

Agenda

Cherry Creek Village North Civic Association, Inc.

October 8, 2019 Board Meeting | 7:00 - 8:00pm
Host: Johanna Lewis | Location: 9156 E. Stanford Place

Board of Directors

Jeff Denchfield, President | Katie Kleeman, Vice President | Sherry Blim, Treasurer | Lisa Piantanida, Secretary
Lesley Geraci | TJ Gordon | Henry Gardiner | Johanna Lewis | Erin Meyerhoff | Julia Miller

7:00 - 7:05	Approve September 2019 board meeting minutes	Jeff Denchfield
7:05 - 7:10	City Council updates	Judy Hilton
7:10 - 7:15	Discussion re. City Council updates	Board
7:15 - 7:20	Treasurer's Report	Sherry Blim
7:20 - 7:25	ARC Report	Paul Oppegard & Julia Miller
7:25 - 7:30	CRC Report	Henry Gardiner & Sherry Blim
7:30 - 7:45	Old Business <ul style="list-style-type: none">Executive Director updateBoard members' tasks for December meeting	
7:45 - 7:55	New Business <ul style="list-style-type: none">Agenda writer for future board meetingsHosts for 2020 board meetingsHosts for 2020 partiesARC question re. construction of temporary fenceRequested increase in funding for purchase of outdoor theater equipment	
7:55	Adjourn	

Upcoming Events

October 31, 2019 Halloween Parade & Party (5:30pm, hosted by Jessica & Chad Corbett)
November 12, 2019 Board Meeting (7:00 - 8:00pm, hosted by Katie Kleeman)
December 10, 2019 Annual Meeting (7:00 - 8:00pm, Hope United Methodist Church)
December 15, 2019 Adult Party (5:00 - 7:00pm, hosted by Sally Swartz)

Official Minutes

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In Attendance: Jeff Denchfield (President), Katie Kleeman (Vice President), Sherry Blim (Treasurer), Lisa Piantanida (Secretary), Gareth Smith (Executive Director), Johanna Lewis, Lesley Geraci, TJ Gordon, Henry Gardiner, Paul Opegard, Mary Chedsey

Minutes Submitted By: Gareth Smith

Date Submitted: November 11, 2019

Meeting Called to Order at 7:05pm.

Mary Chedsey: Attended to discuss neighborhood safety.

- Should CCVN consider implementing a Neighborhood Watch to encourage others to look out for their neighbors?
- Attendees agree that the neighborhood feels safe and that most residents look out for their neighbors — perhaps an informal call to look out for one another would be adequate?
- Neighborhood Watch has been considered before and found to be time-consuming to implement, but it is worth taking another look.
 - Mary would be happy to help and/or chair it.
- Could also consider signs at the neighborhood entrances (Radcliffe, Tufts, Village Greens, and walking cut-through)
- Lesley Geraci and Josh Widoff meet quarterly with a member of the Greenwood Village Police Department to discuss crime & safety issues. Mary will attend October 2019 meeting. Gareth Smith should try to attend quarterly meetings as well.

City Council Updates: No discussion because Judy Hilton could not attend this meeting.

Treasurer's Report: Sherry Blim.

- Sherry presented the Financial Report as of 10/6/2019. (Addendum)
- Will be meeting to set 2020 budget before next meeting.

ARC Report: Paul Oppgaard.

- For the most part, there have just been the standard type of requests lately. One question arose in a recent application about whether the HOA would permit a temporary fence, but the owners withdrew it because their plans changed.
 - No further discussion re. temporary fence is necessary at the moment.

CRC Report: Henry Gardiner.

- Complaints have been made about 4440 S. Alton Street (garage door needs replacing and the driveway is filled with weeds).
 - CRC has not been able to reach the owner.
- Attendees discussed the possibility of hang-tags to leave at houses that are out of compliance. This might be a way to inform owners of things that need attention.
 - If this is going to be done, we should first inform the neighborhood through an email.

Old Business

I. Executive Director Update

- Gareth Smith informed the Board of transition efforts to date.
 - Anne Egan has been extremely helpful in providing information necessary for taking over the position. Gareth & Anne have met a couple of times to discuss Executive Director tasks and Gareth will be taking over the position from this point forward.
- Gareth has met with ARC committee to discuss the application / approval process and will be considering possible ways to streamline the process in the future.
- Gareth has met with Dan Hozian, who maintains the CCVN website, and they are in agreement that the website would benefit from some overhaul / updating.
 - Dan is going to consider possibilities and make recommendations in the upcoming months.
 - If possible, provide numbers to Sherry before 11/12/19 Board Meeting so she can include the cost in the 2020 budget.
- Communications / Neighborhood Email has been challenging because of incorrect and/or incomplete contact information. A number of residents have communicated that they have not received CCVN emails in recent years.
 - Gareth suggested a complete update of the CCVN directory in Spring 2020. Board members agreed that this should be done.
 - Is there an App for updating residents' contact information?

II. Board Members' Tasks for December Meeting

- TJ Gordon is going to look into possibilities for online voting for the Annual meeting in order to streamline the voting / eliminate paper proxies.

New Business

I. Agenda Writer for Future Board Meetings

- Gareth will do it.

II. Hosts for 2020 Board Meetings

- January - Jeff
 - February - Katie
 - March - _____
 - April - Lisa
 - May - Paul
 - June - Johanna
 - July - TJ
 - August - _____
 - September - Sherry
 - October - _____
 - November - _____
 - December / Annual Meeting- Hope Church
-
- Henry, Lesley, Erin, and Julia still need to choose a month.

III. Hosts for 2020 Parties

- Lisa Piantanida and Katie Kleeman will work together try to find hosts.
 - Anne suggested a few names to Gareth. She will provide those to Lisa and Katie.

IV. ARC Question re. Construction of Temporary Fence

- Discussed during ARC summary.

V. Requested Increase in Funding for Purchase of Outdoor Theater Equipment

- CCVN used to have outdoor theater equipment, but it deteriorated and/or disappeared over time.
 - The last movie night was hosted by the Gates family in September 2017. At that time, they didn't have a complete set of equipment and what did exist was inadequate.
- In September 2017, the Board approved \$242.96 for the purchase of new equipment suggested by Keenan Gates, but this equipment was never purchased.
- Keenan has recently requested an increased amount to purchase updated equipment: the new amount requested is \$615.
- Attendees were reluctant to approve the additional amount at this time. A suggestion was made to look into the cost of renting equipment as an alternative to purchasing it.
 - In addition to equipment costs, the Board should consider an amount to approve for reimbursement of other movie night expenses, such as drinks/snacks.
- Jeff will follow up with Keenan about possibly renting equipment.

Meeting adjourned at 8:00pm.

ACTION ITEMS

#	Owner	Action Item	Due Date
1	Gareth Smith	Consider adding safety recommendations / "good neighbor" practices section to the Winter newsletter	January 2020
2	Lesley Geraci Mary Chedsey	Attend upcoming meeting with GWVPD & provide statistics / report for inclusion in Winter newsletter	January 2020
3	Sherry Blim	Draft 2020 Budget	11/12/19 Board Meeting
4	Gareth Smith	Work with Dan Hozian to determine costs for updating the CCVN website	11/12/19 Board Meeting
5	TJ Gordon	Research online voting possibilities for Annual Meeting	11/12/19 Board Meeting
6	Henry Gardiner Lesley Geraci Erin Meyerhoff Julia Miller	Choose month to host 2020 board meeting	January 2020
7	Lisa Piantanida Katie Kleeman	Find hosts for 2020 Parties	February 2020
8	Unspecified	Research Outdoor Movie Rental Equipment	Unspecified

CARRY-OVER ITEMS FOR NEXT MEETING

#	Description
1	Continue neighborhood safety discussion <ul style="list-style-type: none">- Neighborhood Watch?- Signs at entrances?
2	Holiday decorations for neighborhood entrances

ADDENDUM

Cherry Creek Village North Civic Association Inc.
 Financial Report
 As of 10/6/2019
 Accrual Basis

	Year-to-Date 9/30/19	Full Year Forecast	Full Year 2019 Budget
Income and Expenses			
Income			
CY Homeowners Dues	28,480.00	28,480.00	23,750.00
Interest Income	11.11	11.11	0.00
Advertising Income	175.00	175.00	0.00
Other Income (transfer fees/homeowner assessments)	1,375.00	1,375.00	2,000.00
Total Income	30,041.11	30,041.11	25,750.00
Expense			
Administrative	3,410.00	6,464.44	10,000.00
Annual Meeting Costs	0.00	150.00	150.00
Awards and Prizes	93.85	200.00	200.00
Depreciation Expense	821.70	1,000.00	1,000.00
Dues Discounts (directory & hosts) *From 2018 hosting	705.00	705.00	0.00
Entrance Maint./Public Service	403.59	550.00	550.00
Gardening Expense	1,072.42	1,072.42	750.00
Insurance Expense	18.00	2,500.00	2,500.00
Legal Fees	73.00	500.00	500.00
Newsletters	2,931.41	3,000.00	3,000.00
Postage/Supplies/Copies	143.98	900.00	900.00
Social Events	1,439.28	3,481.87	4,100.00
Storage Expense	1,040.00	1,600.00	1,600.00
Website Expense, Hardware, & Software	339.99	500.00	500.00
Total Expense	12,492.22	22,623.73	25,750.00
Net Income	17,548.89	7,417.38	0.00
Assets and Liabilities			
ASSETS			
Current Assets			
Checking/Savings			
Key Savings - Checking	11,723.50		
Key Savings - Savings	33,298.85		
Total Checking/Savings	45,022.35		
Total Accounts Receivable	4,865.00		
Total Current Assets	49,887.35		
Fixed Assets			
Fixed Assets			
Entrance Monuments	38,454.35		
Entrance Monuments - Accum Depr	-12,601.03		
Total Fixed Assets	25,853.32		
TOTAL ASSETS	75,740.67		
LIABILITIES & EQUITY			
Equity			
Retained Earnings	58,191.78		
Net Income	17,548.89		
Total Equity	75,740.67		
TOTAL LIABILITIES & EQUITY	75,740.67		