of confidential information is to be used only in the conduct of official business of the Catholic Diocese of San Bernardino.

Violations of this Confidentiality/Child Abuse Reporting Agreement can result in disciplinary action and/or dismissal.

Signature

Printed Name

Date

Oscar Reynolds

Pastor, Pastoral Coordinator, Priest
Administrator DPC Director or
Principal for the Diocese of San Bernardino

Oscar Reynolds

Printed Name

Date

Carrell Jamilano

(Add Supervisor where applicable)

Carrell Jamilano

Printed Name

Date