**ST. PETER’S ACADEMY**

**GOVERNING BOARD**

**APPROVED MEETING MINUTES**

**SEPTEMBER 27, 2016**

**MEMBERS PRESENT:**

* **Rev. Andrew Jefferson (via phone)**
* **Mr. Robert Temple**
* **Mr. Clayton Broxton**
* **Mr. John Rorick**
* **Ms. Jennifer Lopez**

**OTHERS:**

* **Mrs. Ruth Jefferson**
* **Mrs. Gloria Finch**
* **Ms. Barbara Andrews**
* **Ms. Constance Smith**

1. **CALL TO ORDER INVOCATION:** The St. Peter’s Academy Governing Board meeting was called to order at 10:00 a.m. Tuesday, September 27, 2016 with prayer by Mr. Temple.
2. **READING OF THE MINUTES:** The minutes of April 2016 were read. After discussion, it was motioned by Mr. Temple and seconded by Mr. Rorick that the minutes be accepted. The motion was carried and the minutes were approved.
3. **REVIEW OF FINANCIAL REPORTS**:

**2015 – 16 Financial Audit** - Mrs. Jefferson presented the Audit Financial Report completed by McCrady, Hess & Ruth, Certified Public Accountants, for the year ending June 30, 2016. She reviewed the Financial highlights. She stated that the School’s governmental fund balance sheet reported a combined ending unassigned fund balance of $218,167. She said that as of June 30, 2016, the Total net position was $1,548,006. She stated that the school had no recommendations for improvement and no issues referenced in the management letter. With no other comments, the Board congratulated the staff on the 2015 - 16 Financial Audit as reported.

1. **DISCUSSION:**

* **Title 1 –** Ms. Andrews gave an update on Title 1 activities. She informed the Board that the Family Involvement Survey and the Parent Compact Agreement was distributed. She added also that the staff is working on the 2016–17 Parent Involvement Plan and School Improvement Plan. Ms. Jefferson indicated that she is waiting for student data to complete the plan. She mentioned also that the Annual Title 1 meeting and dinner will be held on October 19, 2016.
* **VPK Program**: Ms. Constance Smith gave an update on the Pre-School VPK program. She indicated that there are currently 45 children enrolled this year 2016-17.
* The October 2016 Calendar of events was presented and accepted.

VI. **ADJOURNMENT:** The meeting was moved for Adjournment by Mr. Temple and seconded by Mr. Broxton; Mr. Temple adjourned the meeting at 11:00 a.m.