

MEETING MINUTES
FEBRUARY 19, 2020
6:00 P.M.

PRESENT MEMBERS: Gary Doyel, Vice-President
Bob Steele, Board Member
Dave Allen, Board Member
Walt Sharer, Board Member

OTHERS: Dave Tanksley, Contractor
Bobbie Lovig, Secretary

ABSENT: BryAnna Vaughan, President

AGENDA

CALL TO ORDER: Gary Doyel, Vice-President, called the meeting of the Big Pine Community Services District to order on Wednesday, February 19, 2020 at 6:00 p.m. in the District Office.

PUBLIC COMMENTS & PUBLIC HEARING: Gene Harvey presented his plans to have 301 Rossi Lane (Carol Harvey's property) hook into the BPCSD sewer system to Dave Tanksley just before the meeting. Dave said the plan looks good and told him the property owner needs to pay \$2,500 to buy in. The Board gave the go-ahead prior to formally approving a motion, which will be on the agenda, at the March meeting.

MINUTES: Dave Allen moved and Bob Steele seconded a motion to approve the minutes of the January 15, 2020 meeting. Motion carried.

BILLS AND WARRANTS: Gary Doyel moved and Walt Sharer seconded a motion to approve the bills and warrants incurred from January 9, through February 10, 2020. Motion carried.

CORRESPONDENCE: There was no correspondence.

OLD BUSINESS:

1. **Report and Updates from McMurtrie-Tanksley.**
 - a. Dave reviewed his November, December and January reports and said everything is going well with the system.
 - b. There was a meeting with Lahontan for BPCSD and Rolling Green Utilities to be familiarized with the Geo-Tracker's electronic program which will allow entering and monitoring of data.

2. **Motion to adopt a new policy addition for emergency funds for new hydrants.** Dave recommends a \$10,000 emergency approval. This item is tabled to the March meeting when it can be formalized.

3. **Groundwater Monitoring Plan (OVGA) Update - BryAnna Vaughan**
Dave Allen went to the meeting as BryAnna was out of town. He said that Mono County, Tri-Valley and Sierra Highlands have all opted out so there is a great lessening of funds. A PowerPoint was given regarding water levels. The pumping of Owens Lake was discussed. BryAnna may have more information for the next meeting.
4. **IRWMP Report** - Bob Steele and Gary Doyel attended the meeting. There was a presentation on the digital map for water system data collection and many questions regarding funding.
5. **EDD requirements for Independent Contractors - information gathered and possible motion to approve an employer.** Bobbie presented the two quotes and they will be discussed further at the next meeting. Bobbie suggested she work out her contract through June.

NEW BUSINESS:

FUTURE AGENDA ITEMS:

1. Report from Dave Tanksley.
2. Motion to adopt a new policy addition for emergency funds for hydrants.
3. Motion to approve Carol Harvey's property to be hooked into the sewer system.
4. Discussion of disconnection policy and letter to customers revisions. Motion to approve.
5. OVGA updates.
6. IRWMP report.
7. Possible motion to approve employment option for Bobbie.

OTHER:

1. **Updates or concerns from Bobbie** - Bobbie handed out the instructions to access free Ethics Training that is available through CSDA until March 15, 2020. She said she was advised that all Board Members and Bobbie need to have the training the first year they are on the Board and every 2 years thereafter. Bobbie said she will call the County and ask if they will be providing Ethics training this year.
2. A Closed meeting was not needed.

NEXT MEETING: The next regular meeting is scheduled for Wednesday, March 18, 2020 at 6:00 p.m.

ADJOURNMENT: The meeting was adjourned by Vice-President, Gary Doyel at 7:15 p.m.

Signed:

Bobbie Lovig, Secretary