**PUTNAM COUNTY ACHIEVEMENT SERVICES, INC.**

AGENDA – BOARD MEETING

**9:30 AM, FRIDAY, JULY 13, 2018**

1. Roll call (introduce guests/board)
2. Approve or correct June 2018 minutes
3. Treasurer’s report- June 2018
   1. Cash Match Report
4. Monthly Units of Service report
5. Correspondence
6. REPORTS:

* PC Senior Citizens (Representative or Director)
* Advisory Council (Loretta Schrowang)
* Nominating Committee (Mary Crook)
* Resource Committee (Ona Rehn)
* Personnel Committee (Sheila Haage)
* Building Committee (Bob Cofoid)
* Program Committee (Director)
* Director’s Report (Michelle Halm)

1. OLD BUSINESS

None

1. NEW BUSINESS

* Approval RFP 2019 budget
* Review & approval Confidentiality policy
* Review & approval Conflict of Interest policy
* Review & approval of additions to complaint & appeal process (grievance procedure)
* Set date for In Kind Banquet
* Monthly raffle winners

1. OTHER

**Executive Session (if needed)**

**Next Board Meeting August 10, 2018**

**Dates to remember:**

**Granville Cruise In- August 3 (100% proceeds of Cruise In will go to PCCC)**

**Healthy Living for your Brain & Body by Alzheimer’s Association- August 7 at 12:30 PM**

**Friends & Family CPR/First-Aid- August 23 at 12:30 PM**