**ST. PETER’S ACADEMY**

**GOVERNING BOARD**

**MEETING MINUTES**

**APRIL 24, 2018**

**PRESENT:**

* **Rev. Andrew Jefferson**
* **Mr. Robert Temple**
* **Mr. John Rorick**
* **Mr. Larry Taylor**
* **Ms. Ruth Jefferson**
* **Ms. Gloria Finch**
* **Ms. Constance Smith**
* **Ms. Jennifer Lopez**
* **Mr. Dale Dawkins**

1. **CALL TO ORDER INVOCATION:** The St. Peter’s Academy Governing Board meeting was called to order at 10:00 a.m. April 24, 2018 with prayer by Mr. Taylor.
2. **READING OF THE MINUTES:** The minutes of December 2017 were read. After discussion, it was motioned by Mr. Taylor and seconded by Mr. Temple that the minutes be accepted. The motion was carried and the minutes were approved.
3. **REVIEW OF FINANCIAL REPORTS**:

**Quarterly Financial 2018** - The Quarterly Financial Report ending March 2018 was presented for review. As of March 30, 2018 the Balance Sheet, Total Liabilities and Fund Balance was $455,753.00. After discussion, Mr. Temple motioned for approval of the Quarterly Financial Report; Mr. Taylor seconded the motion. The motion was carried; the Quarterly Financial Report was approved.

1. **DISCUSSION:**

* **Budget Amendments 2017 - 18:** Mrs. Jefferson presented the 2017 – 18 Budget Amendments required for approval. She reviewed each line item that needed to be amended and explained each in detail. She said the Title One allocation increased to $130,848. After review and discussion, Mr. Larry Taylor motioned for approval of 2017 - 18 Budget Amendments; Mr. Rorick seconded the motion. The Budget Amendments were approved.
* **Proposed Operating Budget 2018 - 19:** Mrs. Jeffersonpresented the 2018 to 2019 Proposed Operating Budget for approval. She stated that the Projected General Funds is $1,070,000.00 and the Total Budget including capital projects funds and special revenue funds is $1,393,848.00. After review and discussion, Mr. Temple motioned for Approval of 2018 - 19 Operating Budget; Mr. Taylor seconded the motion, the 2018 - 19 Proposed Operating Budget was approved.
* **Board Meeting Dates:** Mrs. Finch presented the 2018 – 19 Quarterly Board Meeting dates and the 2018-19 School Calendar. After the review, the 2018 - 19 Board Meeting Dates and the 2018-19 School Calendar was approved.
* **20th year School Celebration**: Mrs. Jefferson informed the Board that the school will be celebrating the 20th year school anniversary. She said that the students from K – 6th Grade will do presentations first then the graduation after. Also, she added that all students would wear 20th year tee-shirts for the graduation.
* **Title 1:**  Ms. Jefferson discussed Title 1 activities and reviewed the results of the Parent surveys. She stated that Audit went smooth with minimal corrections noted. She gave an update of FSA testing dates which will be from April to May 14, 2018.
* **Pre-**Summer and Fall Registration: Ms. Jefferson stated that the Pre-Summer and Fall registration will be held on May 25, 2017 from 9: am to 1:00pm. She stated that the Summer Classes will begin on June 4 and will run until July 14, 2017 from 9:00 am to 3:00 p.m.. She said that Flyers were distributed in the community and in the newspaper. She informed the Board of the structure of the classes, staffing and schedules.
* **VPK Program**: Ms. Constance Smith gave an update on the Pre-School VPK program. She gave an update on the Florida Voluntary Pre-Kindergarten Assessment . She discussed the VPK curriculum, monitoring, schedules, and the FLOC upcoming review which will occur during the month of May 2018. She added also, the 3 year old students graduation will be held on May 18 then the VPK will be on May 22, 2018. She stated that this is information only for the Board.
* **The Summer School/Sports Education Program**: Mr. Dale Dawkins presented the Summer School/Sports Education Program. He informed the Board that he has a lot of ideas for coaching the students for the Summer Sports program. He added also that his NFL players will be coming and give motivation speeches to the students. He encouraged the students for sports like football, basketball and track and field.

1. **INFORMATION:**

* **Graduation:** The school graduation will be held on May 24, 2018 at 6:00 pm for K- 5th Grades including the VPK students.
* Summer School will start on June 04, 2018 until July 14, 2018.
* Fun Day and Last Day of school will be on May 24, 2018.
* The May 2018 calendar of events was presented and accepted.

VI. **ADJOURNMENT:** The meeting was moved for Adjournment at 11:00 a.m.