

## **MEETING MINUTES**

**MARCH 21, 2018**

**6:00 P.M.**

**CALL TO ORDER:** BryAnna Vaughan, President, called the meeting of the Big Pine Community Services District to order on Wednesday, March 21, 2018 at 6:00 P.M. in the District office.

PRESENT MEMBERS: BryAnna Vaughan, President  
Gary Doyel, Vice-President  
Dave Allen, Board Member  
Bob Steele, Board Member

ABSENT: Mark Steele, Board Member

OTHERS: Dave Tanksley, Contractor  
Bobbie Lovig, Secretary

### **AGENDA**

**PUBLIC COMMENTS & PUBLIC HEARING:** There were no public comments.

**MINUTES:** With an update/correction that this building we rent an office in and owned by Jack Stout has not been sold, BryAnna Vaughan moved and Dave Allen seconded a motion to approve the minutes of the January 17, 2018 meeting. Motion carried.

**BILLS AND WARRANTS:** Dave Tanksley explained his billable time and some of the invoices. Bryanna Vaughan moved and Gary Doyel seconded a motion to approve the bills and warrants incurred from January 10, through March 8, 2018. Motion approved.

### **CORRESPONDENCE:**

1. Letter from Office of County Counsel re: Conflict of Interest Code: Requirement to Review, Amend or Report. The report was explained and Bryanna Vaughan signed the prepared report.
2. Notice of CRWA Expo in Lake Tahoe, April 23-26, 2018. Information only.

### **OLD BUSINESS:**

#### **1. Report and updates from McMurtrie-Tanksley.**

- a. Dave said the tank project was finished in January with all the tests for color, odor and turbidity coming out fine, The PH was between 7 and 8. A discussion followed about the tests.

- b. Dave did some shutoffs in February. A home owner on Crocker turned off the water with BPCSD's shut-off and Dave cautioned them not to do it and what would happen if they broke it.
- c. Dave talked about a bid he got for the sewer manholes line scope and work. He will work on getting 2 more quotes. The job should come under \$25,000 and be done by August.
- a. Dave talked about well testing and cleaning the aerator at the ponds.
- b. He also said we need to get some security cameras with recording devices for the sewer pond areas.

**2. Approval of invoice from McMurtrie Tanksley for stolen trash pump.** BryAnna Vaughan moved and Dave Allen seconded a motion to reimburse McMurtrie/Tanksley for the stolen trash pump as well as purchasing a second one for BPCSD. Motion carried.

**3. Groundwater Monitoring Plan(SGMA) update.**

- a. BryAnna said the minutes of the meeting were approved. Big Pine CSD is a 4-vote paying member and should receive a bill for approximately \$22,000. It will be a sewer expense. Non-paying members do not have to pay.
- b. The money may be refunded at a later date if a grant is funded.
- c. BryAnna went into detail about the SGMA Plan and discussed it with the Board.

**4. Any updates on water recycling project.**

- a. Bob Steele said there was a technical meeting with the County and RO Anderson reviewing the report and they will get back to the group in the future.
- b. Bob said there was no time limit imposed.

**5. Proposition 1 discussion and motion, if needed.** There was no new information on Prop. 1.

**6. SWRCB request for Annual Permit Fee refund.**

- a. Bobbie reported that we have not received any word from SWRCB about the request.
- b. The Board discussed it and asked Bobbie to send them another request letter with an invoice attached.

**NEW BUSINESS** - There was no new business.

**OTHER: Closed Meeting** - The Board approved serving a business, that has a high outstanding bill, with a disconnection notice, with the entire balance required to be paid by April 10, 2018.

**FUTURE AGENDA ITEMS:**

1. Reports from Dave Tanksley including an update of the sewer main line relining.
2. SGMA information update.
3. Water recycling project updates.
4. Any response from SWRCB on Annual Permit Fees refund for DAC status.
5. Preliminary budgets and Independent Contractor's Contracts in May.

**NEXT Meeting:** The next meeting is scheduled for Wednesday, April 18, 2018 at 6:00 p.m.

**ADJOURNMENT:** There being no other business, Gary Doyel moved and Bob Steele seconded a motion to adjourn the meeting at 7:02 p.m. Motion carried.

Signed,

Bobbie Lovig, Secretary