

Clubhouse Rental and Usage

Clubhouse Rules and Regulations

Revised as of June 11, 2011

1. Use of the clubhouse must be reserved or scheduled, in advance, through the Clubhouse Coordinator, Tony Wakefield. Tony can be reached at 355-0989.

2. Members and the individuals who make up their legal families, residing in Country Crossing, and whose annual assessments have been paid for the current year, may reserve or schedule the clubhouse for a private function.
 - a) Family members under the age of 18 reserving the clubhouse are required to have the function chaperoned by at least one resident member who is at least 21 years of age.

3. A private function is defined as an event not open to all Country Crossing Residents, or for which more than four (4) non-Country Crossing residents are in attendance. The clubhouse, then, must be reserved.
 - a) To make a reservation, both a use fee (see paragraph 4 a-b below) and a \$200.00 cleaning deposit must be paid by the Country Crossing member. Both fees need to be paid within 72 hours of making the reservation. The cleaning deposit will be refunded upon verification that the clubhouse has been satisfactorily cleaned and left in good order/repair.
 - b) Persons, who prefer not to clean up after the function, may arrange to pay a fee to have the cleanup arranged by the Clubhouse Caretaker.

4. The Use Fees:
 - a) \$ 65.00 reserves the clubhouse upper & lower level, daily, from Friday at 3:00 PM through Sunday, and all legal holidays and holiday eves. b) \$ 40.00 reserves the lower level activities room, daily, Monday through Friday, excluding holidays (until 3:00 PM).
 - c) The cleaning deposit (\$200.00), if justified, will be refunded.
 - d) In the event that the reservation is cancelled, the use fee and deposit will be returned to the member. Cancellation must occur six (6) or more days prior to the rental date. Members canceling less than (6) six days before the rental date, forfeits 20% of the use fee for each day.

5. The following rules apply to clubhouse reservations:
 - a) A Board function will take precedence before clubhouse reservation.

b) Examples of private functions included, but are not limited to:

- Showers (Wedding/Baby) - Family/Work Parties
- any gathering where goods or services are sold, or where any member earns a profit for attendance or when a profit is generated for the benefit of an organization.
- any event where general solicitations are made to non-Country Crossing Residents (i.e. fliers, pamphlets, etc.)

6. When the clubhouse is scheduled for a Board function and the event is open to all members of Country Crossing there is no need for a deposit. (Example: Hayride, Christmas & Easter Parties etc.) Homeowners in attendance are responsible for clean up of scheduled events.

a) For an event to be open to all Country Crossing Residents, notification must be given via the monthly newsletter in a brief article explaining the nature of the gathering, the time, date and the fact that all residents are invited.

b) To schedule an event for which timely submission of a newsletter article is not possible, a written request must be submitted to the Board for subsequent approval and fliers must be distributed to all Country Crossing Residents at least seven days prior to the event.

c) The benefit of having the event open to all Country Crossing Residents must be obvious. (The benefit to Country Crossing Resident of scheduling a card party in the evening, where all members are invited is obvious and would be allowed as a scheduled event. The benefit to Country Crossing Residents of scheduling a card party in the middle of the day when most residents are at work is not obvious and would be an event requiring a reservation. Note that the Board of Directors reserves the right to interpret any clubhouse usage as either a scheduled event or an event requiring a reservation (where the applicable use fee is required).

d) An event may not be scheduled under any circumstances when any sales activities will be transacted, where any member earns a profit or where a profit is generated for the benefit of an organization. This type of activity will require the clubhouse to be reserved (subject to the applicable reservation fee).

7. Unless notified otherwise by the Clubhouse Coordinator the clubhouse must be cleaned and the key returned not later than 10:00 AM of the day following the function,

8. The resident(s) reserving the clubhouse must be present throughout the duration of the function.

9. All functions must be moved inside, with all clubhouse doors closed by 10:00 PM. Excessive outside noises will not be allowed after 10:00PM.

10. The pool cannot be reserved for private function; however, attendees, subject to the

pool rules and regulations, may utilize the pool. If you have rented the clubhouse for a function, your guests may have limited use of the pool, thus leaving it available to the residents use, as intended. During the course of your Rental, if the Pool Rules & Regulations are not adhered to by your guest, you are subject to losing your \$200.00 deposit. The Board will determine this.

11. All functions must be concluded, with all guests having departed quietly no later than 2:00 AM. No one is allowed to remain overnight in the clubhouse.

12. Following any clubhouse function, it is the responsibility of the resident/organizer(s) to make a careful inspection of the facilities, inside and outside, and make certain all smoking materials, fireplace fires, and the stove/oven are extinguished and left in a safe condition. All litter around the building and under the porches, including cigarette butts, has to be cleaned up and placed in trash containers. Also, during summer months, if homeowner and guest have made use of the pool area and grounds, they must be inspected and cleaned as needed.

13. Maximum clubhouse occupancy cannot exceed 80 persons.

14. There is NO SMOKING inside the clubhouse

Note: A phone, as required by Illinois Dept. of Public Health, is provided in the clubhouse and near poolside. Any excess charges for its use will be billed to you.

Violators of the above mentioned rules are subject to but not limited to the following consequences:

- **1st offense: A warning will be documented and issued to homeowner.**
- **2nd offense: A board review with homeowner with potential suspension of common area use privileges.**
- **If authorities are called the homeowner will receive immediate suspension of privileges and the deposit will be forfeited.**