NAME OF LABORATORY GOES HERE

Quality Assurance
Review Form

Review: QC REVIEW PLAN EFFECTIVENESS

Reviewer: D. LEIGHTON, CLB

Month of Review: October **Review Period:**

Daily QC Statistical Assessment Reports have been reviewed and filed in the Monthly QC Binders, Monthly QC reports, QC Logs, Statistical Summaries, Levy-Jennings charts and QC policies have been reviewed. Lab QC was submitted to vendor for Peer Reports.

Standards:

1. QC is being performed according to protocol.	☐ Met	☐ Not Met
2. QC is being documented in appropriate places.	☐ Met	☐ Not Met
3. QC logs are being maintained in a organized manner.	☐ Met	☐ Not Met
4. QC review is being performed in a timely manner.	☐ Met	☐ Not Met
5. QC Corrective Actions have been documented and reviewed.	☐ Met	☐ Not Met
6. Instruments/Analytes are being Calibrated as required.	☐ Met	☐ Not Met
7. Policies and procedures accurately reflect the activities of the lab.	☐ Met	☐ Not Met

Conclusion:

Customize this Template for documenting QA Reviews

Reset

Reviewed by:

Laboratory Staff: **Date:**

Technical Consultant/Supervisor: **Date:**

Director: **Date:**