**ST. PETER’S ACADEMY**

**GOVERNING BOARD**

**APPROVED MEETING MINUTES**

**APRIL 26, 2016**

**MEMBERS PRESENT:**

* **Mr. Larry Taylor**
* **Mr. Robert Temple**
* **Mr. Clayton Broxton**
* **Mr. John Rorick**
* **Ms. Jennifer Lopez**

**OTHERS:**

* **Mrs. Ruth Jefferson**
* **Mrs. Gloria Finch**
* **Esther Soriano**
* **Ms. Barbara Andrews**
* **Ms. Constance Smith**

1. **CALL TO ORDER INVOCATION:** The St. Peter’s Academy Governing Board meeting was called to order at 10:00 a.m. Tuesday, April 26, 2016 with prayer by Mr. Taylor.
2. **READING OF THE MINUTES:** The minutes of January 2016 were read. After discussion, it was motioned by Mr. Taylor and seconded by Mr. Broxton that the minutes be accepted. The motion was carried and the minutes were approved.
3. **REVIEW OF FINANCIAL REPORTS**: Ms. Soriano reviewed the Quarterly Financial Report for the period ending March 30, 2016. As of March 30, 2016 the Balance Sheet, Total Liabilities and Fund Balance was $324,798.00. After discussion, Mr. Taylor motioned for approval of the Quarterly Financial Report; Mr. Rorick seconded the motion. The motion was carried; the Quarterly Financial Report was approved.
4. **DISCUSSION:**

* **Update School Recognition:** Mrs. Jefferson informed the Board that the FDOE reviewed the school records of students and determined that St. Peter’s tested 100% of the students enrolled and consequently released the school’s grade. St. Peter’s earned an A and will receive school recognition Funds as indicated in the FDOE’s letter. The Board congratulated the staff and students.
* **Budget Amendment**. Mrs. Ester Soriano indicated that based upon the February count and activity there are budgets amendments needed. She reviewed the budget and presented changes. After discussion on motion by Mr. Taylor, seconded by Mr. Rorick, the Board unanimously approved the amendments to the Budget.
* **Title One:** Ms. Andrews gave an update on Title One activities for the school. She informed the Board of the upcoming Title 1 Audit, Leadership Meeting and other projects for the school.
* **Wellness Policy:** Mrs. Finch presented and explained the policy for charter and public schools. Also, Mrs. Finch gave an update for the NSLP Renewal application for the coming school year 2016-17. Mr. Taylor stated that the report must be approved, to make sure we are following the correct guidelines that have been established. Mr. Temple motion to accept, Mr. Broxton seconded; the policy was approved.
* **FUNDRAISING EVENT** - Ms. Andrews informed the Board that the fundraiser event will be held on May 20, 2016.
* **VPK PROGRAM -** Ms. Constance Smith gave an update on VPK assessments. She said they will be completed by June 03, 2016. She referenced also the Florida Pre-Kindergarten Assessment and stated that the children were being assessed and observed as per the guidelines of the program. She said that the program is running smoothly with no issues.

1. **INFORMATION :**

* Ms. Andrews informed the Board that the **Graduation will be held on May 27, 2016** at 6:00 p.m. End of Year Fun Day will be on June 6, 2016.
* The May 2016 calendar of events was presented and accepted.

1. **ADJOURNMENT:** The meeting was moved for Adjournment by Mr. Taylor, and seconded by Mr. Temple. Mr. Larry Taylor adjourned the meeting at 11:00 a.m.