ST. PETER’S ACADEMY

GOVERNING BOARD

APPROVED MEETING MINUTES

SEPTEMBER 22, 2015

MEMBERS PRESENT:

* Rev. Andrew Jefferson
* Mr. John Rorick
* Mr. Robert Temple
* Ms. Mary McKinney
* Mr. Broxton Clayton
* Ms. Jennifer Lopez

OTHERS:

* Mrs. Ruth Jefferson
* Ms. Barbara Andrews
* Mrs. Gloria Finch
* Mrs. Esther Soriano
* Ms. Constance Smith

1. CALL TO ORDER INVOCATION: The St. Peter’s Academy Governing Board meeting was called to order at 10:00 a.m. Tuesday, September 22, 2015 with prayer by Mr. Temple.
2. READING OF THE MINUTES: The minutes of May 2015 were read. After discussion, it was motioned by Mr. Temple and seconded by Mr. Clayton that the minutes be accepted. The motion was carried and the minutes were approved.
3. REVIEW OF FINANCIAL REPORTS: Ms. Esther Soriano reviewed the Financial Reports for the Quarterly Financial Report ended June 30, 2015, for the month of July and August 2015. As of June 2015 the Balance Sheet, Total Liabilities and Fund Balance was $127,174.84, as of July 2015, $92,408.03 and as of August 2015, $176,720.94. After discussion, Mr. Rorick motioned for approval of the Financial Reports; Mr. Temple seconded the motion. The motion was carried; the Quarterly and Financial Reports for June 2015, July 2015 and August 2015 were approved.
4. **DISCUSSION:**

* **2014 – 15 Financial Audit** - Ms. Soriano presented the Audit Financial Report completed by McCrady, Hess & Ruth, Certified Public Accountants, for the year ending June 30, 2015. She reviewed the Financial highlights. The School’s governmental funds balance sheet reported a combined ending unassigned fund balance of $109,210. She said that as of June 30, 2015, the Total net position was $1,477,734.00. She stated that the school had no recommendations for improvement and no issues referenced in the management letter. With no other comments, the Board congratulated the staff on the 2014 - 15 Financial Audit as reported.
* **Fundraiser 2015** - Ms. Gloria Finch stated that this year’s Fundraising Event will be a Talent Show with the participation of selected talented students. She said the School will sell Admission tickets for $10.00. The show will include dancing, singing and recitals. The Talent Show will be held on February 12, 2016.

1. **INFORMATION:**

* **Title 1 –** Ms. Andrews gave an update on Title 1 activities. She informed the Board that the Family Involvement Survey and the Parent Compact Agreement was distributed. She said that the Annual Title 1 meeting and dinner will be held on October 20, 2015. She stated that the 5th & 6th Grade class performed on September 11, 2015 at the Veteran’s Program (911) at Sebastian River Park, and the children received several compliments.
* **VPK Program**: Ms. Constance Smith gave an update on the Pre-School VPK program. She indicated that there are currently 46 children enrolled this year 2015-16.
* October 2015 Calendar of events was presented and accepted.

VI. **ADJOURNMENT:** The meeting was moved for Adjournment by Mr. Temple and

seconded by Mr. Clayton; Mr. Jefferson adjourned the meeting at 11:00 a.m.