WASHINGTON TOWNSHIP

Regular Monthly Meeting Minutes

April 11, 2017

The Washington Township Supervisors held their regular monthly meeting on Tuesday, April 11, 2017. Members present: Chairman Robert Hrin, Vice-Chairman Harold Wilson, Supervisor Robert Hetrick, Supervisor Steven McClelland, and Supervisor Donna Cooper. Also present: Daniel Whaling, Road master, Sarah Anderson, Secretary, and Solicitor, Greg Kruk. Visitors: Andrew Bundy, Jerry Stormer, Frank Peragine, and a representative from Suite-Kote.

Chairman Robert Hrin opened the meeting at 7PM with a pledge allegiance to the Flag.

OPEN TO THE FLOOR

MINUTES

On a MOTION by Robert Hetrick, a SECOND by Steve McClelland, all the board voting in favor, the minutes of the March 14, 2017 meeting were approved as presented.

VOUCHERS AND PAYROLL

On a MOTION by Robert Hetrick, a SECOND by Steve McClelland, all the board voting in favor, the vouchers due for payment and the payroll were approved.

TREASURER’S REPORT

On a MOTION by Steve McClelland, a SECOND by Donna Cooper, all the board voting in favor, the Treasurer’s report was approved as presented.

CORRESPONDENCE

1. City of DuBois……..proposed to supply bulk water from Anderson Creek Reservoir to Falls Creek Borough Municipal Authority.
2. Bill Kulbacki…….building inspection report on James Stansfield’s dilapidated property on Beechton Road.

SOLICITORS REPORT

Solicitor, Greg Kruk, will send a copy of Bill Kulbacki’s building inspection report to James Stansfield and also remind him that the Township is prepared to take all legal steps with this property.

Solicitor, Greg Kruk, reminded the Board of Supervisors that the franchise agreement with Zito Media expires April 2018. He will send a letter to Zito Media requesting that the renewal process begin soon.

Emerson Turnbull, code enforcement officer for Brockway Borough and Snyder Township, met with the Board of Supervisors prior to tonight’s regular meeting. Mr. Turnbull explained what services he could offer Washington Township, costs involved, and how he does his job. A property maintenance code would have to be adopted. A sample code was provided to the Board.

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NEW BUSINESS

AUDIT……

On a MOTION by Harold Wilson, a SECOND by Robert Hetrick, all the board voting in favor, the Auditor’s report for 2016 was accepted.

Health Insurance……

On a MOTION by Harold Wilson, a SECOND by Steve McClelland, all the board voting in favor, the Township will renew their contract with UPMC for the health insurance. The health benefits will remain the same as last year for the full time employees.

Subdivision Approval….

On a MOTION by Harold Wilson, a SECOND by Steve McClelland, all the board voting in favor, subdivision for Frank & June Peragine, Stevenson Hill Road was approved as recommended by the Planning Board.

On a MOTION by Harold Wilson, a SECOND by Donna Cooper, all the board voting in favor, subdivision for Cora Smith et. al., Reitz Crossing Road was approved as recommended by the Planning Board.

Clean Up Day……

Supervisor, Harold Wilson, checked with Advanced Disposal for Clean Up Day dumpsters. Advanced Disposal would need a two week notice on the dumpsters and are not taking tires at this time. The Board suggested waiting to schedule Clean Up Day until the tires can be accepted. Supervisor, Harold Wilson will keep in contact with Advanced Disposal for May’s meeting.

OLD BUSINESS

On a MOTION by Harold Wilson, a SECOND by Robert Hetrick, all the board voting in favor, road crew employee, Adam Raybuck’s letter of resignation was accepted.

The Board of Supervisors, discussed whether or not to hire an individual to replace Adam Raybuck. The Board will wait a month to decide but in the meantime will accept applications.

On a MOTION by Harold Wilson, a SECOND by Steve McClelland, all the board voting in favor, an advertisement will be placed in the local newspaper accepting applications for a part time/full time road crew employee with CDL preferred. Pay based on experience.

COG……

The COG would like feedback on any workshops the Townships would be interested in attending. An information sheet was provided for sign ups.

The COG stone bids were opened on March 15, 2017. Bid tally sheet was reviewed.

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EMA…….

Supervisor and EMA Coordinator, Robert Hrin, informed the Board that the Township’s EMA update, which is done every five years, has been completed and our copy will be sent to us soon.

EMPLOYEE HANDBOOK……

On a MOTION by Donna Cooper, a SECOND by Robert Hetrick, all the board voting in favor, the Washington Township Employee Handbook was approved.

ROAD REPORT

Road Material bids……

Bids will be attached to the minutes.

On a MOTION by Steve McClelland, a SECOND by Harold Wilson, all the board voting in favor, the bid for CRS-2 Emulsion was awarded to Suit-Kote and the bid for E1 Prime Emulsion and MC-70 was awarded to Midland Asphalt.

On a MOTION by Harold Wilson, a SECOND by Robert Hetrick, all the board voting in favor, the Township will award the stone material bid to the lowest bidder after Dan Whaling reviews all bids.

EXECUTIVE SESSION

On a MOTION by Steve McClelland, a SECOND by Robert Hetrick, all the board voting in favor, at this time, 8:28 PM, the board called an executive session to discuss personnel.

ADJOURNMENT

On a MOTION by Donna Cooper, a SECOND by Steve McClelland, all the board voting in favor, as there was no further business or discussion, the meeting was adjourned at 8:41 PM.

Respectfully submitted,

Sarah Anderson,

Secretary/Treasurer

