

PUTNAM COUNTY ACHIEVEMENT SERVICES, INC.  
P.O. BOX 208 - 128 First Street  
Standard, IL 61363  
September 14, 2018

The meeting was called to order at 9:30 by Linda Bean.

**ROLL CALL**

**PRESENT:** Linda Bean, Donna Forney, Sheila Haage, Sherry Miskowiec, Jody Piccinelli, Jim Reno, Gloria Skerston, Lorraine Terando, Angie Troglio, and Sandra Woest

**EXCUSED:** Ona Rehn

**ABSENT:** Helen Aimone, Bob Cofoid

**GUESTS:** Mike Terando

**MINUTES:** The minutes for the regular August 10 meeting were approved as corrected. Motion: {Forney/Reno}; motion passed.

**TREASURER'S REPORT:** Reports for August, 2018, were reviewed and placed on file for audit.

**CORRESPONDENCE:** None appearing

**PC SENIOR CITIZENS REPORT:** No Report.

**ADVISORY COUNCIL:** No report.

- Chairperson, Loretta Schrowang said that the committee would help with the Fall Vendor Fair raffles as usual.

**NOMINATING COMMITTEE:** Pro Tem Chr., Angie Troglio, no report.

**RESOURCE COMMITTEE:** Ona Rehn, Chr., absent, no report.

**BUILDING COMMITTEE:** Bob Cofoid, Chr., absent; Michelle reported:

- Michelle reported that the property was surveyed on September 7, 2018. Now the building committee will need to find the Village of Standard setbacks and then make a plan for what kind of garage can be built (with input from the BPART staff). Mike Richetta offered to help with this.

**PERSONNEL COMMITTEE:** Sheila Haage, Chr., no report

**PROGRAM COMMITTEE:** Executive Director, Chr. reported the following:

- Medicare Part D: An Overview will be held on Oct. 1 at 5:30 P.M.
- Nutrition classes are scheduled for fall/winter/spring; Hearty Soups & Stews will be held on Oct. 23 at 10:15 A.M.
- Flu shots will be scheduled in October (waiting on the health dept.).
- Fall Fling Vendor Fair will be held on Saturday, Nov. 3; volunteers will be needed for pasta frittata, the bake sale, and raffles.

**EXECUTIVE DIRECTOR REPORT:**

- WIAAA Fiscal Compliance audit went well. Fiscal policies are being developed with Western's guidance.
- WIAAA FY2018 Program Review went very well; there were no findings.
- Policies and procedures that we are lacking are being created and the manual of these is in the works.
- Kelly will attend the Region 3 Transportation Meeting on Sept. 28 since Michelle will on the Cubs Game bus trip.
- Michelle will attend the ADRN meeting on Oct. 10.
- Staff is getting ready for Medicare Open Enrollment which begins on Oct. 15.

**OLD BUSINESS:**

- None appearing.

**NEW BUSINESS:**

- At the August meeting, the Nominating Committee presented the following slate of officers for FY 2019:

Linda Bean, President  
 Bob Cofoid, Vice President  
 Sandra Woest, Secretary  
 Helen Aimone, Treasurer  
 Sheila Haage, Executive Committee

**Motion to elect the slate of officers as presented by the Nominating Committee; [Terando/Forney]; motion passed.**

- Raffle winners:
  - \$50 Bob Peterson
  - \$25 Roseanne Maier
  - \$10 Tammy Green

**OTHER:**

No other business appearing, the meeting was adjourned at 10:00 A.M.

**The next regular Board Meeting is on October 12 at 9:30 a.m.**

Respectfully submitted,

Sandra Woest, Secretary

Linda Bean, President