**ACADEMIC PROSE:**

Apply these requirements to your prose:

 Do not use contractions.

 Do not use first person pronouns such as "I" "me" "my."

 Do not use second person pronouns such as "you" "your" "yours."

 Do not engage in personal stories, meaning stories of your own life experiences, or the experiences of friends, family, and so on.

 Do not begin sentences with conjunctions: but, and, or, nor, for, so, yet.

 Do not pose any questions in any assignments. This means, quite literally, not to use questions. Make statements instead.

 Do not quote the bible or make allusions to religion in any way.

 Avoid any form of direct address to the reader, such as "think about the fact that . . ."

 Avoid too casual of a prose style, such as sentences that begin with words like "well, sure, now, yes, no."

 Do not use the phrase "a lot," which can usually be replaced with one of the following words: many, most, much.

Adapted from: John Stevens, English Faculty, Temple College