PUTNAM COUNTY ACHIEVEMENT SERVICES, INC.

P.O. BOX 208 - 128 First Street

Standard, IL 61363

November 10, 2017

Themeeting was called to order at 9:36 by Michelle Halm.

**ROLL CALL**

**PRESENT:** Helen Aimone, Linda Bean, Sheila Haage, Ona Rehn, Gloria Skerston, Jody Piccinelli, Jim Reno, Loretta Schrowang

**EXCUSED:** Donna Forney, Mary Crook

**ABSENT:** Sandra Woest, Bob Cofoid, Angie Troglio, Lorraine Terando

**GUESTS:**  None

**MINUTES: The minutes for the rescheduled October 13, 2017 meeting were approved; Motion: [Aimone/Reno]; motion passed.**

**TREASURER’S REPORT:** Reports for October, 2017, were reviewed and placed on file for audit. The report on cash match, units, and clients was reviewed.

* Profit from the Fall Fling was reviewed and reported as follows:

Vendors: $380.00, Lottery Tree $130.00, Teepee $25.00, Vendor Raffle $344.00, Bake Sale $543.75, 50/50 Raffle $102.00, Pasta Fritta $234.00 **TOTAL: $1,758.72**

**CORRESPONDENCE:**  None

**PC SENIOR CITIZENS REPORT:** Site Council did well fundraising at the Fall Fling

**ADVISORY COUNCIL**: Loretta Schrowang, Chr., no report

**NOMINATING COMMITTEE:** Mary Crook, Chr., no report

**RESOURCE COMMITTEE**: Ona Rehn, Chr., no report

**BUILDING COMMITTEE:**  Bob Cofoid, Chr., no report

**PERSONNEL COMMITTEE:**  Sheila Haage, Chr., no report

**PROGRAM COMMITTEE:** Executive Director, Chr. reported the following:

* November 16, 10 a.m. “Healthy Holiday Cooking” Class provided by U of I Extension Nutrition & Wellness Educator, Susan Glassman
* Janice will be providing Med D Open Enrollment assistance at the Lake Thunderbird Clubhouse on November 30 from 9 a.m. to 12 p.m.

**EXECUTIVE DIRECTOR REPORT:**

* Michelle and Janice will attend Lions Club informational meeting on Monday, November 13 at 6:30 p.m. at the Granville Village Hall to show support for starting a club in Putnam County.
* Michelle will attend transportation and WIAAA provider meetings next week.
* The office is busy with Open Enrollment appointments.

**OLD BUSINESS:**

None

 **NEW BUSINESS:**

* Review bids and accept one for lower level main room furnace

There were not enough board members present for a quorum in order to make and pass a motion to accept a bid. An emergency meeting was scheduled for Wednesday, November 15 at 12:30 p.m. in order to get the process started as soon as possible due to the urgency of the matter. In the meantime, the Building Committee is calling Passini’s and Kettman’s to find out why their estimates were much higher than Grasser’s.

* Raffle winners:
	+ $50 Chris Verda
	+ $25 Carol DeAngelo
	+ $10 Betty Campbell

No other business appearing, the meeting was adjourned at 10:08 a.m.

Emergency Board Meeting is on November 15 at 12:30 p.m.

**Next regular Board Meeting is on December 8 at 9:30 a.m.**

Respectfully submitted,

Michelle Halm, Secretary Pro Tem Linda Bean, President