

St. Mary's and St. Francis Pastoral Council Meeting Minutes  
**September 2016**

6:03 pm: **Call to order** by Fred Wilkowski, Co-Chair for St. Francis

**Mission Statement** – Read by All

**Opening Prayer** – Carol Colella

**Roll Call:** Present – Carol Colella, Joan Duda, Barb Falkowski, Patti Koch, Lori Lawless, Joanne Piston, Pat Piwinski, Kathy Roberts, Fred Wilkowski. Trustees - Ed Karl

Excused – Georgia Owens, Annie Groesbeck, Marie Behr

**Approval** of August minutes: Motion- Joanne Piston; Second – Lori Lawless

6:05-7:25 **In-Service Education:**

Review Roles and Responsibilities of Council Members - Lengthy Discussion took place

- Fred began by reading aloud the pertinent sections from the current Foundation Document. He reviewed the "Purpose" of the Council from page 1 and shared the "Responsibilities of Council Members" from page 3.

Fred shared the following from Fr. Sean's **Pastor Report:**

- St Mary's school building walk through will be done via Parish Office
- Currently seeking someone to clean St Mary's church, St Matthew Rectory & St Francis church
  - Fr. Sean questions if each parish can get together some type of volunteer system to take care of the cleaning.
- Will be looking for Maintenance person to take over for Rob Tedd who recently resigned
- Remind Council members and all parishioners to show common courtesy and professional manners when speaking with Parish office staff.
- Most important – St Francis & St Mary Council is very appreciated by Father. He fully trusts what we are doing and knows that we have the best interests of our Parish in mind as we are doing our Ministry work. He does not feel strong need to attend our meetings because we are doing very well on our own. He will let us know when/if necessary about issues. He appreciates our ministry and is very happy with our work!

7:25 **Liaison Reports**

- Administration – SF, Kathy Roberts (Kathy Roberts) received
- Administration – SMA, Joan Duda (Barb Falkowski) received.
- Community Service – SF, Marie Behr (Marge Stevens & crew) received
- Community Service – SMA, Pat Piwinski (Margie Bowhall & Rita Peisel) no meeting
- Evangelization – SF/SMA/SMT, Carol Colella (Ed Karl) received
- Faith Formation – SF/SM/SMT, Lori Lawless (PatP/Sharon Bartholomew) received
  - Lori reported request from Dave Schlitz asking for "designated Youth room" so Youth group has place to call their own.
- Parish Life – SF/SMA/SMT, Georgia Owens (Lew Troast) received
- Worship – SF/SMA/SMT, Annie Groesbeck (Donna Law/PattiK) no meeting

7:30 **Old Business**

- a) The Council October Working Retreat (in place of regular meeting)
- October 21 and 22 at the St. Francis Parish Center. Begins at 6pm
  - Barb Falkowski will order and Carol Colella will pick up sandwiches for Friday and members will be asked to bring dish to pass along with sharing money to pay for food. Barb will send out email for sign-up of items to bring.
  - Mass 8am on Saturday at St. Matthews – this is optional
  - Retreat will resume at 9 AM on Saturday at St. Francis Parish Center

- o Deacon Dean, Fr. Sean, Fr. Tassini, Fr. Severine have been invited to attend
- b) Mass Attendance Tracking update –
- |                  |                         |
|------------------|-------------------------|
| SF – 5:30 ~ 70   | 10:30 ~ 112             |
| SMA – 4:00 ~ n/a | 9:00 ~ n/a. (Lost data) |

7:40 **New Business**

- DPC update (Diocesan Council) – Patti reported for Rita Ennamorato about Sept. 10 meeting
  - o Catholic Cemetery information placed at church entrances
  - o Cathedral restoration presentation (video) along with collection to be at ALL masses during the weekend of November 12-13
- PCA update – (n/a, next meeting in Fall Sacrament/St Vincent's, Holy Cross, SF/SMA/SMT) – next meeting in January or February
- Tri-Parish Advisory Committee (T-PAC) news – No meeting scheduled
- St. Mary's Parish Center facility – Office staff looking into the following ideas:
  - o Possibly renting
  - o Use as Tri-Parish Religious education program center
  - o Use as Community Center
  - o Possibly Selling building that "keeps getting older"
- Youth involvement in Parish Council – Fred reiterated his conversation with Dan Borawski about the plan but unsure if anything further has been done.
- OTHER – Joan and Pat shared information they learned about possibly purchasing Defibrillators for all 3 church locations.

7:45 **Emails/Suggestion Boxes:**

Joanne (St. Mary's) none  
 Patti K (St. Francis)- reported messages from parishioner's upset about why Patty Hedrick was let go from position of cleaning the Church.  
 Patti K looked into concern - Father Sean responded that due to health issues causing her to be physically unable to perform job duties, "She may have resigned when presented with options" and that people should speak directly with Patty H to find out.

**Pastor or Staff Report:** included within In-Service Education section

**Volunteers for October Meeting**

Opening Prayer – Patti Koch  
 Closing Prayer –Prayer for Pastoral Council members until further notice

7:50 **Evaluation of Meeting:**

Too long

7:52 **Closing Prayer** – Pastoral Council member prayer

**Next meeting: Retreat** October 21, 2016 at St Francis 6pm & October 22 at St Francis 9am