**PUTNAM COUNTY ACHIEVEMENT SERVICES, INC.**

AGENDA – BOARD MEETING

**9:30 AM, FRIDAY, JANUARY 12, 2018**

1. Roll call (introduce guests/board)
2. Approve or correct December 2017 minutes
3. Treasurer’s report- December 2017
   1. Cash Match Report
4. Monthly Units of Service report
5. Correspondence
6. REPORTS:

* PC Senior Citizens (Representative or Director)
* Advisory Council (Loretta Schrowang)
* Nominating Committee (Mary Crook)
* Resource Committee (Ona Rehn)
* Personnel Committee (Sheila Haage)
* Building Committee (Bob Cofoid)
* Program Committee (Director)
* Director’s Report (Michelle Slutz)

1. OLD BUSINESS

* Approval of sexual harassment policy
* Approval of holiday bonuses

1. NEW BUSINESS

* Donor recognition date
* Monthly raffle winners

1. OTHER

**Executive Session (if needed)**

**Next Board Meeting February 9, 2018**

**Dates to remember:**

**January 15- PCCC Closed for MLK Day**

**January 18- Mindful Eating 10-11 AM**

**February 8- Caregiver Stress: Relief, Acceptance & Empowerment 12:30-2 PM**