

MINUTES of the MEETING
MAY 20, 2015
7:00 P.M.

CALL TO ORDER: BryAnna Vaughan, President, called the Meeting of the Big Pine Community Services District to order on Wednesday, May 20, 2015 at 7:03 P.M. in the District office.

PRESENT MEMBERS: BryAnna Vaughan, President
Gary Doyel, Vice-President
Bob Steele, Board Member
David Allen, Interim Board Member

OTHERS: Dave Tanksley, Contractor
Denis Tillemans, Contractor
Bobbie Lovig, Secretary

PUBLIC: Martin Freeman & Dori Cann, residents
Mark Tillemans, Inyo County Supervisor
Larry Frilick, Inyo Water Dept. Employee

AGENDA

PUBLIC COMMENTS & PUBLIC HEARING: Mark Tillemans presented a first project of its kind in Inyo County. This would be a Pilot Project called the Bartell Parcel Recycled Water Regreening Demonstration Project (BPRWP). The grant application is due soon. The project would reclaim water from the BPCSD sewer plant and DWP would pump it to the site for a fruit orchard on Bartell with frontage on Highway 395. Completion is scheduled for the Spring of 2016 at a cost of \$336,050. There was a lengthy discussion. Mark asked the Board for consideration and possible approval at the next meeting.

MINUTES: Gary Doyel moved and Dave Allen seconded a motion to approve the minutes of the Meeting of April 15, 2015. Motion carried.

BILLS AND WARRANTS: After a correction for the DWP cost, Gary Doyel moved and BryAnna Vaughan seconded a motion to approve the bills and warrants incurred from April 15 through May 11, 2015. Motion carried.

Correspondence:

1. A letter was received from the County Auditor's office requesting a response regarding BPCSD joining the pool of entities for the next audit or retain our own auditor. It was discussed and decided that BPCSD would remain in the pool for now. The cost is about \$2,800.00.

BUSINESS:

1. Report from Denis Tillemans -

- a. Denis reported that some of the sample bottles were broken in shipment. He was advised to file for a claim for the shipping costs.
- b. Denis reported that the wastewater plant is running well as all the tests results are good. He said Andy is keeping the area cleaned up for now.

2. Report Tanksley-McMurtrie

- a. Dave went over his report and added that the BOD was 10 for the month and that DWP replaced the column in the well.
- b. He said they have two aerators working at night.
- c. Dave and Bobbie both commented about how great a job Andy Brolsma is doing at the sewer plant, collecting water samples and doing the meter reads very accurately.
- d. Dave has some concerns and explained about the chlorine and need to shut off the valve.
- e. Regarding the Rossi boundary, he found out the property is not in our district, so we would need to go through the LAFCO process to bring it in which would cost between \$1,500 and \$2,000. He suggested we look at other areas to include and he believes the cost of the LAFCO process should be paid by the person/s most benefitting from it. There was no action at this time on starting the LAFCO process.
- f. Dave explained about the well data for wells 341 and 352. He is analyzing the data with a spread sheet for the run-off effect, etc.
- g. Dave explained about the water cut-back measures to meet the 25% cut back requirement and avoid the \$10,000 fine. He said to avoid much paperwork and the possible fines, it would be better to opt for the 2 day a week watering schedule for lawns. He said the State Declared Emergency supercedes our plan.

3. Discussion of updates to the Water Conservation Plan for BPCSD - motion to approve.

- a. BryAnna explained that the Plan is a living document. The Board had an opportunity to review the Ordinance prior to the meeting and there was further discussion.
- b. BryAnna Vaughan moved and Gary Doyel seconded a motion to approve the Water Conservation Plan Ordinance No. 2015-07. Motion carried.

4. Discussion/rehearsal of the Water Conservation Plan for PBPSD for the Public Meeting May 28, 2015 at the Big Pine Town Hall.

- a. BryAnna will present a slide show at the Public Meeting and go over the entire Water Conservation Plan and then open the meeting up for a question and answer session.
- b. BryAnna will tell the residents and homeowners that the Ordinance will be posted on the website soon with the stage to be announced in the next billing in July.

- c. Backflow devices for outdoor spigots will be available at the meeting while they last.
 - d. Bob, Gary, Dave Allen and Bobbie will all set up the Town Hall chairs at 5:00 p.m. Bob has a key and can operate the cooler, etc.
- 5. Discussion of change of policy 4020 (Employment of Outside Contractors) to adopt and implement the Uniform Construction Cost Accounting procedures by Local Agencies. County Counsel Response. Motion to approve.** This item was tabled until the next meeting due to the Public Meeting activities.
- 6. Discussion of next steps on Matrix of bids for Reservoir work and the bidding process.** Tabled until new policies are in place.
- 7. Review of Back Flow Certificates of Compliance received and verifications/certificates still needed.**
- a. Bobbie reported that she has 11 of the 18 verifications with calls or contact from most of the others. She will make calls or send a Third Notice - Urgent to the others.
 - b. This will be on the agenda in all upcoming meetings.
- 8. Presentation of preliminary budgets for 2015-16.** Approval and motion to approve at the June meeting.
- 9. Review, discussion and signing of Contractor's contracts for 2015-16.**
- a. There was a brief discussion about the contracts and requirements for the contractors.
 - b. All four of the contracts will remain the same with the current compensation.
 - c. Bryanna Vaughan moved and Gary Doyel seconded a motion to approve the contracts for McMurtrie-Tanksley, Denis Tillemans, Bobbie Lovig and Jack Stout. Motion carried.
- 10. Board Member vacancy.** The need for another board member will be announced at the Public Meeting. There are also flyers at the library, Carroll's and on the office door.

NEW BUSINESS: There was no new business.

OTHER: There was a closed meeting regarding some delinquencies.

FUTURE AGENDA ITEMS:

- 1. Report from Denis Tillemans.
- 2. Report from McMurtrie-Tanksley.
- 3. Discussion and possible motion to approve the Bartell Parcel Recycled Water Regreening Demonstration Project (BPRWP) using recycled water from BPCSD sewer facilities.
- 4. Vote to determine whether to adopt the 2-day/week watering mandate or the 25% reduction. Motion
- 5. Discussion of Conservation Plan stages and possible vote to select the current stage.
- 6. Discussion of a notice to customers in the next billing.

7. Rossi boundary and need for LAFCO process to include his and other areas not in the BPCSD boundary.
8. Discussion of change of Policy 4020 Employment of Outside Contractors to adopt and implement the Uniform Construction Cost Accounting procedures by Local Agencies. Motion to approve.
9. Discussion of bids matrix for reservoir work and for the bidding process. Possible motion to approve.
10. Review of Back Flow certificates of compliance received and verifications/certificates still needed.
11. Discussion and approval of preliminary budgets for 2015-16
12. Possible Closed Meeting regarding delinquencies and actions taken.

NEXT Meeting: The next meeting is scheduled for Wednesday, June 17, 2015 at 7:00 p.m. in the District office.

ADJOURNMENT: There being no other business, BryAnna Vaughan moved and Bob Steele seconded a motion to adjourn the meeting at 9:40 p.m. Motion carried.

Signed,

Bobbie Lovig, Secretary