



ASSURANCE
FUNERAL FUNDING

Office: 888-359-3040
Fax: 800-859-6083
11650 Lantern Rd. Suite C Fishers, IN 46038

Instruction Sheet

(The following will help us verify information needed for approval in a timely manner)

- Email, fax or use the Direct Upload on our website to send us the Irrevocable Assignment
- Make sure all “fields” are completed.
- Include the following if available: **(Funeral Home Bill, Death Certificate, cover page of the insurance policy)**.
- Group Policies: please include the name of the employer and a contact number
- **Cost Calculator**: use only if the family is paying the fee. Always complete first prior to putting the amount on the Irrevocable Assignment.

Turn Around Time

Individual policies typically same day
Group Policies 24-48 hours

Denials or problems

If there is a problem with the policy such as (policy is not active, wrong beneficiary) we will call the funeral home immediately.

IRREVOCABLE ASSIGNMENT WITH LIMITED POWER OF ATTORNEY

ASSURANCE FUNERAL FUNDING LLC

Processing: 11650 Lantern Road, Suite C, Fishers, IN 46038 Phone: 888-359-3040 Fax: 317-401-8008 Email: Processing@AssuranceFuneralFunding.com

The undersigned beneficiary(ies) collectively "I or "Me" under the insurance policy, certificate, or being the person(s) equitably entitled to the benefits thereunder:

Insurance Co: PRUDENTIAL	Policy #(s): 123456	Policy #(s):
Deceased Name: JANE DOE	Policy #(s):	Policy #(s):
Deceased Social Security #: 111-11-1111	Deceased Date of Birth: 2/5/45	Deceased Date of Death: 2/2/18

Beneficiary (must list all to be valid)	Beneficiary (1)	Beneficiary (2)	Beneficiary (3)
Name of Beneficiary	JOHN DOE		
Address	123 MAIN ST		
City, State & Zip	FISHERS, IN 46038		
Phone Number	555-22-2222		
Date of Birth	5/5/45		
Social Security #	123-23-1234		

ON THE LIFE OF JANE DOE (DECEASED-INSURED) I DO IRREVOCABLY ASSIGN, SET OVER AND TRANSFER UNTO ABC FUNERAL HOME (FUNERAL HOME/FIRM), THE SUM OF \$ 10,350 WHICH IS TO BE PAID FROM THE BENEFITS OF THIS INSURANCE POLICY.

I hereby direct the above-named insurance company to pay the amount assigned as listed above to Assurance Funeral Funding, LLC. (herein referred as AFF), 11650 Lantern Road C, Fishers, IN 46038, making the check for the assigned proceeds payable solely to AFF, and not jointly to Me and AFF. If after this Assignment any of the assigned proceeds are paid to Me by the above-named insurance company, then I recognize that the funds will have been paid in error and I agree to hold these proceeds in trust for the use of AFF and to immediately turn over these funds to AFF no later than ten(10) days. I represent and warrant that I will immediately provide AFF all information and documentation necessary for processing of the Assignment. I agree that I will be liable to AFF for any loss AFF suffers, including all reasonable attorneys' fees, as a result of a breach of any of the terms contained in this Assignment. I agree that the above-mentioned insurance company will not be liable to Me with regard to its release of information to AFF about the Policy. I acknowledge that I do not retain or keep any control over the funds assigned to the Funeral Home/Firm and re-assigned to AFF, and that the specified insurance proceeds are irrevocably assigned to the Funeral Home/Firm and re-assigned to AFF. I APPOINT AFF AS MY ATTORNEY-IN-FACT TO ACT FOR ME WITH FULL POWER TO MAKE COLLECTION OF AND TO ENDORSE IN MY NAME ANY CHECK, DRAFT, OR RELEASE FOR THE PROCEEDS OF THE POLICY. I AUTHORIZE AFF TO EXECUTE ALL NECESSARY PAPERWORK TO OBTAIN THE AFOREMENTIONED INSURANCE PROCEEDS. THIS AUTHORIZATION IS IRREVOCABLE AND IS COUPLED WITH AN INTEREST. I AUTHORIZE AND DIRECT THE ABOVE-NAMED INSURANCE COMPANY, AND/OR ITS REPRESENTATIVES OR AGENTS TO RELEASE TO AFF ALL INFORMATION AND DOCUMENTATION REGARDING THE POLICY. I GRANT AFF PERMISSION TO OBTAIN ALL INFORMATION, INCLUDING NON-PUBLIC, PERSONAL INFORMATION, REQUESTED BY IT TO PROCESS ALL INSURANCE CLAIMS HEREUNDER, INCLUDING OBTAINING CERTIFIED COPIES OF THE DEATH CERTIFICATE FOR THE DECEASED INSURED. IF AFF RECEIVES FROM THE INSURANCE COMPANY LESS THAN THE AMOUNT REPRESENTED BY ME BECAUSE I AM NOT THE BENEFICIARY OF THE POLICY, BECAUSE OF UNPAID POLICY PREMIUMS, OR BECAUSE OF UNDISCLOSED LOANS AGAINST OR PRIOR ASSIGNMENTS OF THE POLICY OR ANY OTHER OMISSION OR MISREPRESENTATION, I AGREE TO IMMEDIATELY PAY TO AFF THE AMOUNT OF ITS LOSS ARISING FROM THAT BENEFICIARY STATUS NONPAYMENT OR UNDISCLOSED LOAN OR ASSIGNMENT. I agree that Hamilton County, Indiana shall be the exclusive jurisdiction and venue for legal proceedings hereunder. I understand that AFF/Funeral Home/Firm charges a fee of 3.5% to process this Assignment.

I (WE) HEREBY AUTHORIZE ASSURANCE FUNERAL FUNDING, LLC OR ITS REPRESENTATIVES AS MY LIMITED ATTORNEY-IN-FACT TO COMPLETE, SIGN, AND ENDORSE ANY AND ALL CLAIM FORMS AND/OR CLAIMANT STATEMENTS NECESSARY TO COMPLETE ANY AND ALL CLAIM(S) ON THE ABOVE POLICY(IES) & CLAIM(S) FOR THE ABOVE MENTIONED INSURANCE COMPANY INCLUDING FOR THE FULL PROCEEDS OF SAID POLICY(IES) AND CLAIM(S). Dated: ____/____/____

JOHN DOE SIGNATURE

(1) Beneficiary Signature

/ Relationship

(2) Beneficiary Signature

/ Relationship

(3) Beneficiary Signature

/ Relationship

Irrevocable Re-Assignment To Assurance Funeral Funding, LLC

The undersigned irrevocably assigns to Assurance Funeral Funding, LLC., 11650 Lantern Road, Suite C, Fishers, IN 46038, all of its interest in the above-listed assignment, and appoint AFF, as its representative. This power of attorney shall be irrevocable and coupled with an interest. I also direct that payment be made directly and solely to AFF. In the event that any payments of proceeds are made by the insurance company, its agent or the beneficiary(ies) to me, I agree to hold the proceeds in trust and to immediately within ten(10) days pay the proceeds to AFF, without the necessity of any request to so pay the funds. The signatory on behalf of myself and the Funeral Home/Firm, I agree that Hamilton County, Indiana shall be the exclusive jurisdiction and venue for legal proceedings hereunder. AFF can reverse the assigned amount and charge back the funeral home if the insurance company pays less than the assigned amount owed AFF. The Funeral Home/Firm agrees to be responsible for any loss.

By ABC FUNERAL HOME

Funeral Home/Firm Name

FUNERAL DIRECTORS SIGNATURE

Authorized Signatory of Funeral Home/Firm

Print Name

NOTARY: County of _____ State of _____, _____ Beneficiary(ies) and _____ (Authorized Signatory of Firm), appeared before me ____/____/____ (date) in person and executed the same as free and voluntary acts for the uses and purposed set forth above. _____ (Notary Public Signature) My Commission Expires: ____/____/____

(Attach Seal)

INSTRUCTION SHEET (TO BE COMPLETED BY FIRM PERSONNEL)

Assurance Funeral Funding, LLC.

FUNERAL HOME: ABC Funeral Home PHONE: 555-555-5555
EMAIL ADDRESS: ABCFH@gmail.com FAX: 555-555-5555

(The following information is needed to help us verify the approval in a timely manner)

INSTRUCTION STEPS: Make sure all "FIELDS" are completed.

Irrevocable Assignment: Submit via **Email:** Processing@AssuranceFuneralfunding.com
Fax: 317-401-8008
Direct Upload: www.AssuranceFuneralFunding.com

PLEASE Include the following if available: **FUNERAL HOME BILL**
DEATH CERTIFICATE
COVER PAGE OF THE INSURANCE POLICY

GROUP POLICIES: Please include the **Name of the Employer** and a **Contact Person & Number**

Group Policy Information: **ONLY COMPLETE FOR GROUP CLAIMS**
Employer: _____ Contact Person (Name & Phone) _____

Cost Calculator- Use only if the family is paying the fee!

Cost Calculator:
(A) Funeral Cost: 10,000 X (3.5% AFF Fee) = (B) 350
Funeral Cost: (A) 10,000 + AFF Fee (B) 350 = Total Cost(C) 10,350
Place the total cost (C) on page (1) of the Irrevocable Assignment.

ADDITIONAL INFORMATION:

NOTES	