

**DRAFT - UNAPPROVED**  
**MINUTES of the MEETING**  
**JUNE 17, 2015**  
**7:00 P.M.**

**CALL TO ORDER:** BryAnna Vaughan, President, called the Meeting of the Big Pine Community Services District to order on Wednesday, June 17, 2015 at 7:08 P.M. in the District office.

PRESENT MEMBERS: BryAnna Vaughan, President  
Gary Doyel, Vice-President  
Bob Steele, Board Member  
David Allen, Interim Board Member

OTHERS: Dave Tanksley, Contractor  
Denis Tillemans, Contractor  
Bobbie Lovig, Secretary

PUBLIC: Michael Carrington, Resident  
Michael Dodson, Resident  
Brian Law, Resident  
Mark Tillemans, Inyo County Supervisor

**AGENDA**

**PUBLIC COMMENTS & PUBLIC HEARING:**

1. Michael Dodson was concerned that he would get a fine or be questioned if his sprinklers caused running water to go into the gutter or street during the wind. It was discussed and Michael was told it is reasonable to expect water to flow into the street during windy conditions. Water should not go into the street or gutters on a regular basis.
2. Michael Carrington wanted to hear what the Board had to say, during the meeting, about water use and he would have comments at that time.
3. Bobbie Lovig presented a proposal by Donna Trullinger to have her invoice from Bill Eddy be paid by the District, put on her account and she would pay back \$150/mo. or \$300/billing period until the balance of the \$2,400 is paid off. At an earlier meeting, the payment to BPCSD for backflow devices was approved and the Board approved Donna Trullinger's proposal of payment.
4. Bobbie Lovig said the person who is considering purchasing Rossi's Restaurant wanted to ask their opinion of drilling a well on that property, if she purchases it. She said someone at DWP said it would be permissible. BryAnna Vaughan said it is NOT permitted because of an Ordinance BPCSD has in place. Bobbie will notify the prospective buyer about the Ordinance.

**MINUTES:** Gary Doyel moved and Bob Steele seconded a motion to approve the minutes of the Meeting of May 20, 2015. Motion carried.

**BILLS AND WARRANTS:** After clarification of some of the bills, Gary Doyel moved and David Allen seconded a motion to approve the bills and warrants incurred from May 15 through June 8, 2015. Motion carried.

**Correspondence:**

1. Letter from Brian Law expressing interest in becoming a Board Member.
2. The Board said they are grateful for Brian Law's interest. BryAnna moved and Bob Steele seconded a motion to approve the installation of Brian Law as Interim Board Member until the November, 2015 elections, at which time, Brian can become a permanent member. Motion carried.

**BUSINESS:**

1. **Discussion and possible motion to approve the Bartell Parcel Recycled Water Re-greening Demonstration Project (BPRWP) using recycled water from BPCSD sewer facilities.**
  - a. Mark Tillemans, Supervisor, thanked the many volunteers in the community, as well as the BPCSD Board for their generous time and support of the District.
  - b. Mark said it is not necessary to vote on the motion at this time as the project is not moving along as quickly as hoped due to the many entities involved. He said there will be more meetings with stakeholders. He asked the Board to consider appointing a representative of the Board to consult about the General Agreement.
  - c. Mark will give the Board another update at the next meeting in August.
  - d. BryAnna asked if there will be a separate Planning and Implementation Project. Mark said they would be combined in an all or nothing participation of the entities.
2. **Report from Denis Tillemans -**
  - a. Denis did not have a written report to hand out but said the testing at the wastewater plant hit 31 for the BOD and the limit is 30 so other aerators have been turned on.
  - b. Denis believes the heat affected it. There will be no fines or penalties, just showing improvement will suffice at this stage.
3. **Report Tanksley-McMurtrie**
  - a. Dave went over his report.
  - b. Dave said that there was a large root blockage. ESCSD had to come out to help clear the water line. He asked if the Board could authorize sending out a letter to ESCSD thanking them and notifying them that we may periodically need their assistance. Bobbie said she will draft and send the letter.

- c. Dave said he needs to get a price to clean out the lines. It should to be done every 5 years with a jet clean and scope.
- d. Dave complimented BryAnna on her presentation at the Public Meeting on the Water Conservation Plan.
- e. Five meters were replaced and more will be replaced this and next month.
- f. He said that since the NW and SW aerators will be used more, look for higher power bills.
- g. Dave is getting bids for the sewer line work needed at the new residence on School Street. He has too many projects to do it right away. Bill Eddy declined to do it, so he is checking with Kindall Engineering, Doug Cleary and Marzano and Sons. BPCSD has the \$24,000 deposit so will need to pay the contractor.

**4. Vote to determine whether to adopt the 2-day/week watering mandate or the 25% reduction - motion.** BryAnna Vaughan moved and Gary Doyel seconded a motion to adopt the 2-day a week watering schedule. Motion carried.

**5. Discussion of Conservation Plan stages and possible vote to select the current stage.**

- a. Mike Carrington asked the Board how long residents can water on the 2 day schedule and if they can water 2 times during each of those days. There was a discussion and BryAnna said residents can water twice during the permissible hours of before 9:00 a.m. and after 5:00 p.m. but stressed reasonable amounts and time of use.
- b. Denis gave some history of water use.
- c. There was further discussion. BryAnna Vaughan moved to change the Plan to reflect the schedule Mammoth and Bishop have and adopt a State 2 watering schedule, with modifications. Dave Allen seconded the motion. Motion carried. The modified Water Conservation Plan and State 2 restrictions will be posted on the website.

**6. Discussion of a notice to customers in the next billing.**

- a. BryAnna will draft the notice and work with Bobbie to have it ready for insertion into the next billing.
- b. Dave said the Water Quality Report will be ready for the July billing as well.

**7. Rossi boundary and need for LAFCO process to include his and other areas not the BPCSD boundary - motion.**

- a. This item was discussed regarding the many steps and the involvement needed for the LAFCO process as well as the cost, which the Board said should probably be paid by the person/s who most benefits from it.
- b. The decision was tabled until Mike Rossi attends a future meeting and shows more interest in the project.

8. **Discussion of change of policy 4020 (Employment of Outside Contractors) to adopt and implement the Uniform Construction Cost Accounting procedures by Local Agencies. County Counsel Response. Motion to approve.** This item was tabled until the next meeting due to the many projects at this time.
9. **Discussion of next steps on Matrix of bids for Reservoir work and the bidding process.** Tabled until new policies are in place.
10. **Review of Back Flow Certificates of Compliance received and verifications/certificates still needed.**
  - a. Bobbie reported that she has all of the verifications except the Road Department on Dewey street. She will call Bobbie Brown. Dave gave her his phone numbers.
  - b. This will be on the agenda in upcoming meetings until all backflows are installed.
11. **Discussion and approval of preliminary budgets for 2015-16.**
  - a. Bobbie said she had made a few more adjustments since she has seen the most current printouts from the County.
  - b. Gary Doyel moved and Bob Steele seconded a motion to approve the Preliminary budgets for 2015-16 as presented. Motion carried.
12. **Board Member vacancy.** Bryan Law signed the Oath of Office at the conclusion of this meeting.

**NEW BUSINESS:** There was no new business.

**OTHER:** **Closed meeting regarding serious delinquency.**  
Bobbie said there are not any serious delinquencies at this time that have not been addressed.

**FUTURE AGENDA ITEMS:**

1. Report from Denis Tillemans.
2. Report from McMurtrie-Tanksley.
3. Discussion and possible motion to approve the Bartell Parcel Recycled Water Re-greening Demonstration Project (BPRWP) using recycled water from BPCSD sewer facilities.
4. Rossi boundary and need for LAFCO process to include his and other areas not in the BPCSD boundary.
5. Discussion of change of Policy 4020 Employment of Outside Contractors to adopt and implement the Uniform Construction Cost Accounting procedures by Local Agencies. Motion to approve.
6. Discussion of bids matrix for reservoir work and for the bidding process. Possible motion to approve.
7. Review of Back Flow certificates of compliance received and verifications/certificates still needed.
8. Possible Closed Meeting regarding delinquencies and actions taken.

Minutes: June 17, 2015

**NEXT Meeting:** The July meeting was cancelled due to summer schedules.  
A Special Meeting is scheduled for Wednesday, August 12, 2015  
at 7:00 p.m. in the District office.

**ADJOURNMENT:** There being no other business, BryAnna Vaughan moved and  
Bob Steele seconded a motion to adjourn the meeting at 9:48 p.m. Motion  
carried.

Signed,

Bobbie Lovig, Secretary