

# BAND BOOSTER BASICS

THE PURPOSE OF BAND BOOSTERS IS TO SUPPORT THE BAND PROGRAM THROUGH ADMINISTRATIVE HELP, FUNDRAISING AND VOLUNTEERING.

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## ADMINISTRATIVE HELP

- We communicate with parents on behalf of the band directors and Band Boosters, primarily via emails and texts. You will get a Weekly News Email on Sundays. **PLEASE READ IT EACH WEEK!**
  - We create student profiles in Charms with info the band directors need throughout the school year. **PLEASE COMPLETE YOUR STUDENT'S ONLINE PROFILE!**
  - We manage WestfieldBandBoosters.org and CharmsOffice.com, which contain calendars, forms & the answers to almost any question in the Westfield Band Universe. You can access Charms as a visitor to sign up for volunteer shifts using code ShamrockPride. You can access your child's student account using code ShamrockPride and their Band ID number (or password if you've changed it). This Charms account follows them from their first year of band, even in middle school. If you need your student's Band ID number or a password reset, please email [secretary@westfieldbandboosters.org](mailto:secretary@westfieldbandboosters.org) and write it down here: \_\_\_\_\_.
- PLEASE BOOKMARK THESE PAGES & PLEASE KEEP THIS SHEET AS A REFERENCE!**
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## FUNDRAISING

Band Boosters pays for Uniforms; Music Licensing; Contest Fees; Payroll for Supplemental Instructors, Choreographers, Show Writers; Transportation; IPA, Instruments; Band Camps; Props and much more! We do this through Student Band Fees, Sponsorships, Grants & Fundraising.

- **STUDENT BAND FEES** If your child is participating in **any** type of band, there is a Student Band Fee associated with it. Concert or Symphonic (\$50 per tri), Friday Night Band (\$250), Marching Band & Guard (\$525). IPA, Jazz Band, Winter Guard (TBD annually). Our fees are **SIGNIFICANTLY** lower than other local schools. If this fee is a burden to your family, please speak with their Band Director. They can make special arrangements, and sometimes scholarships are available.
- **SPONSORSHIPS** Every year we hit the pavement and seek Corporate Sponsors, Local Sponsors, In-Kind Sponsors and Friends & Family Sponsors. We have 501(c)3 non-profit status, and all contributions are tax-deductible. Please remember us if you have employer matching!
- **GRANTS** We have a Grants Committee which seeks out and applies for appropriate grants.
- **GENERAL FUNDRAISING** Band Boosters holds several Fundraisers to benefit the general fund, instrument fund or color guard budget. Those include Football & Basketball Concessions, Band Blast Car Wash, Holiday Craft Show & Shamrock Showcase. **WE EXPECT AT LEAST 1 ADULT MEMBER OF EACH FAMILY TO WORK AT EACH OF THESE EVENTS.** Many hands make light work!

## FUNDRAISING - CONTINUED

### STUDENT ACCOUNT FUNDRAISING

Band Boosters also provide students with many opportunities to earn money for their student account to cover band fees, individual instruction and trips. These fundraisers are optional, and include: Butter Braid, Citrus Sale, Spirit Nights, Scrip, United in Sound and Mattress Sale. Please see [WestfieldBandBoosters.org](http://WestfieldBandBoosters.org) for more information.

## VOLUNTEERING

- We expect at least 1 adult member of each family to volunteer for the following:
  - 2 Football Game Concessions shifts
  - 1 Basketball Game Concessions shift
  - 1 Holiday Craft Show shift
  - 1 Shamrock Showcase shift
  - Sell a minimum of 10 Band Blast car wash tickets
- We have many other volunteer needs. You will routinely get texts/emails from Band Boosters asking for help. We need parents to make props, push props on the field, ride on the bus with students, bake, cook, be crossing guards, donate food, hang out on the field during camps. **PLEASE ANSWER OUR CALL-OUTS FOR VOLUNTEERS!** This band is run on volunteers!
- We also have specialized needs: construction, graphic design, sewing, marketing, nursing and photography. If you are gifted in any of these areas, please email [Secretary@WestfieldBandBoosters.org](mailto:Secretary@WestfieldBandBoosters.org).
- Bottom line, this band program cannot function without VOLUNTEERS. And whether your student is in Concert or Marching, Guard or Jazz Band, WE NEED YOUR HELP!

We are one band family—band & color guard, concert & marching. And we are one group of parent volunteers, donating our time and talent, doing the best we can...and having a lot of fun while we do it! Contact an officer if you have questions. Please join us in making this year our **BEST YEAR** for Shamrock Pride Band & Guard!

President: Rick Miles [president@westfieldbandboosters.org](mailto:president@westfieldbandboosters.org)

VP: Carrie Nixon [vp@westfieldbandboosters.org](mailto:vp@westfieldbandboosters.org)

Treasurer: Gary Icenogle [treasurer@westfieldbandboosters.org](mailto:treasurer@westfieldbandboosters.org)

Secretary: Sarah Richardson [secretary@westfieldbandboosters.org](mailto:secretary@westfieldbandboosters.org)



Westfield Band Boosters



@ShamrockBands



WestfieldRocksBand

## IMPORTANT TASKS TO COMPLETE ASAP

- COMPLETE YOUR CHILD'S STUDENT PROFILE [WestfieldBandBoosters.org](http://WestfieldBandBoosters.org).
- MAKE YOUR FIRST BAND PAYMENT (via Paypal or send a check payable to "WHS Band Boosters" with your student for the Booster Brown Box in the band room)
- FAMILIARIZE YOURSELF WITH [CharmsOffice.com](http://CharmsOffice.com) & [WestfieldBandBoosters.org](http://WestfieldBandBoosters.org)
- READ YOUR BAND BOOSTER EMAILS (you'll get at least one per week keeping you in the know about all things BAND!!)