

MINUTES of the MEETING
JANUARY 18, 2017
6:00 P.M.

CALL TO ORDER: BryAnna Vaughan, President, called the meeting of the Big Pine Community Services District to order on Wednesday, January 18, 2017 at 6:02 P.M. in the District office.

PRESENT MEMBERS: BryAnna Vaughan, President
Gary Doyel, Vice-President
Bob Steele, Board Member
David Allen, Board Member
Brian Law, Board Member

OTHERS: Dave Tanksley, Contractor
Bobbie Lovig, Secretary

AGENDA

PUBLIC COMMENTS & PUBLIC HEARING: BryAnna said the California Department of Water Resources Management Act had a meeting and she wasn't notified. BryAnna asked if BPCSD received notice and Bobbie said BPCSD was not notified. Dave Tanksley said he attended the meeting about the state regulated ground water. BryAnna will contact the California Department of Water Resources and the County to ask them to notify her and the district about future meetings.

MINUTES: With one correction regarding the work done by FGM Diesel, Gary Doyel moved and Dave Allen seconded a motion to approve the minutes of the December 16, 2016 meeting. Motion carried.

BILLS AND WARRANTS:

1. BryAnna Vaughan asked Bobbie to contact SWRCB and ask for a breakdown of the large Permit fees. Bobbie will send a request letter.
2. Bob Steele moved and Gary Doyel seconded a motion to approve the bills and warrants incurred December 16, 2016 through January 9, 2017. Motion carried.

Correspondence: There was no correspondence.

BUSINESS:

1. **Report from McMurtrie-Tanksley.** Dave Tanksley was unable to print out his December report but he explained some of the issues.
 - a. Dave said the BOD was 14 for December. There was 3-way testing for January, which came in well under the 30 BOD allowed. Therefore, Dave has shut off all but 2 aerators to save electricity. The DWP list of charges for 2016 vs. 2015 was discussed. Bobbie will keep a monthly total for 2017.
 - b. He said there was a leak at the 161 Blake meter, which was BPCSD's leak so Andy fixed it.
 - c. Dave discussed the Groundwater Sustainability Plan. He said the GSA will take the lead with 12-14 eligible JPA participants. There will be another meeting, probably next month.

2. **Approval of invoice from McMurtrie Tanksley for stolen trash pump.** Invoice unavailable - tabled to next meeting.

3. **State Water Resources Control Board Permit (including Radon issue). Motion to approve.**
 - a. BryAnna said the 30 questions she had were addressed and discussed. Dave also discussed the Emergency Response Plan, the Chlorination Plan and the Emergency Chlorination Plan, as well as odor turbidity. Dave said he sent a letter to DWP to shut off and terminate BPCSD's continued monitoring of the Radon. He said the permit will be amended.
 - b. Dave recommended approval of the permit. BryAnna moved and Bob Steele seconded a motion to approve the Water Permit on the condition there are no further Motion carried.No signature is needed as BPCSD only needs to respond if we do not agree.

4. **BryAnna's information on the Flow Measurement quotes.** BryAnna supplied the flow measurement information to Dave. He will respond at the next meeting on weather this is the type of measurement device he suggested.

5. **Information from County Counsel on the buy-in issue.**
 - a. BPCSD received a memo from Terry Walker, Deputy County Counsel explaining that the type of buy-in BPCSD has planned is not subject to Proposition 218 as it is a regulatory fee.
 - b. The issue now is: How does the Board determine the fee? Dave said the value of the system divided by the costs to run it and expansion costs for system today. There may need to be an engineering firm hired to estimate a fee.
 - c. This issue will stay on the agenda for further study and discussion.

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6. Standard Independent Contractor forms from County Counsel.

Bobbie will e-mail the template for the Independent Contractor contracts to all board members to review. There will be further discussion at the next meeting.

7. Clairfier update, if any. Dave said to take this off of the agenda as any information will be covered during his report.

8. Tank recoat update. Dave said he got the report back from Harper. The Board looked at and commented on the system plans. Dave will send it out to everyone via Drop Box and it will be addressed further at the next meeting.

9. Any Capital Improvement discussions. Tabled to next meeting and to remain on the agenda.

OTHER:

1. Bobbie said she didn't hear back from Bob Brown after the letter was sent to let him know we cannot make an exception to the rule that each lot has its own water and sewer service and separate fees for those connections. Dave said he talked with Bob and he will be getting the tie-in done soon.

2. Closed Meeting - there wasn't a closed meeting,

FUTURE AGENDA ITEMS:

1. Reports from Dave Tanksley.
2. Approval of invoice from Dave Tanksley for stolen trash pump.
3. BryAnna's information on the Flow Measurement quotes.
4. Update on California Department of Water Resources Plan.
5. Independent Contractor template discussion.
6. Tank recoat update.
7. New customer buy-in issue. Motion to approve, if needed.
8. Capital Improvement Plan 5 year and 10 year.

NEXT Meeting: The February meeting is canceled. The next meeting is scheduled for Wednesday, March 15, 2017 at 6:00 p.m. unless otherwise changed. (Later changed to March 8, 2017.)

ADJOURNMENT: There being no other business, Gary Doyel moved and Bryan Law seconded a motion to adjourn the meeting at 8:05 p.m. Motion carried.

Signed,

Bobbie Lovig, Secretary