



# September Newsletter

## Welcome to Preschool

### Month-At-A-Glance

- 9/1: October Tuition Due
- 9/3: First day of school - 3 AM ONLY
- 9/4: 4 AM Class Meets (No 4 PM)
- 9/5: 3 PM Class Meets (No 3 AM)
- 9/6: 4 PM Class Meets (No 4 AM)
- 9/9: Jungle Java Meet and Greet
- 9/20: Pizza Kit Orders Due
- 9/24: 10 am Erwin's Orchard Field Trip

### October

- 10/2: Pizza Kits Arrive 10 am

### *Additional Funds for the Preschool!*

#### Amazon Smile

- Go to Smile.Amazon.com
- Select Garfield Cooperative Preschool before you start shopping.
- You can use the same account on Amazon.com & AmazonSmile.
- You will see eligible products marked "Eligible for AmazonSmile donation" on their product detail pages.
- To shop at AmazonSmile simply go to smile.amazon.com from the web browser on your computer or mobile device.
- The AmazonSmile Foundation will donate 0.5% of the purchase price from your eligible AmazonSmile purchases.

### Calling All Parent Substitutes!

If Mrs. B is unavailable to teach on a given day, it is important for the school to be able to call on a parent substitute to conduct class that day. If no parent substitutes are available, class will have to be cancelled for the day.

You do not have to be a certified Teacher in order to be a Parent Substitute Teacher, so don't let that discourage you from volunteering.

If you are interested in being a parent substitute, please contact Marisa Benke, the Vice President as soon as possible.

All teachers and parent substitutes are required to have current CPR training.

Please consider being a parent substitute!



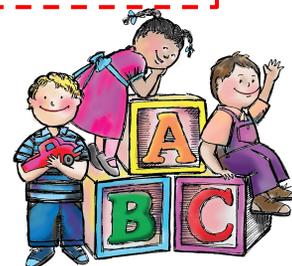
### Pay Tuition Using Zelle!

We now accept Zelle as a payment option. Zelle deposits instantly. Please use the email address [treasurer@garfieldpreschool.com](mailto:treasurer@garfieldpreschool.com).

Make sure you add your child's name and class in the memo area.

If you have any questions or concerns please don't hesitate to reach out to Chrissy Holtquist [treasurer@garfieldpreschool.com](mailto:treasurer@garfieldpreschool.com)

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## Note from Mrs. B

Welcome families, I am very excited for this new school year! During the month of September we will focus on becoming familiar with new routines and procedures in the classroom. Having clear expectations with children from the beginning is important so that they become comfortable in the learning environment. The children will be introduced to songs that will help with transitions such as clean up and circle time.

Children in the 4's will be introduced to journal writing during the month of September where they will write about their favorite activities during the summer as well as other topics throughout the year. Later this month they I will introduce the letter of the week where we will be focusing on one alphabet letter each week. They will make an art project using the letter and I will incorporate the zoo phonics program to help children associate the letter sounds. Name recognition will also be an important part of circle time for both 3's and 4's and we will use the children's picture to help them recognize and spell their names. As the children develop this skill, writing their name will also be part of their daily class routines.

The first weeks project will include creating a snack placemat in all classes. The children will get to bring family pictures from home to create a placemat they will use during the school year. This is a great way for kids to engage one another in conversations while getting to know one another at snack time. There is nothing more wonderful than listening to them happily share pictures and stories about their families.

The new school year will be filled with many opportunities for the children, parents, and I to work together to create a positive and successful preschool experience. I look forward to seeing everyone the first week of school!

Laugh, Love, Learn,  
Mrs. B

## Note from the President-

Welcome Parents to Garfield's 2019-20 School Year! I look forward to learning and growing with our children as we share in all of the experiences that this year has to offer. As we begin another school year I hope that the returning families are able to see the improvements that we have made to the classroom. We will continue to work to improve the learning environment that we have for our children throughout the year.

As we start another year, I'd like to take a minute to reiterate the importance of dropping off our children into the classroom, helping them remove their outerwear and hanging up their backpacks as a way to get them settled into the classroom. This also provides an opportunity to let the teacher know if there are any issues or concerns that you would like to make them aware of. We rely on a lot of different people to pick up and drop off our little ones so please ensure that this is communicated to anyone involved in this process.

We are getting started right away with our fundraising opportunities and our field trips, please keep your eyes peeled for all of the information coming your way. If you have any questions please contact our Fundraising Chairperson, Amanda Paulson, or our Vice President, Marisa Benke.

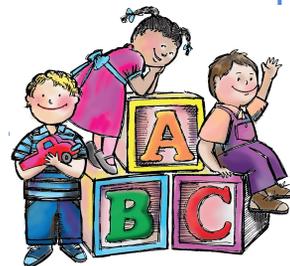
We will also have a photographer coming to the classes to take school pictures. Information about the options and the dates for your particular class will be provided in your child's mailbox.

I hope that you find this newsletter helpful and informative. Any school information can be found on our website, [www.garfieldpreschool.com](http://www.garfieldpreschool.com) and upcoming events can be found on our Facebook page. We are requiring all families to go online and become a member of the website.

Thank you for choosing Garfield for your child's first school experience! If there are ever any questions, please feel free to call or email any of the board members, that is what we are here for.

Mrs. B

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## Note from the Treasurer-

Treasurer's Report

By: Chrissy Holtquist

### Payment Reminder

- All tuition payments must be made by using Zelle, check or money order. NO CASH!
- Separate payments (e.g. field trip fee, tuition, etc.) should be paid with separate checks or money orders.
- At this time, we are only using Zelle for tuition payments. All fundraising and field trips need to be paid with check or money order.
- Please include your child's name and what the payment is for on the memo line (e.g. Jane Smith Registration Fee).

### Tuition Reminder

- Tuition is due on the first of every month, and is paid a month in advance (e.g. November's tuition is due on October 1st).
- Please include your child's name and the month in which you are paying (e.g. John Smith November Tuition) on the memo line of your check or money order and place your payment in the tuition payment box located below the parent board in the classroom. Alternatively, you can mail your payment directly to the school (Attn: Treasurer).
- **If tuition is not paid by the 10th of the month, a \$10 late fee will be assessed.**

### Reimbursement Reminder

- Please complete and attach a reimbursement form to all corresponding receipts submit for reimbursement. A reimbursement check cannot be issued until all proper paperwork is submitted.
- There are blank reimbursement forms in the file folder below the parent board in the classroom or one can be sent electronically by submitting a request to [treasurer@garfieldpreschool.com](mailto:treasurer@garfieldpreschool.com)

### **Bank Balances**

Current checking account balance: \$8,685.64

Current savings account balance: \$15,031.25

## Note from the Toddler Teacher -

Hi everyone! My name is Miss Amanda and I am the new toddler teacher this year. I also work at Mayfair Co-op Preschool in Farmington Hills teaching Parent and Tot, the Threes and Fours classes.

I'm looking forward to working with Mrs. B and the board on sharing ideas and experiences. I'm also looking forward to meeting all of you and having a fun and exciting school year!

- Miss Amanda

## Note from the Vice President -

Welcome to a new school year Garfield Families! My name is Marisa Benke and this will be my fourth year as a Garfield Family. I have a daughter in the 4 Year Class and a son in the Toddler Class.

Every year at Garfield we try to schedule a variety of Field Trips for our families. We would like to continue visiting favorites, while also offering some fun new experiences. I encourage all families to participate as much as possible, not only do we have a lot of fun but the kids always love doing non-school activities with their classmates and teachers. I know that sometimes daytime trips can be hard on a family's schedule but please know that unless stated otherwise we welcome siblings as well as grandparents or other family members on our trips.

### Our upcoming Field Trips Include:

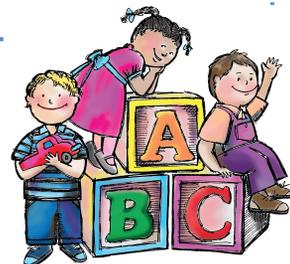
Erwin's Apple Orchard and Cider Mill, The Detroit Zoo  
Gymnastics, High Velocity Sports, Rollar Skating  
Real Life Farm

### Possible Bonus Trip

Disney On Ice

If at any time this year you have questions please don't hesitate to contact me at [vicepresident@garfield.com](mailto:vicepresident@garfield.com)

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## Note from the Health and Records -

Welcome to a exciting new school year! Each day our students enjoy a snack inside the classroom. It's important to note that our classroom is **peanut free and tree nut free** and snacks brought to the classroom should be free of these allergens.

Stuck on what to bring for your scheduled snack day? Check out the Member Handbook for some great suggestions. Please provide **one fruit/vegetable AND one dry snack**, such as crackers, etc.

Inside the classroom allergy lists will be posted in several places including on the inside of the pantry door. This list will let you know what allergies to be aware of in each class.

- Kim Finneran



## \*IMPORTANT\*

Be sure to email Kim at [healthrecords@garfieldpreschool.com](mailto:healthrecords@garfieldpreschool.com) if your child is sick and is staying home from school. State law mandates that all illness be reported to the Wayne County Department of Community Health. Please include your child's name, the date, and the reason for your child's absence. Thank you!

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## Note from the Fundraising Chair-

Hello and Welcome Garfield Families!

Our Little Caesar's Pizza Kit fundraiser is in full swing! You will receive \$6 for each kit you sell going towards your fundraising goal. Please place orders in the fundraising mailbox by 9/20. Orders will be delivered to the school on 10/2. Please make sure you are able to have someone at the school at 10am on 10/2 to pick up your order; the school has no way to keep your kits frozen.

-Amanda Paulson



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## 2019-2020 Board Member Contact List

|                   |                  |  |                |
|-------------------|------------------|--|----------------|
| President         | Qazime Beqiri    | <a href="mailto:president@garfieldpreschool.com">president@garfieldpreschool.com</a>         | (734) 890-0203 |
| Vice President    | Marisa Benke     | <a href="mailto:vicepresident@garfieldpreschool.com">vicepresident@garfieldpreschool.com</a> | (734) 788-2522 |
| Treasurer         | Chrissy Holquist | <a href="mailto:treasurer@garfieldpreschool.com">treasurer@garfieldpreschool.com</a>         | (248) 747-2148 |
| Secretary         | Katie Kramer     | <a href="mailto:secretary@garfieldpreschool.com">secretary@garfieldpreschool.com</a>         | (734) 245-7982 |
| Membership Chair  | Jessica Wilhoite | <a href="mailto:membership@garfieldpreschool.com">membership@garfieldpreschool.com</a>       | (734) 679-8417 |
| Fundraising Chair | Amanda Paulson   | <a href="mailto:fundraising@garfieldpreschool.com">fundraising@garfieldpreschool.com</a>     | (734) 395-3097 |
| Health & Records  | Kim Finneran     | <a href="mailto:healthrecords@garfieldpreschool.com">healthrecords@garfieldpreschool.com</a> | (734) 576-3446 |
| Social Chair      | Joanna Kowalik   | <a href="mailto:social@garfieldpreschool.com">social@garfieldpreschool.com</a>               | (734) 778-7508 |

## 2019-2020 Staff List

|                  |               |  |                |
|------------------|---------------|--|----------------|
| Teacher/Director | Qazime Beqiri | <a href="mailto:mrs.b@garfieldpreschool.com">mrs.b@garfieldpreschool.com</a>                   | (734) 890-0203 |
| Toddler Teacher  | Amanda Bird   | <a href="mailto:toddlerteacher@garfieldpreschool.com">toddlerteacher@garfieldpreschool.com</a> | (586) 419-0703 |

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