



Saturday Morning Market at Steele Wines Producer and Specialty Food Purveyor Registration Form

Name(s) : _____

(Person(s) staffing your booth) _____

Farm /Business Name : _____

Business Address : _____

Phone(s) : _____

(Pls. include staff contact as well) _____

Email(s) : _____

LCFF Member : Yes ____ Annual ____ / Lifetime ____ Year joined ____

(Please indicate status) No ____ Interested? _____

Product(s) : _____

You must notify the Market Manager if any products are added.

*** Certified Producers** - Please attach embossed copies of your Producer's Certificate(s).

Please indicate your commitment dates: _____

Attendance for the entire season is preferred, although we understand that some products have shorter periods of availability. Please be as specific as possible as we strive to provide consistent supply and accurate information to our customers.

Please submit this page and copies of all applicable licenses and permits, including proof of vehicle insurance if you drive into our market area.

***I have read and agree to abide by the LCFF/CFM Rules and Regulations** (available via email; on our website; onsite at each market; and by mail per request). I understand **it is my responsibility to submit all required documents applicable**, following laws and regulations established by City, County, State, and Federal Governments.

Signature : _____ Date : _____

Please mail the
Registration Form (page 1)
with the required documents to the Market Manager:

Cornelia Sieber-Davis
5833 Eickhoff Road
Lakeport CA-95453
707 263-6076
sieber61@msn.com

Applicable documents may include the following:

For example: Certified Producer Certificate, Food Registration Permit, Vending Vehicle Permit, Vehicle Insurance, Product Liability Insurance, Food Industry Health Permit, Nursery License, Drivers License, Egg Handler Registration/Egg Quality Control Number, etc.

Market : **Saturday Morning Market at Steele Wines**
4350 Thomas Drive at Hwy 29, Finley

Hours : Saturdays 8:30 AM - 12 Noon (May through October) **Rain or Shine!**

Important Reminders

- ❑ **All vehicles must be unloaded and removed from the market site by 8:15 and booths must be ready for the public by 8:30. No set up or take down of booth space and materials is allowed during market hours. This is for public safety and respect for fellow vendors.**
- ❑ **Produce must be clearly separated by producer if sold with a second certificate. All prices must be clearly marked.**
- ❑ **All produce must be listed on Producer's Certificate(s). Market Manager will ask you to remove any non-listed products immediately.**
- ❑ Purveyors of a processed product such as: jams, dried fruits/herbs, oils, vinegars, etc. which are regulated under State, County, Health and Safety Codes must show proof you have complied with all requirements. All ingredients must be listed. For more information contact the Department of Environmental Health.
- ❑ A sales permit is required for all vendors of nursery products, cut flowers, etc. For more information contact State Board of Equalization.
- ❑ Even though we understand unforeseen circumstances may occur, you must notify the Market Manager **at least 48 hours in advance of your commitment date** in order to avoid an Assessment Fee upon return, and so that we may offer your space to another vendor.
- ❑ **Please notify the Market Manager of any changes in your dates of commitment right away.**
- ❑ Fees are due at the end of the market day and are based on booth size and location.
- ❑ *The Winery hosts certain events like the Wine Adventure in July and the Harvest Festival in October, which will require us to set up in a different location at the winery. You will receive your assigned space from the Market Manager for those days on a first come first serve basis.
- ❑ **Stall fees** are \$10/\$12 for a 5' wide space, \$18/\$22 for 10' wide space (discount given to LCFF members). This optional LCFF membership will also get you featured on our website, inclusion in all promotional material, and a vote in all LCFF matters.
- ❑ Our website is: www.lakecountyfarmersfinest.org

Please read and keep this page for reference