**Integrity Driving School, LLC**

**203 N. Collins Street**

 **P.O. Box 1125**

**Fowlerville, MI 48836**

**(517) 521-2093**

**Segment 1 Contract**

Program Number #\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Class Date:\_\_\_/\_\_\_\_/\_\_\_\_

(Assigned by provider)

Student’s Name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Last First Middle

Address:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ City:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Zip:\_\_\_\_\_\_\_

Age: \_\_\_\_\_\_ Date of Birth:\_\_\_\_/\_\_\_\_/\_\_\_\_ (Please provide birth certificate for verification)

Home Phone #:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Cell phone #:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Parent/Guardian’s Name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Work Phone #:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address if different than the student:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

How did you hear of us:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**REQUIRED LANGUAGE**

**NOTICE-** **This provider is required to be certified by the Secretary of State. If you have any complaint, with you cannot settle with this provider, write: Michigan Department of State, Driver Programs Division, Lansing, MI 48918. Completion of driver education instruction does not guarantee qualification for a driver license.**

**Terms & Conditions**

1. Integrity Driving School, LLC will provide a minimum of 24 hours of classroom instruction, 6 hours of behind-the-wheel (BTW) instruction, and 4 hours of observation time. Classroom instruction will be a minimum of 3 weeks in length. BTW instruction shall not begin until the student has received a minimum of 4 hours of classroom instruction. BTW instruction must be completed no later than 3 weeks after the classroom instruction has been completed.
2. Integrity Driving School, LLC will conduct the behind-the-wheel instruction in a dual controlled automobile, fully insured, covering each student enrolled in the program.
3. The student must be at least 14 years/8 months of age by the first scheduled day of class (verification by birth certificate required).
4. The parent or guardian agrees to pay the amount of $325. This must be paid in full by the first day of class. We accept cash and checks. Returned checks are subject to a $25 fee.
5. Returning this contract with $100 deposit will enroll the student-unless the class is filled.
6. Classes are filled according to the order in which the contract is received.
7. Requirement to pass the course: BTW and Classroom instruction, passing State test.
8. The required score to pass the STATE TEST is 70%.
9. The student will be allowed 3 attempts to pass the state exam. If the student does not pass the state exam they will have to retake the classroom portion of Segment 1 and will have 3 more chances to pass the state exam at an additional charge.
10. In case of a student’s absence or emergency the school’s policy is the time will be made up at the instructor discretion.
11. Cell phones, i-pods, etc. are not allowed to be used during classroom or road instruction.
12. Smoking is not allowed in the building, on school grounds, or in the automobile.
13. Food and drink is allowed, with the understanding that students will clean up after themselves.
14. If the student shows up for class or driving session under the influence of alcohol or drugs they will be **IMMEDIATELY DISMISSED.**
15. Materials that will be used in class is the text book Driving Responsibly, What Every Driver Must Know and The Road Skills Test Study Guide that will be provided at no extra charge.
16. If Fowlerville School is canceled for the day we will be canceled also and will have a make-up day.
17. If student misses a drive time without contacting instructors prior to the time there will be a $25 charge and makeup time will be at instructors convince.
18. Any vandalism to the classroom or vehicles will result in **IMMEDIATE DISMISSAL** and the refund policy will be null and void. The student will be responsible for any repair cost.
19. Students will not receive a certificate of completion unless all fees that are owed are paid.
20. Students that are required by law to wear corrective lenses to drive a motor vehicle must wear their corrective lenses for BEHIND-THE-WHEEL lessons. If the student does not have their corrective lenses they will not be able to drive that day and will be charged a $25. No show fee.

 **REFUND POLICY**

1. If for any reason you decide to withdraw from the course before its completion, your refund will be based on the following:
2. A full refund of $325 will be given: prior to the start of class, and up to the 3 rd. day of class
3. A partial refund of 50% $150 will be issued during the second week of class.
4. After the second week there will be no refund given.

**The undersigned acknowledge and represent that they have reviewed and examined each of the aforesaid agreements, provisions and that they will be bound by same.**

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Student Signature Parent or Guardian Signature

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Date Integrity Driving School Manager