



CONNECTING TO WASTEWATER SYSTEM

FILE APPLICATION

An application for new service at Carrollton Utilities must be completed and all fees must be paid. You will receive a "Proof of Application" form to be submitted to the State Plumbing Inspector. Carrollton Utilities office is located at 225 6th Street in Carrollton KY. Office hours are Mon-Fri 8am to 4:30pm. The phone number is (502) 732-7055.

OBTAINING HOMEOWNERS PLUMBING PERMIT

Homeowners performing their own work must obtain a permit from State Plumbing Inspector. Fee is \$45 check or money order (no cash) made out to Kentucky State Treasurer and a notarized affidavit must be completed. The utilities "Proof of Application" will need to be presented in order to receive your permit. The permit can be obtained at the Owen Co. Health Dept. on Monday from noon – 1pm or the Carroll County Health Department on Thursday from noon – 1pm only. To schedule an appointment call Owen Co. at (502) 484-5736 or Carroll Co. at (502) 732-6641. If a local plumber is performing your work, they will obtain permit.

INSTALLATION REQUIREMENT

The house sewer shall be a minimum of 4 inch with not less than 1/8 inch per foot fall which is equal to 1 inch of fall for every 8 feet of pipe. The sewer pipe is to have a minimum of 18 inches of cover over the pipe. If the sewer is to be located in a driveway or parking area the minimum cover shall be as follows: 18 inches for Cast Iron pipe, 24 inches for Schedule 40 PVC, and 36 inches for SDR 35 pipe. If this is not possible, then consultation with the plumbing inspector will be required before work begins. If SDR 35 pipe is used, 6 inches of grillage (sand or gravel) will be required on bottom, top and both sides of pipe. If cast iron or Schedule 40 PVC is used, 4 inches of grillage (sand or gravel) is required on the bottom of the pipe. All changes in direction will be made by long sweep 90 degree bends or 45 degree bends.

CLEANOUTS

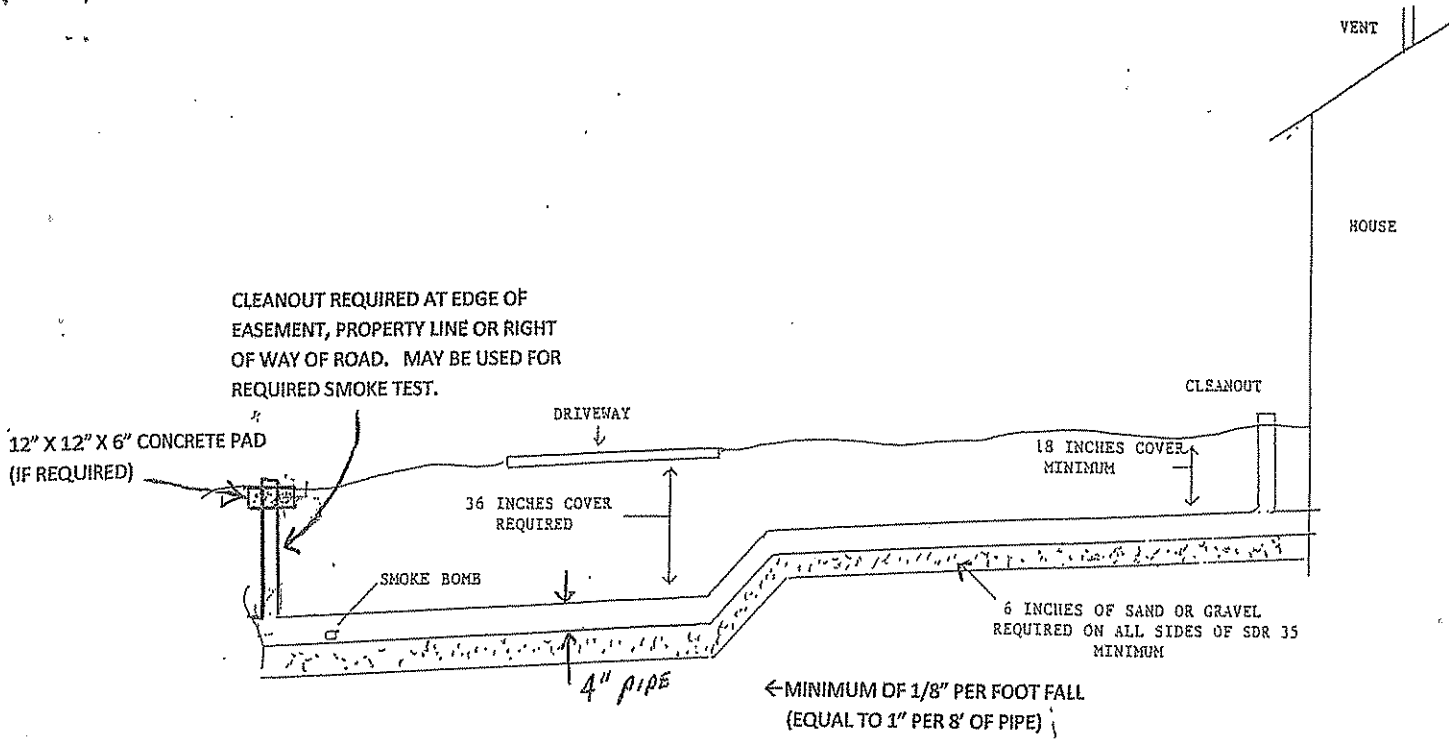
Cleanouts will be required within 2 feet of the house or at the point of tie-in to the existing house sewer. Cleanouts are also required every 150 feet, these cleanouts will be required to be brought up to grade (top of ground) for accessibility. Carrollton Utilities requires a cleanout to be installed at the property/easement line of the sewer main or curb line. This cleanout must be installed at ground level and have a 12 x 12 x 6 inch concrete pad. Cleanouts must not be located in a ditch, drainage way, exposed to traffic, etc. Proper location must be approved by CU prior to installation. See the Carrollton Sewer Use Ordinance section 52.042 for other requirements.

INSPECTION

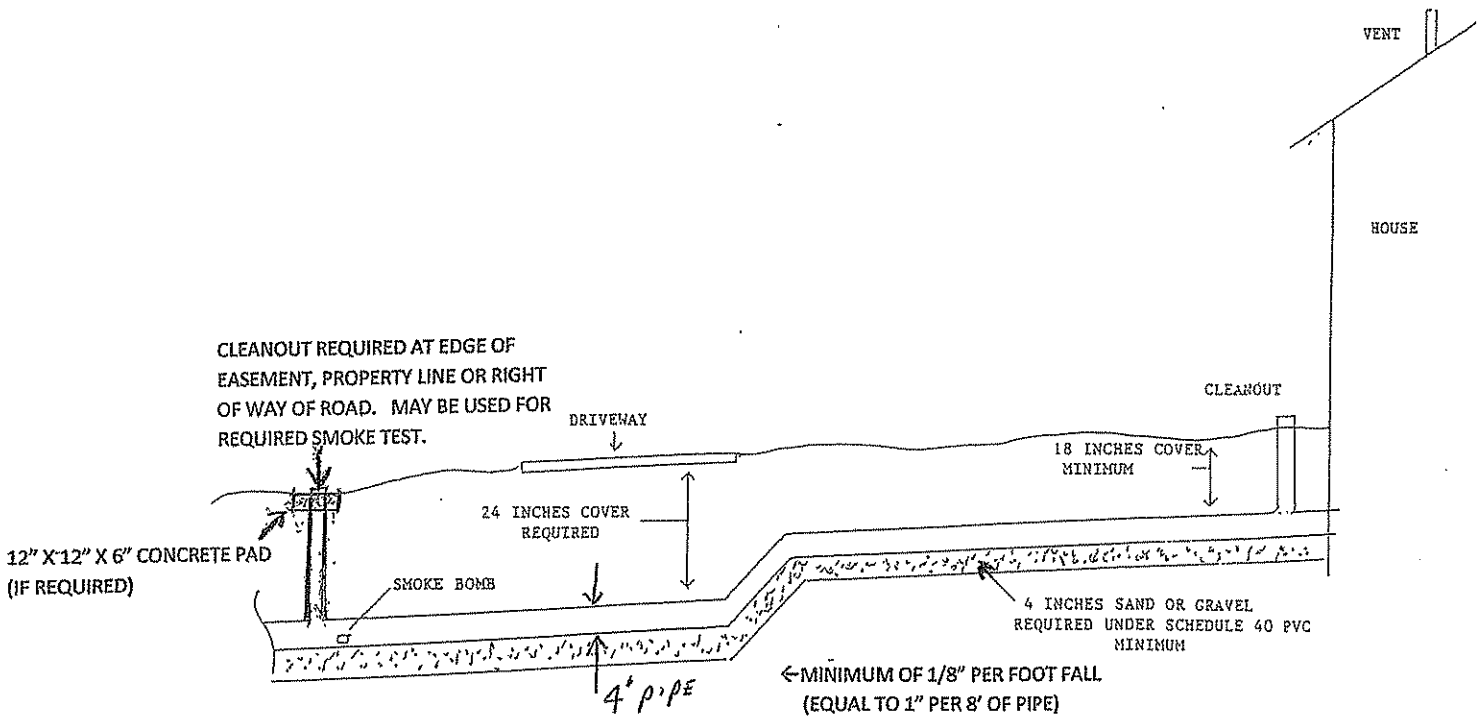
On the day of inspection, you are to call the plumbing inspector during office hours for your county to schedule an inspection. Also call Carrollton Utilities 732-7055 to obtain a reading from your water meter for proper billing and inspection. The inspection will require a smoke bomb, which can be purchased at most supply houses. It is to be lit and put into the cleanout at the property line. A blower (hair dryer, shop vac or leaf blower) is to be used to force the smoke back towards the house. **THIS IS TO ENSURE THAT THERE ARE NO LEAKS IN THE SEWER PIPE, NO OUTSIDE AREA DRAINS, GUTTERS, OR FOOTER TILE IS TIED ONTO THE CITY SEWER WHICH IS NOT ALLOWED.** This will also ensure that there are no open drains or piping inside your home and to see that there is a vent on your house through the roof. If an open vent is not through the roof, then a minimum 2 inch vent will be required to be run up the outside wall. This is to make sure that the traps will not be siphoned due to back pressure from the new city sewer.

BACKFILL

After the inspection is made the State Plumbing Inspector can let you know if any changes are to be made or if it is okay to backfill the sewer.



DETAIL FOR SDR 35 SEWER PIPING



DETAIL FOR SCHEDULE 40 PVC SEWER PIPING

SERVICE AGREEMENT

CARROLLTON UTILITIES

P.O. BOX 269-225 6TH STREET

CARROLLTON, KY 41008

502-732-7055 Phone

502-732-7058 Fax

FIRST NAME MIDDLE LAST MAIDEN

BUSINESS NAME (IF COMMERCIAL ACCOUNT)

STREET ADDRESS (911) CITY, STATE & ZIP

MAILING ADDRESS (PO BOX CITY, STATE & ZIP)

PHONE # _____ SOCIAL SECURITY # _____

FED.TAX ID (If Commercial)# _____

Residential Customers complete the following:

DATE OF BIRTH _____ SPOUSE'S NAME _____

EMPLOYER _____ EMPLOYERS PHONE # _____

_____ OWN _____ RENT IF RENTING, LANDLORD'S NAME _____

PREVIOUS ADDRESS _____
STREET, CITY, STATE & ZIP

*****PLEASE READ AND SIGN*****

By signing below, I ask that an account be opened for me. I understand that you may verify and exchange usage and cost information on me. Personal information will be protected and only released upon written request from applicant. I will be bound by the Agreement received. If this is a personal account, I agree, or if this is a corporate account, both I and the company agree to be liable for all charges.

Your Deposit will be refunded in one year if account is paid by due date. The Deposit will not be applied or refunded before one year unless the account is closed.

It is also understood that when the service is turned off for nonpayment of bill, or whenever for any reason beyond control of Carrollton Utilities a re-establishment of service is required by any one customer, a service charge must be paid to Carrollton Utilities to cover a part of the cost of discontinuance and re-establishment or service (see rules and regulations). Customers with only sanitary sewer service can be charged additional fees for reconnection due to non-payment based on agreements with the water district supplying water service.

I have read the "rules and regulations" for customer service and agree to abide by them.

Signature of Applicant _____ Date _____

Co-Applicant _____ Date _____