**DRAFT UNAPPROVED**

**MEETING MINUTES**

**OCTOBER 16, 2019**

**6:00 P.M.**

**PRESENT MEMBERS: BryAnna Vaughan, President**

 **Gary Doyel, Vice-President**

 **Bob Steele, Board Member**

 **Dave Allen, Board Member**

 **Walt Sharer, Board Member**

**OTHERS: Dave Tanksley, Contractor**

 **Bobbie Lovig, Secretary**

**AGENDA**

**CALL TO ORDER:** **BryAnna Vaughan, President, called the meeting of the Big Pine Community Services District to order on Wednesday, October 16, 2019 at 6:00 p.m. in the District Office.**

**PUBLIC COMMENTS & PUBLIC HEARING: There were no public comments.**

**MINUTES: Dave Allen moved and Gary Doyel seconded a motion to approve the minutes of the meeting on September 18, 2019. Motion carried.**

**BILLS AND WARRANTS: Gary Doyel moved and Walt Sharer seconded a motion to approve the bills and warrants incurred from September 16, through October 8, 2019. Motion carried.**

**CORRESPONDENCE: Memo from County of Inyo – Treasurer re: Notice of Changes in bank deposit procedures from Union Bank to Eastern Sierra Community Bank (information only)**

**OLD BUSINESS:**

1. **Update and possible motion regarding maintenance of fire hydrants for a possible policy addition and need for emergency funds for new hydrants.**
2. **There was a discussion and Dave Tanksley suggested having, in writing, from the FD if a fire hydrant is bad. The Board needs to write a letter to talk with Fire Chief about an MOU or understanding of a procedure.**
3. **BryAnna asked Bobbie to print out, for the next meeting, an item in the procurement section for emergency funds for hydrants in the future.**

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1. **Sexual Harassment training update.**
	1. **Bobbie and Walt worked on getting the correct instructions from CSDA on how to access the training.**
	2. **Google Chrome was installed to accommodate the webcast.**
	3. **Bobbie and Walt will pursue getting the training next week or at least before the next meeting.**
2. **Report and Updates from McMurtrie-Tanksley.**
	1. **Dave said there were some shut-offs, replacement of a valve and a pulled hydrant.**
	2. **The tank will be taken down November 4th. It will be drained that Sunday and the town well will be used.**
	3. **The cage aerator has been shut off and needs repair.**
	4. **The need for a backup generator was discussed.**
3. **Groundwater Sustainabilty Plan (OVGA) update.**
	1. **BryAnna gave a report. Mono County wants to pull out. Inyo County wants to stay in and use grant funds to write a plan and go forward with the grant. Staff will write the plan and explore how to get refunded.**
	2. **There was a lengthy discussion. There is still the issue of whether there is implementation if a district is considered a low priority.**
4. **Update on Water Recycle Project. Bob Steele said he talked with Larry Frielich and he plans to come to the next meeting with a report. There is an issue with an Indian Artifact area so an Environmental Impact Report may be needed.**
5. **IRWMP: BryAnna will write a letter in support of a project IRWMP is proposing. She will have more information at the next meeting.**

**NEW BUSINESS:**

**FUTURE AGENDA ITEMS:**

1. **Report from Dave Tanksley.**
2. **Fire Hydrant issues and related policies**
3. **OVGA updates.**
4. **IRWMP report.**
5. **Water recycling project updates with Larry Frielich**
6. **Any updates from Stan Smith on the rent situation with selling the building.**

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**OTHER: Closed meeting to discuss disconnection remedies.**

**NEXT MEETING: The next regular meeting is scheduled for Wednesday, November 20, 2019 at 6:00 p.m.**

**ADJOURNMENT: The meeting was adjourned by President, BryAnna Vaughan at 7:20 p.m.**

**Signed:**

**Bobbie Lovig, Secretary**