

Ushers

Thank you for accepting Our Lord's invitation to serve Him in this beautiful service to His people. It is a great privilege for us to be an instrument through which God's people are welcomed into His house to worship and to assist them with any needs that might arise.

Our own devotion, love and respect for Our Lord are communicated in the way we prepare and reverently carry out this ministry to His people.

Before Mass:

- If you are not able to fulfill your scheduled assignment, please find a replacement
- Dress reverently: Obviously no jeans or shorts.
 - o Men – please try to wear a tie or a jacket
 - o Women – please dress in a modest, formal attire
- Arrive 10 minutes prior to Mass and check in on signup sheet in vesting room
- Place a reserved sign in one of the back pews
- Please try to keep the vesting room a place of prayerful preparation
- Assist parishioners in finding a place to be seated
 - o Be especially attentive with those who have particular needs
- While welcoming people to Church, find a family who would be willing to assist with bringing up the gifts
 - o Give them proper instruction at this time

During Mass:

- Please be seated in the back pew, be attentive to any needs that might arise, and kneel during the consecration.
- If any special needs arise, it will be your duty to provide the necessary care. Calling an ambulance if necessary.
- During the time of collection, there are now 3 baskets to be used for each section
- Hopefully we will have 4 ushers at each Mass

- After collection is taken up, put all of them together in the large basket on the table outside of the vesting room.
 - o Eventually we hope to have the collection at that time placed into a secure plastic money bag.
- The family should be already waiting for you with the gifts in their hands; bring the large basket with collections to them.
- If there are not enough people to assist you in bringing all the gifts, please help them in doing so.
- The altar server will place the large basket by the credence table.

Second Collection:

- Take up the second collection during the purification of vessels; immediately after the Body of Christ is placed back into the tabernacle.
- Combine second collection into one basket.
- Take this collection immediately to the sacristy.

After Mass:

- Two ushers who are unrelated should immediately take the large basket with the entire collection and proceed into the sacristy.
 - o Place the entire collection into a secure plastic money bag
 - o Put the collection in first
 - o Press out any extra air
 - o Pull off the adhesive tape
 - o Fold over the flap to the proper line
 - o Initial the bag with both of your names and time of Mass
 - o Place in the vault
 - Eventually there will be a deposit drop in the vault