

2016

## **Guide for well plugging reimbursements**

1. Locate the Total Eligible Reimbursement Amount (ERA) on claim form(s). This is your maximum reimbursable amount to plug the well(s).
2. Supply the Licensed Drilling Contractor with a copy of the geophysical log(s), provided by QWIP staff, for them to determine a price quote. Geophysical logs can be used to obtain variances from the permitting agency. The contractor may be allowed to plug a portion of the well with gravel instead of cement which will help reduce the total cost of the plugging.
3. Review the estimates provided by the contractors. All costs above the stated ERAs are the responsibility of the property owner. After the well(s) is plugged, complete the Property Owner section of the claim form(s) and **ATTACH A COPY OF THE CONTRACTOR'S INVOICE(S)** and return to the District to the address listed on the form. If you are authorizing the reimbursement to be payed directly to your drilling contractor, your Federal ID and Social Security numbers are not needed, but your signature is still required. A reimbursement will not be issued without an invoice for the plugging.
4. If more than one (1) well is to be plugged, inform the contractor that each well must be invoiced separately and to include the QWIP well number on each invoice. The well number is located at the top of each respective claim form.
5. Upon receipt of the completed claim form and verification of the well plugging, by the District, the property owner or the drilling contractor will be reimbursed the ERA stated on the claim form(s) or the amount(s) on the contractor's invoice(s) whichever is less.

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