

# CHAPARRAL TERRACE HOMEOWNERS ASSOCIATION

## APPLICATION FOR PLAN REVIEW AND CONSTRUCTION PERMIT

THIS FORM MUST BE COMPLETED AND THE PERMIT ISSUED PRIOR TO ALL NEW CONSTRUCTION

(PLEASE PRINT)

Date: \_\_\_\_\_

Name of person submitting application: \_\_\_\_\_

Phone: \_\_\_\_\_

This application is for review of the attached plans and new construction permit for the following activities:

**Note: Front yard landscaping plants must be submitted with your initial house plan application**

\_\_\_\_\_ House \_\_\_\_\_ Pool

\_\_\_\_\_ Landscaping \_\_\_\_\_ Gazebo/Bathhouse

\_\_\_\_\_ Fence/Wall \_\_\_\_\_ Porch/Patio Cover

\_\_\_\_\_ Other: \_\_\_\_\_

Property where construction will occur:

Street Address: \_\_\_\_\_

Tax Parcel ID: \_\_\_\_\_

Property Owner: \_\_\_\_\_

Phone: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Contractor: \_\_\_\_\_

Phone: \_\_\_\_\_

Address: \_\_\_\_\_

# CHAPARRAL TERRACE HOMEOWNERS ASSOCIATION

## OWNER AUTHORIZATION FOR PLAN REVIEW AND CONSTRUCTION PERMIT APPLICATION

THIS FORM MUST BE COMPLETED BY A PROPERTY OWNER IN ORDER FOR A CONTRACTOR TO SUBMIT AN APPLICATION  
FOR A PLAN REVIEW AND CONSTRUCTION PERMIT

(PLEASE PRINT)

As record owner of \_\_\_\_\_ in the Chaparral Terrace Homeowners Association, I hereby  
appoint

\_\_\_\_\_  
(Name)

\_\_\_\_\_  
(Title)

\_\_\_\_\_  
(Company)

To act as my agent in all dealings with the Association Manager/Architectural Committee of the Chaparral Terrace  
Homeowner Association pertaining to construction of a residence or other improvements on the above referenced lot.

This authorization will automatically terminate upon the completion of construction and issuance of the architectural  
committee approval permit.

\_\_\_\_\_  
(Owner- Print Name)

\_\_\_\_\_  
(Owner- Signature)

**HOUSE:**

1. Over all square footage of the house floor area, excluding the garage and porches is \_\_\_\_\_ sq. ft., as shown on drawing # \_\_\_\_\_
2. The enclosed two-car garage size is \_\_\_\_\_ ft. x \_\_\_\_\_ ft,  
as a shown on drawing # \_\_\_\_\_  
Setback from the front property line is \_\_\_\_\_ ft., as shown on drawing # \_\_\_\_\_
3. Setback from the front property line on lots abutting cul-de-sacs is \_\_\_\_\_ ft.,
4. as shown on drawing # \_\_\_\_\_
5. Setback from the rear property line is \_\_\_\_\_ ft., as shown on drawing # \_\_\_\_\_
6. Setback from street side property line on corner lots is \_\_\_\_\_ ft.,  
as shown on drawing # \_\_\_\_\_
7. Setback from the side property lines on interior lots are \_\_\_\_\_ ft. and \_\_\_\_\_ ft. ,  
as shown on drawing # \_\_\_\_\_
8. Number of stories is \_\_\_\_\_ as shown on drawing # \_\_\_\_\_
9. Maximum building height is \_\_\_\_\_ ft, as shown on drawing # \_\_\_\_\_
10. Roof material is \_\_\_\_\_, as shown on drawing # \_\_\_\_\_ (Concrete, tile or better)
11. Roof color \* is \_\_\_\_\_, as shown on drawing # \_\_\_\_\_  
(MUST HAVE SAMPLE)
12. Exterior house walls material are \_\_\_\_\_, as shown on drawing # \_\_\_\_\_
13. Exterior house walls color \* is \_\_\_\_\_, as shown on drawing # \_\_\_\_\_
14. MUST HAVE SAMPLE)
15. Exterior trim material is \_\_\_\_\_, as shown on drawing # \_\_\_\_\_
16. Exterior trim color \* is \_\_\_\_\_, as shown on drawing # \_\_\_\_\_
17. MUST HAVE SAMPLE)
18. Window frame color is \_\_\_\_\_, as shown on drawing # \_\_\_\_\_  
(NOTE: No natural aluminum color will be permitted)
19. Garage door color \* \_\_\_\_\_, as shown on drawing # \_\_\_\_\_

Front door color \_\_\_\_\_ (MUST HAVE SAMPLE)

20. Exterior elevations are as shown on drawing # \_\_\_\_\_

21. A/C equipment location is shown on drawing # \_\_\_\_\_

22. A/C equipment is shielded from street-level view as shown on drawing # \_\_\_\_\_

23. Evaporative cooler location is shown on drawing # \_\_\_\_\_

24. Evaporative cooler equipment is shielded from street-level view as shown on drawing # \_\_\_\_\_

25. Propane tank location is as shown on drawing # \_\_\_\_\_

26. Propane tank is shielded from street-level as shown on drawing # \_\_\_\_\_

**PORCH/PATIO COVER:**

1. Porch/Patio location is shown on drawing # \_\_\_\_\_

2. Post material is \_\_\_\_\_. Post size is \_\_\_\_\_ (minimum 4x6 inches)

3. Porch/Patio color \* \_\_\_\_\_ (MUST HAVE SAMPLE)

4. Roof design is \_\_\_\_\_ Open(Lattice) \_\_\_\_\_ Solid(Tile or parapet)

**5. WALLS (i.e. exterior property line, garden or landscape walls):**

1. Wall locations are shown on drawing # \_\_\_\_\_

2. Wall height(s) in front 25 foot setback is (are) \_\_\_\_\_, as shown on drawing # \_\_\_\_\_

3. Wall height(s) in rear setback is (are) \_\_\_\_\_ as shown on drawing # \_\_\_\_\_

4. Wall height (s) in side setback is (are) \_\_\_\_\_, as shown on drawing # \_\_\_\_\_

5. Wall material(s) is(are) \_\_\_\_\_, as shown on drawing # \_\_\_\_\_

6. Wall posts material is \_\_\_\_\_, as shown on drawing # \_\_\_\_\_

7. Wall finish and color \* are \_\_\_\_\_, and \_\_\_\_\_ as shown on drawing # \_\_\_\_\_

**LANDSCAPING:**

1. Are you relying exclusively on desert landscaping? \_\_\_\_\_ Yes \_\_\_\_\_ No
2. If not, what is the total area to be planted in grass? \_\_\_\_\_ sq. ft.
3. The front yard will have \_\_\_\_\_ percent covered with living plants, as shown on drawing # \_\_\_\_\_
4. Ground cover material is \_\_\_\_\_ as shown on drawing # \_\_\_\_\_
5. Ground cover material is \_\_\_\_\_ as shown on drawing # \_\_\_\_\_
6. If a front-yard wall will be built, landscaping between the wall and the sidewalk is shown on drawing # \_\_\_\_\_
7. Diagram of landscape plan with legend, individual plant size and count, along with total plant count is on drawing # \_\_\_\_\_

**8. SIDEWALK AND DRIVEWAY:**

1. Sidewalk details and specifications are shown on drawing # \_\_\_\_\_
2. Driveway details and specification are shown on drawing # \_\_\_\_\_

**OTHER: (Use this section to describe any construction not listed above)**

1. Pool equipment is shown on drawing # \_\_\_\_\_
2. Pool equipment and screening is shown on drawing # \_\_\_\_\_
3. Flag or basketball location is shown on drawing # \_\_\_\_\_
4. Other construction is shown on drawing # \_\_\_\_\_

Describe: \_\_\_\_\_

\_\_\_\_\_

**VARIANCE REQUEST:**

1. Are you requesting any variance (s) from the CC&R's or the Architectural Committee Rules  
\_\_\_\_\_ Yes \_\_\_\_\_ No

2. If yes, describe the variance(s) requested and the reasons:

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I certify that the above information accurately represents what I will build, I acknowledge that I am aware that the CC& R's and Architectural Committee Guidelines apply and that I will abide by them.

**I am aware that Noncompliance with a Construction Permit and Architectural Committee Guidelines may result in imposition of monetary fines and other sanctions by the Chaparral Terrace Homeowners Association's Board of Directors.**

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Signature

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Date

# CHAPARRAL TERRACE HOMEOWNERS ASSOCIATION

The following fees are due at the time the application for plan review is submitted.

No plans can be processed until the following fees are received:

1. A nonrefundable \$25.00 fee shall be assessed to cover the application for plan review and construction permit.

PLEASE NOTE: There is a \$25.00 fee each time you submit. It is in your best interest to submit house, landscape and wall plans all at the same time. The check or Money order must be made out to Chaparral Terrace Homeowner Association.

2. A refundable deposit of \$500.00 shall be assessed for new construction to insure proper completion of construction and cleanup. Make the check out to Chaparral Terrace Homeowner Association.

The attachments to this application should be sketches, drawings, brochures and specific details relating to your project. A photo would be helpful.

The completed application packet should be forwarded to CDM Management. **All packets will be reviewed by the Architectural Committee at the regularly scheduled Architectural Committee Meeting.**

**Homeowners should allow four weeks to process packets before you start your project. All applicants will receive communication as to status of application**

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## Official Use Only:

Applicant: \_\_\_\_\_

Address: \_\_\_\_\_ Lot# \_\_\_\_\_

Plan Review Fee received:

From: \_\_\_\_\_ Check# \_\_\_\_\_ Date: \_\_\_\_\_ Amount: \_\_\_\_\_

Compliance/Clean-up Deposit received:

From: \_\_\_\_\_ Check# \_\_\_\_\_ Date: \_\_\_\_\_ Amount: \_\_\_\_\_

Compliance/Clean-up deposit refund:

Name: \_\_\_\_\_ Check# \_\_\_\_\_ Date: \_\_\_\_\_ Amount: \_\_\_\_\_

Approved By: \_\_\_\_\_