

**CCVNHOA Board Meeting
August 21, 2018**

In attendance: Jenny Mancini, Katie Kleeman, Jeff Denchfield, Sherry Blim, Paul Oppgaard, Henry Gardiner, Johnny Poon, Frank Hare (via Skype), Judy Hilton, T.J. Gordon, Lisa Piantanida, Johanna Lewis, and Anne Egan

Meeting commenced at 7:09 pm. Jenny asked for introductions.

Approval of July Meeting Minutes: Katie motioned to approve the July board meeting minutes with one minor change; Huntington Acres has HOA covenants in place and they are working on developing code enforcement. Henry seconded this motion and it was unanimously approved.

Councilwoman Judith Hilton: Judy said the City met last night on the Master Plan. Council is studying anything that is out of compliance. The Master Plan will go to a vote of the City Council for use as a training tool for City staff. City Council is also in the process of developing more specific telecommunication ordinances, although FCC rules supersede what the City can do. Speed and connectivity are the big issues. Judy talked about the technology in our area - big towers for coverage. She asked for a neighbor who might want to be on the Arts and Humanities Council. They meet once a month. Katie asked about the Cherry Creek armed burglary last night, the officer will be fine. Last week there was an incident in our neighborhood and another at La Quinta. Jenny asked if there is an uptick in crime. Henry reminded everyone to lock doors, cars, close garage doors, etc. Jenny asked Judy to give a quick recap on the 1% that Excel contributes to undergrounding. Excel still wants to underground what is considered in the right-of-way. It is the City's desire to get back on Excel's calendar for undergrounding projects.

Board Elections/Executive Committee: Jenny introduced the terms of the board to potential new members. Members must attend meetings, host one meeting a year, contribute to discussions, and not miss more than three meetings per year. Katie motioned to approve Lisa Piantanida and Johanna Lewis as new HOA board members, seconded by Jeff, and unanimously approved. Jenny asked how the board wants to handle new leadership. Jenny said she is done on the board in December, but in the meantime, she will step in as interim President. Henry moved to approve the new Executive Committee (Jenny Mancini, President; Katie Kleeman, Vice President; Sherry Blim, Treasurer; and Lisa Piantanida, Secretary), seconded by Johnny, and unanimously approved. Jenny reviewed the HOA board meeting structure. Meetings will be an open and safe place to discuss opinions with recognition that there will be occasional disagreement given our diverse neighborhood. Hopefully when a decision is made, the minority can get on board to support a majority vote. Formal motions will be in place with occasional straw polling, etc. Neighbor discussions at board meetings will be limited to 5 minutes, with board discussion following. TJ recommended that neighbors be given 5 minutes to talk and answer questions, with any additional discussion on the next month's meeting agenda. Jenny reiterated that

at the July meeting, the board decided to put a “button” on the CCVN website and create a neighborhood committee to investigate complaints comprised of at least one active board member and one at-large member. This committee will create a tracking process for neighborhood code infractions. Katie wondered about putting a formal process in place right now, but Henry would like to see how it works. Jenny asked if anyone else would like to be involved. Henry and Sherry volunteered to serve as members and will develop a process for the Covenant Review Committee (CRC) before the September board meeting. They will also meet with Anne and Sheryl Jaramillo from the City. Anne reminded board members that we need to dovetail with the City on whatever strategy the HOA employs.

Vice President’s Report: Katie thanked Lisa and Johanna for coming on board.

Treasurer’s Report: Sherry said expenses are tracking with revenue. There are 12 outstanding HOA dues for this year, and a couple from previous years. Jenny says most of these are renters. The brick restoration at the cut-through is complete.

ARC Report: Paul said there are a few new ARC requests, including a front door, exterior paint and roof, landscaping, and a new addition. The new addition will be very nice, but there will be a lot of work until then. The owners of the backyard outbuilding at 9158 E. Tufts Place are working with the City on their plans. Henry asked if they would need to apply for a variance. Jeff says we do not yet know and it is possible they will need to take the building down due to some potential set-back issues with the City. The HOA does not have any plans since the original scope of work changed so drastically from what was originally submitted.

Newsletter: Anne asked for newsletter items. She is intending to include photos and details on the 4th of July and Halloween, as well as the Adult Holiday party and the Annual Meeting details. She will also include the Top 12 Ways to Be a Good Neighbor, a request for people to host a Progressive Dinner, and new and old board members. TJ suggested the Ribbon-Cutting at Village Greens Park. We’ll also have an update from Judy Hilton and business cards from the neighborhood.

Old Business: Anne emailed the D & O Policy out to the board today. Board members, please print this document and add to your folders. Jenny also reminded board members to keep sensitive conversations off email.

New Business: Katie would like to find hosts for a neighborhood Progressive Dinner in the Spring. Anne sent an email letter to the most recent neighborhood AirBNB violator at 4600/4610 South Akron Street. She will send a certified copy tomorrow for date-stamp purposes.

Johanna moved to adjourn the meeting at 8:35 pm, seconded by Jeff, and unanimously approved.

Upcoming meetings

Sept 11 Jenny Mancini

Oct 9	Sue Rice
Nov 13	Ward Argust
Dec 4	HUMC