

PUTNAM COUNTY ACHIEVEMENT SERVICES, INC.
P.O. BOX 208 - 128 First Street
Standard, IL 61363
April 13, 2018

The meeting was called to order at 9:35 by Linda Bean.

ROLL CALL

PRESENT: Helen Aimone, Linda Bean, Bob Cofoid, Mary Crook, Donna Forney, Sheila Haage, Jody Piccinelli, Ona Rehn, Jim Reno, Gloria Skerston, Angie Troglia, and Sandra Woest

EXCUSED: Lorraine Terando

ABSENT:

GUESTS: Sherry Miskoweic

MINUTES: The minutes for the regular March 9 meeting were approved. Motion: [Reno/Cofoid]; motion passed.

TREASURER'S REPORT: Reports for March, 2018, were reviewed and placed on file for audit. Michelle gave an update on funding prospects as follows: The General Revenue Fund monies from the State have been received (I & A, Outreach, Senior Center, and Transportation affected); Federal funding appears to be coming through September 30.

CORRESPONDENCE: None

PC SENIOR CITIZENS REPORT:

- The committee will provide dessert for the Italian Night fundraiser on 6/29/18.
- The committee is providing a picnic style lunch for the Health Fair on 5/31/18.

ADVISORY COUNCIL: Loretta Schrowang, Chr., no report

NOMINATING COMMITTEE: Mary Crook, Chr., no report

RESOURCE COMMITTEE: Ona Rehn, Chr., no report

BUILDING COMMITTEE: Bob Cofoid, Chr.

- The basement has been cleaned out.
- Suggesting that the shrubs on the east front be removed and a white vinyl fence be installed.

PERSONNEL COMMITTEE: Sheila Haage, Chr.

- All Staff have been evaluated with results being highly satisfactory.
- The Executive Director has been evaluated with the result being extremely satisfactory; Michelle's goals are as follows:
 - Continue to improve services, thus stabilizing the organization
 - Provide more Caregiver Programs
 - Reach out more to Putnam
 - Implement an annual schedule of fundraisers

PROGRAM COMMITTEE: Executive Director, Chr. reported the following:

- Medicare 101 Class on May 14 at 5:30 P.M.
- Health Fair on May 31 from 11:00 A.M. – 1:30 P.M.
- Italian Night Fundraiser on June 29 from 4:00 P.M. – 7:00 P.M., carry outs only; 200 tickets

EXECUTIVE DIRECTOR REPORT:

- Staff evaluations have been completed; all are excellent.
- Kelly and Michelle attended RTAC Conference in Springfield, April 3-4 (BPART).
- Cubs Bus Trip is set for September 28 (Cubs vs Cards)
- Working on CVP applications for two BPART vans.
- Working out details and tickets for Italian Night; tickets on sale May 1.
- EDDMs will be mailed April 18.
- New brochures are ordered.
- Sherry, Janice, and Michelle will be attending a SHIP Continuing Education class on April 25.
- Building Committee cleaned out the basement and it will be reorganized when the remaining items are removed. Many thanks to the gentlemen!

OLD BUSINESS: None appearing

NEW BUSINESS:

- Revisions of the Constitution and By-laws were distributed to all board members and reviewed. The revisions affect ARTICLE IV, Section 4 and ARTICLE V, Section 3.
- Raffle winners:
 - \$50 Kelly Ossola
 - \$25 Chris Sabotta
 - \$10 Joy Weide

OTHER

- The Illinois Valley Alzheimer's Association has asked to use the sign on the highway to promote their walk; permission granted.

No other business appearing, the meeting was adjourned at 10:18 A.M.

Next regular Board Meeting is on May 11 at 9:30 a.m.

Respectfully submitted,

Sandra Woest, Secretary

Linda Bean, President