

MINUTES
of the SPECIAL MEETING
APRIL 20, 2017
6:00 P.M.

CALL TO ORDER: Gary Doyel, Vice-President, called the meeting of the Big Pine Community Services District to order on Thursday, April 20, 2017 at 6:04 P.M. in the District office.

PRESENT MEMBERS: Gary Doyel, Vice-President
Bob Steele, Board Member
David Allen, Board Member

OTHERS: Dave Tanksley, Contractor
Bobbie Lovig, Secretary
Mark Steele, Property Owner

Absent: BryAnna Vaughan, President

AGENDA

PUBLIC COMMENTS & PUBLIC HEARING: There were no public comments.

MINUTES: Bob Steele moved and Dave Allen seconded a motion to approve the minutes of the March 8, 2017 meeting. Motion carried.

BILLS AND WARRANTS: Dave Tanksley said the LADWP bills for the sewer plant are almost \$1,200 less than last year. Then Dave explained the bills for the work at the sewer plant. Gary Doyel moved and Bob Steele seconded a motion to approve the bills and warrants incurred from February 27, through April 7, 2017. Motion carried.

Correspondence:

1. Letter from SWRCB explaining fees associated with the waste Discharge Requirements. Gary Doyel commented on the letter.
2. Notice of Election Memorandum and Election Calendar. See #4 below.

OLD BUSINESS:

1. Report and updates from McMurtrie-Tanksley, including tank recoat and capital improvements.
 - a. Dave reported that the new meter is in on School Street as well as another on Locust Street. Andy will be getting the new meter numbers to Bobbie.

- b. Dave explained testing and other issues as well as ongoing work at the Sewer Pond. The BOD was 7 with all testing good and water levels up.
 - c. All equipment has been checked out and the drying beds are at the 2" line. The new flow meter was explained.
 - d. Dave said there was more vandalism at the sewer pond. A discussion followed on how to further secure the facility. Mark Steele said he will work on a solution.
 - e. Dave said goats are needed as well as 5-6 gates and fencing fixed.
 - f. Dave talked about the radon tower situation and suggested a motion at the next meeting for "abandon in place."
- 2. Approval of invoice from McMurtrie Tanksley for stolen trash pump.** Invoice unavailable - tabled to next meeting.
- 3. Groundwater Monitoring Plan (SGMA) report and discussion.** As BryAnna was not at the meeting, this item was tabled to the next meeting in May.
- 4. Acceptance of resignation of Board Member and notification of vacancy, along with Election training information on terms of office in future from Bobbie.**
- a. Brian Law mailed in his Board resignation letter. Dave Allen moved and Gary Doyel seconded a motion to accept Brian's resignation. Motion carried.
 - b. Bobbie said she posted the Notice of Board Vacancy in 3 places plus the website for 60 days.
 - c. Mark Steele has presented his application for Board member and it will be considered, along with any other applications, at the June meeting.
 - d. Bobbie explained that Board terms will be changed to even numbered years with a Resolution before the next election.
 - e. Declaration of Candidacy is due July 17 - August 11, 2017 for BryAnna Vaughan and Bob Steele and the new Board Member. Bobbie will help them with their declarations, Oath of Office and Form 700.
- 5. New Customer buy-in issue.** Tabled to the next meeting.

NEW BUSINESS:

- 1. Preliminary Budget and Independent Contractors contracts to Board Members in May.** Information only.
- 2. Approval of Bobbie's request to be reimbursed for 3 hours of election training and mileage to Independence April 5, 2017.** Board approved the request and Gary Doyle signed for the reimbursement.
- 3. Received McMurtrie-Tanksley Insurance Certificate with Tolman and Wike Ins. Services for 4/1/17 through 4/1/18.** On file and information only.

OTHER:

1. Closed Meeting - no closed meeting necessary. Bobbie said there are just a few relatively small balances overdue that receive late fees.

FUTURE AGENDA ITEMS:

1. Reports from Dave Tanksley including tank recoat update and capital improvements
2. Approval of invoice from Dave Tanksley for stolen trash pump.
3. SGMA information update.
4. Radon Tower. Motion to "abandon in place."
5. New Customer Buy-In issue discussion and possible motion.
6. Preliminary Budget and Independent Contractors contracts to Board Members in May.

NEXT Meeting:

The next meeting regular meeting date is scheduled for Wednesday May 17, 2017.

ADJOURNMENT: There being no other business, Gary Doyel moved and Dave Allen seconded a motion to adjourn the meeting at 7:00 p.m. Motion carried.

Signed,

Bobbie Lovig, Secretary