WASHINGTON TOWNSHIP SUPERVISORS

Reorganizational Meeting Minutes

January 05, 2015

The Washington Township Supervisors held their 2015 reorganizational meeting on Monday, January 05, 2015. Members present: Chairman Robert Hrin, Vice-Chairman Harold Wilson, Supervisors Robert Hetrick, Supervisor Steven McClelland and Supervisor Michael McClintick. Also present: Daniel Whaling, Roadmaster, Colleen Pifer, Secretary and Jerry Stormer, Road employee.

Salute to the Flag…

CHAIRMAN

Robert Hrin asked for nominations for a temporary Chairman. Mike McClintick and Robert Hetrick nominated Harold Wilson for Chairman. Nominations were closed.

On a MOTION by Mike McClintick and a SECOND by Robert Hetrick, all the board voting in favor, Robert Hrin handed the gable over to Harold Wilson.

VICE-CHAIRMAN

Chairman Harold Wilson asked for nominations for a Vice- Chairman. Robert Hetrick and Mike McClintick nominated Steve McClelland for Vice- Chairman. Nominations were closed.

On a MOTION by Robert Hetrick and a SECOND by Mike McClintick, all the board voting in favor, Steve McClelland was nominated to the seat of Vice-Chairman.

SECRETARY/TREASURER

On a MOTION by Steve McClelland and a SECOND by Mike McClintick, all the board voting in favor, Colleen Pifer was appointed Secretary/Treasurer.

On a MOTION by Robert Hetrick and a SECOND by Steve McClelland, all the board voting in favor, the secretary/Treasurer’s salary was set at $1175.00 per year.

On a MOTION by Steve McClelland and a SECOND by Mike McClintick, all the board voting in favor, Treasurer’s bond was set at $150,000.

ROADMASTER

On a MOTION by Robert Hetrick and a SECOND by Steve McClelland, all the board voting in favor, Daniel Whaling was appointed as Roadmaster.

On a MOTION by Robert Hrin, and a SECOND by Steve McClelland, all the board voting in favor, the road employees was all given a $0.25 raiser per hour.

On a MOTION by Robert Hrin, and a SECOND by Steve McClelland, all the board voting in favor, paid holidays for the fulltime employees are as follows:

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FULLTIME EMPLOYEES’ PAID HOLIDAYS:

NEW YEAR’S DAY: GOOD FRIDAY; MEMORIAL DAY; FOURTH OF JULY; LABOR DAY; 1ST DAY OF BUCK or THE DAY AFTER THANKSGIVING; THANKSGIVING DAY; CHRISTMAS DAY.

LEGAL COUNCIL

On a MOTION by Robert Hrin, and a SECOND by Mike McClintick, all the board voting in favor, the firm of FERRARO, KRUK AND FERRARO was appointed as legal counsel.

EMERGENCY SUPERVISORS PAY

On a MOTION by Steve McClelland, and a SECOND by Robert Hetrick, all the board voting in favor, the supervisors recommended to the auditors that a Supervisor working in an emergency situation should be compensated at $10 per hour.

PLANNING BOARD

On a MOTION by Robert Hetrick, and a SECOND by Robert Hrin, all the board voting in favor, Tom Minns was appointed to serve another five year term on Planning Board. His term will expire in January 01, 2020.

On a MOTION by Steve McClelland, and a SECOND by Robert Hetrick, all the board voting in favor, David Felix and Dave Holmes were appointed to serve as alternates on the Planning Board.

VACANCY BOARD

On a MOTION by Steve McClelland, and a SECOND by Robert Hrin, all the board voting in favor, Lee Knox was appointed to the Vacancy Board.

 On a MOTION by Robert Hrin, and a SECOND by Mike McClintick, all the board voting in favor, Duane Mowery was appointed to serve on the Appeals Board.

APPOINTMENTS & ALTERNATES

TCC …

On a MOTION by Robert Hrin, and a SECOND by Mike McClintick, all the board voting in favor, Steve McClelland was appointed to represent the Township at the Tax Collection Committee TCC.

On a MOTION by Steve McClelland, and a SECOND by Robert Hrin, all the board voting in favor, Harold Wilson was appointed be the alternate to represent the Township at the Tax Collection Committee TCC.

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COG/SEWER ASSO. BOARD….

On a MOTION by Robert Hrin, and a SECOND by Robert Hetrick, all the board voting in favor, Harold Wilson was appointed to represent the Township at the on the COG/Sewer Board meetings.

On a MOTION by Mike McClintick, and a SECOND by Robert Hrin, all the board voting in favor, Robert Hetrick was appointed to serve on the alternate COG/Sewer Board.

STORMWATER MANAGEMENT COMMITTEE…

On a MOTION by Robert Hrin, and a SECOND by Mike McClintick, all the board voting in favor, Robert Hetrick was appointed to represent the Township at the Stormwater Management Committee meetings.

On a MOTION by Robert Hrin, and a SECOND by Mike McClintick, all the board voting in favor, Mike McClintick was appointed as the alternate to represent the Township at the Stormwater Management Committee meetings

ROAD SUPERVISOR

On a MOTION by Steve McClelland, and a SECOND by Mike McClintick, all the board voting in favor, Robert Hetrick was appointed as Superintendent over the Road Department.

FLOODPLAIN ADMINSTRATOR

On a MOTION by Mike McClintick, and a SECOND by Robert Hrin, all the board voting in favor, the Secretary was appointed as the administrator of the Floodplain.

ZONING OFFICER

On a MOTION by Robert Hrin, and a SECOND by Mike McClintick, all the board voting in favor, Colleen Pifer appointed to serve as Zoning Officer.

MEETINGS

On a MOTION by Robert Hrin, and a SECOND by Steve McClelland, all the board voting in favor, the Township monthly meetings were scheduled for the 2nd Tuesday of the month at 7 PM except the February meeting will be at 5 PM. The reorganizational meeting for 2016 will begin at 6 PM.

VOTING DELEGATES

On a MOTION by Steve McClelland, and a SECOND by Mike McClintick, all the board voting in favor, Robert Hetrick was appointed to be the voting delegate for the Township at the State Association Annual Conference in Hershey.

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PSATS CONVENTION-ALTERNATE DELEGATE

On a MOTION by Steve McClelland, and a SECOND by Robert Hetrick, all the board voting in favor, Robert Hrin was appointed to be the alternate voting delegate for the Township at the State Association Annual Conference in Hershey.

TAX COLLECTION

On a MOTION by Robert Hrin, and a SECOND by Mike McClintick, all the board voting in favor, the board appointed the “Tax Collection Agency” which is appointed by the TCC (Tax Collection Committee) for EIT (Earned Income Tax) and the LST (Local Tax Services) for the Township for 2015.

DEPOSITORY

On a MOTION by Robert Hrin, and a SECOND by Steve McClelland, all the board voting in favor, PLGIT (Pennsylvania Local Government Investment Trust) was appointed as depository for the Township funds for 2015.

PENSION PLAN

On a MOTION by Mike McClintick, and a SECOND by Robert Hetrick, all the board voting in favor, the (secretary) was appointed as the Chief Administrator of the Township’s Employee Municipal Pension Plan.

n a MOTION by Robert Hrin, and a SECOND by Steve McClelland, all the board voting in favor, the board moved to waive mandatory employee’s contribution to the Township municipal Pension Plan.

MILEAGE RATE

On a MOTION by Steve McClelland, and a SECOND by Robert Hetrick, all the board voting in favor, the mileage rate for reimbursement is set at the current IRS which is $0.575.

EMS COORDINATOR

On a MOTION by Robert Hetrick, and a SECOND by Mike McClintick, all the board voting in favor, Robert Hrin was appointed to be the Township’s Emergency Management Coordinator.

ADJOURNMENT

On a MOTION by Mike McClintick, and a SECOND by Robert Hrin, all the board voting in favor, the reorganizational meeting was adjourned at 6:47 PM.

Respectfully submitted,

Colleen Pifer,

Secretary/Treasurer

WASHINGTON TOWNSHIP

Regular Monthly Meeting Minutes

January 05, 2015

The Washington Township Supervisors held their regular monthly meeting on Monday, January 05, 2015 following their reorganizational meeting. Members present: Chairman Harold Wilson, Vice-Chairman Steve McClelland, Supervisor Michael McClintick, Supervisors Robert Hrin and Supervisor Robert Hetrick. Also present: Daniel Whaling, Roadmaster, Colleen Pifer, Secretary and Jerry Stormier, Road employee.

OPEN TO THE FLOOR - None

MINUTES

On a MOTION by Steve McClelland, a SECOND by Robert Hetrick, all the board voting in favor, the minutes of the December 14, 2014, meetings were approved as presented.

VOUCHERS AND PAYROLL

On a MOTION Robert Hrin, a SECOND by Steve McClelland, all the board voting in favor, the vouchers due for payment and the payroll were approved.

TREASURER’S REPORT

On a MOTION by Mike McClintick, a SECOND by Robert Hrin all the board voting in favor, the Treasurer’s report was approved as presented.

The secretary noted the year balances and the decline and the amount of carryover over the past three years. Robert Hrin stated that the spending needs to stop!

CORRESPONDENCE

1. Falls Creek Firemen’s Banquet – January 24th @ 6 PM.
2. Mengle Memorial Library schedule.
3. Jefferson County Solid Waste report.
4. Jefferson County Conservation District - Notification Letter to Russell Real Estate –Stormwater Discharge application.
5. Jefferson County Conservation District – Technical Deficiency Letter for Russell R.E.
6. Public Utility – Transportation Division – Field site meeting to discuss RR crossing on Old Grade Road – Thursday, January 15, 2015 @ 10:30 AM.

SOLICITOR’S REPORT None as the Solicitor was not present.

NEW BUSINESS

Resolutions to be adopted:

On a MOTION by Robert Hrin, a SECOND by Steve McClelland, all the board voting in favor, Resolution 2015-01, Operating Budget for the Jefferson County TCC was passed as requested by the Tax Collection Committee.

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On a MOTION by Mike McClintick, a SECOND by Robert Hetrick, all the board voting in favor, Resolution 2015-02, Updating the Township’s Emergency Municipal Management Plan.

On a MOTION by Robert Hrin, a SECOND by Robert Hetrick, all the board voting in favor, Resolution 2015-03, Disposal of Municipal Records as per the Municipal Records Retention Act of July 1993.

On a MOTION by Robert Hrin, a SECOND by Steve McClelland, all the board voting in favor, Resolution 2015-04, List of Municipal Records to be disposed of.

ROAD SUPERVISORS REPORT

Bond Release…

On a MOTION by Steve McClelland, a SECOND by Robert Hetrick, all the board voting in favor, the road bond for Clear Lake Lumber for (Woods, Harvey’s Run, Courson, and Old Grade Roads) was release per the Road master’s recommendation.

Grader Update…

Dan Whaling said they (himself and Bob Hrin) worked out an acceptable compromise with CAT concerning the new grader. Bob Hrin said they discussed changing the plumbing on the new grader as per our specifications. According to Bob Hrin, CAT was trying to rig the plumbing up and not correct it properly. Hrin then told CAT to take the grader back since it was no use to us at this time the way it was. Winter is here now and we need one now that is workable. CAT agreed to install the plumbing that the Township originally wanted.

Dan Whaling said the new frame was going to cost $$$$ and CAT will eat that cost. They hauled the Township’s new grader out and they are transferring the hydraulics from the rental grader to our new one. It will cost us $3500.00. Road department will make snow plow harness.

Calhoun Road issue…

A portion of Calhoun Road is in question to whether it is actually in the township or not. It appears according to the Township maps that it is located within the Township. The Township is receiving liquid fuels monies for it. Also there are two homes that the owners are paying taxes to the Township. The secretary called the courthouse to verify that the County had those two parcels in our Township. Dan Whaling spoke to our Penn dot representative about this issue. This information will be forwarded to Harrisburg and they will send a survey crew up to verify the Township line.

This portion of Calhoun Road has a real sharp curve. Dan suggested cutting some of the curve out.

NEW BUSINESS

Harold Wilson asked the board to entertain the idea of rejoining the Jefferson County Sewage Association. The board was agreeable after all the issues that they have been having with the SEO and DEP. Harold Wilson basically said when DEP talks, he pays attention.

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On a MOTION by Robert Hrin, a SECOND by Robert Hetrick, all the board voting in favor, with the entire board voting in favor, the Township will rejoin the Jefferson County Sewage Association.

The Secretary will notify the Solicitor and prepare the necessary paper work.

OPEN TO THE FLOOR

The secretary will advertise for a part-time secretary to train.

Jerry Stormer suggested the Township get a credit card to us for online purchases. The secretary is totally against credit cards. They serve a purpose but they can get lost or be misused. The secretary will look into it.

ADJOURNMENT

On a MOTION by Mike McClintick, a SECOND Robert Hetrick, all the board voting in favor, as there was no further business or discussion, the meeting was adjourned at 8:00 PM.

Respectfully submitted,

Colleen Pifer,

Secretary/Treasurer