

# Kanawha Valley Dart Association – By-Laws

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## **Article I. Name**

The name of this organization shall be The Kanawha Valley Dart Association.

## **Article II. Definitions**

- Section 1. Whenever the initials K.V.D.A. are used they shall mean The Kanawha Valley Dart Association.
- Section 2. Whenever the work BOARD is used it shall mean the elected Board of Directors.
- Section 3. Whenever the work MEMBER is used it shall mean a person, entire body of an organization or group which has obtained membership in the K.V.D.A.

## **Article III. Objectives**

- Section 1. The objectives of the K.V.D.A. are as follows:
- a. To promote competitive darts and good sportsmanship for social and recreational purposes.
  - b. To help coordinate and support the activities, tournaments and functions of affiliated associations, leagues and other similar groups.
  - c. To sanction league play according to rules in effect.
  - d. To assist sponsors of K.V.D.A. sanctioned local, area and/or national darting tournament competitions.
  - e. To improve and establish conditions of play in local establishments throughout the Kanawha Valley.
- Section 2. The K.V.D.A. shall be a non-profit, non-political and non-sectarian organization.

## **Article IV. Fees**

- Section 1. Membership fees shall be established and may be revised by a two-thirds (2/3) majority vote of the Quorum and shall be paid annually.
- Section 2. Membership fees shall be applicable to the period established at an annual general meeting. An applicant shall be considered a member when the appropriate fee and other requested information has been received by the Secretary/Treasurer.

## **Article V. Membership**

- Section 1. Membership is open to anyone who evidences an interest in darts as a sport and is at least 21 years of age.
- Section 2. A membership may be terminated or restricted by a 2/3 majority vote of the full Board if such a member creates disharmony or behaves in a manner prejudicial to order and discipline.
- Section 3. A non-voting honorary membership may be issued at the discretion of the majority of the Board.

**Article VI. The Board**

- Section 1. The K.V.D.A. Board shall be comprised of the President, Secretary/Treasurer and five (5) additional voting members.
- Section 2. Each Board member shall be elected for a period of two (2) years and shall take office no later than one (1) week after the date of election.
- Section 3. At the end of the first two year term after the first Board is elected, any member who wishes to serve one additional year may without being elected. Those members who do not wish to remain on the Board may step down and an election by the full league will take place to fill those chairs.
- Section 4. Board vacancies may be filled by the President, provided a 2/3 majority vote of the Board approves the appointment. Such additions must be made no later than 30 days after the creation of the vacancy.
- Section 5. No joint offices may be held.

**Article VII. Board Duties/Quorum**

- Section 1. The Board must meet at least once each month. The meeting date, time and location will be determined by the President. Attendance shall be excused if notice of the meeting is not given and received by the members at least 72 hours prior to the meeting.
- Section 2. Board meeting will have a time limit of 2 ½ hours with a maximum of 15 minutes allowed for the purpose of completing a point under discussion. This section may be waived by the unanimous vote of the Board members in attendance.
- Section 3. Four (4) Board members in attendance shall constitute a quorum. In the absence of the President, the Secretary/Treasurer shall assume the chair.
- Section 4. If, at any meeting of the Board, there is less than a quorum present, the majority of members present may adjourn the meeting. Any business which was to be transacted at the meeting can be rescheduled.

**Article VIII. Duties of the Officers**

- Section 1. President: The President shall be the chief executive of the association and as such shall preside over all meetings of the Board and over all meetings of the general membership of the association unless excused by virtue of the “no vote proviso”. He or she may vote only to break a tie. The President shall appoint all committees unless otherwise ordered and he/she shall be an ex-officio of all committees. The President’s signature is one of two valid signatures which are necessary for the negotiation of checks

drawn on the association's checking account. The President, working with other Board members, shall perform, direct or coordinate all general public relations for the association and its functions.

- Section 2. Secretary/Treasurer: The Secretary/Treasurer shall keep the minutes of all meetings of the Board and of the general membership of the association and shall distribute all meeting notices to the general membership. The Secretary/Treasurer shall receive all monies paid to the association and shall have sole custody and control over the accounts and books of the association, subject to the Board's direction otherwise. All monies received by the treasurer shall be promptly deposited in the association's account. The Secretary/Treasurer shall keep complete and accurate records of the monies received and expenditures made by the association and shall be prepared to make a current report on the association's account at each regularly scheduled meeting of the Board. The Secretary/Treasurer's signature is one of the two valid signatures both of which are necessary for the negotiation of checks drawn on the association's checking account. The Secretary/Treasurer shall generally perform all other duties which are incident to the office of Secretary/Treasurer subject at all times to the direction and control of the Board and/or President. The Secretary/Treasurer shall also have charge of such books, papers and documents as the Board may direct and after terminating his/her office shall turn over said materials to his/her successor.
- Section 4. Board Members: Together with the league officers, Board members shall have and exercise a general supervision of the affairs of the organization and shall manage and control its properties and effects. They shall assist in the administration of the K.V.D.A. policy and provide and enforce penalties for infractions committed by members.
- Section 5. "No Vote Proviso": No Board member may vote on protests involving her/his team.
- Section 6. All checks issued by the K.V.D.A. must be signed by the President and Secretary/Treasurer.

## **Article IX. Meetings**

- Section 1. Board meetings – such meetings will be comprised of Board members and shall be subject to the provisions set forth in Article VII.
- Section 2. General meetings – such meetings will be open to all members of the K.V.D.A. A minimum of one general meeting per season will be mandatory. One such meeting may be for the purpose of elections. All participants have a vote.
- Section 3. Captains meetings – such meetings will be open to all team captains or acting team captains. Attendance is expected provided all captains have been notified three (3) days in advance of the meeting.
- Section 4. Unless otherwise specified, all meetings shall be called at the discretion of the Board.
- Section 5. Unless otherwise specified, meeting announcements must be published at least three (3) days prior to the meeting.

**Article X. Recall of Board Members**

- Section 1. Any Board member may be recalled for office by a 2/3 majority vote of the entire Board at any Board meeting or general meeting.
- Section 2. A recall may also be in effect if the Secretary/Treasurer via mail a petition with 2/3 majority of the membership signatures attached.
- Section 3. Recall voting shall be accomplished by secret ballot.
- Section 4. Any Board member has the right to appeal such recall action. Such appeals must be in writing and received by the Board no later than 30 days after the Boards recall ruling
- Section 5. Should the President be recalled and appeals his/her case, her/her duties shall be assumed by the Secretary/Treasurer from the date of petition until final determination is made by the Board.
- Section 6. Any Board member who is recalled will not be eligible for office for a period of 2 years from the date of recall.
- Section 7. The Board is the highest K.V.D.A. authority regarding recall proceedings and Board decisions in such matters shall require a 2/3 majority vote of the entire Board.

**Article XII. Nominations and Elections**

- Section 1. Elections of Board members will be held once each year, after the first two year term of conception.
- Section 2. Nominations will be open no later than 90 days before the announced date of election. Nomination will close 30 days prior to the election.
- Section 3. Any current regular member of the K.V.D.A. is eligible to be nominated provided their name is placed in nomination by one (1) current regular member of the K.V.D.A.
- Section 4. No member may vote for any candidate more than once.
- Section 5. An Elections committee shall be established by the Board. Said committee shall consist of four (4) persons, the chairman of which must be a board member. The elections Committee will be charged with the responsibility of establishing such rules and policies as may be necessary to run the election. All such rules and policies must be approved by the Board.
- Section 6. Board members will be elected to two (2) year terms. Three (3) Board members will be elected in even number years and two (2) Board members will be elected in odd numbered years, thus preventing a complete turnover of all Board members in one year.

**Article XIII. General**

- Section 1. These by-laws may be amended by the Board at a meeting called especially for this purpose. As for all legislation proposed by the Board, a 2/3 majority vote of all member in attendance is required.
- Section 2. Rules and regulations to supplement these by-laws shall be devised for the purpose of clarity and uniformity. Any additions, deletions or changes may be made according to the provisions set forth in Section 1 of this Article.

- Section 3. The Board shall have the sole authority to enter into contracts and agreements in the name of the K.V.D.A. Such contracts and agreements must bear the signature of the President in order to make such contracts or agreements binding upon the K.V.D.A.
- Section 4. Any member, under the direction of the board, is to be reimbursed for all legitimate expenses incurred in the name of the K.V.D.A., and a majority of Board members present at submission must approve.