

MARPLE-NEWTOWN AMATEUR RADIO CLUB

CONSTITUTION AND BY-LAWS

Approved December 1st 2016

PREAMBLE

We, the undersigned, wishing to secure for ourselves the pleasures and benefits of an association of persons commonly interested in Amateur Radio, constitute ourselves the **MARPLE-NEWTOWN AMATEUR RADIO CLUB** and enacts this Constitution as our governing law. It shall be our purpose to further the exchange of information and cooperation between members, to promote radio knowledge, fraternalism and individual operating efficiency, and to conduct Club programs and activities as to advance the general interest and welfare of Amateur Radio in the community.

ARTICLE I **MEMBERSHIP**

All persons interested in Amateur Radio communications shall be eligible for membership.

ARTICLE II **OFFICERS**

Section 1 – The officers of the association shall be: President, Vice President, Secretary, and Treasurer. If at the time of election, if there are insufficient candidates to fill the offices of Secretary and Treasurer, the offices may be combined to one office of Secretary/Treasurer.

Section 2 - The officers of this Club shall be elected for a term of one year by ballot of the Members present, providing there is a quorum, at the annual meeting.

Section 3 - Vacancies occurring between elections must be filled by special elections at the first regular meeting following the withdrawal or resignation.

Section 4 - Officers may be removed from office by a three-fourths vote of the membership.

ARTICLE III **DUTIES OF OFFICERS**

- Section 1 -** The President shall preside at all meetings of the Club, and conduct them in accordance with the rules adopted. He shall enforce due observance of this Constitution and By-Laws; decide all questions of order; sign all official documents adopted by the Club, and perform all other duties pertaining to the Office of President.
- Section 2 -** The Vice-President shall assume all duties of the President in his absence. In addition, he shall organize Club activities, plan and recommend contests for operating benefits, and advance club interest and activity as approved by the Club. He shall maintain close liaison with the section Emergency Coordinator to further Club participation in the Amateur Radio Public Service Corps.
- Section 3 -** The Secretary shall keep a record of the proceedings of all meetings, maintain and update a roll of members, carry on all correspondence, keep a record of all dues paid/unpaid, read communications at each meeting, and forward written meeting notices to each Member via e-mail or first-class mail.
- Section 4 -** The Treasurer shall receive and retain a log of all monies paid to the Club, keep an accurate account of all monies expended, pay no bills without proper authorization by the Club or its officers constituting a business committee. At the end of each quarter he/she shall submit an itemized statement of disbursements and receipts. At the end of his/her term, the Treasurer shall turn over everything in his/her possession belonging to the Club to his/her successor.

ARTICLE IV **MEETINGS**

The By-Laws shall provide for regular and special meetings. At meetings, a minimum of one-fourth of the membership shall constitute a quorum for the transaction of business.

ARTICLE V **DUES**

The club, by a majority vote of those present at any regular meeting, may levy upon the general membership such dues or assessments as shall be deemed necessary for the business of the organization. Non-payment of such dues or assessments shall be cause for expulsion from the Club within the discretion of the membership.

ARTICLE VI **MEMBERSHIP ASSISTANCE**

The Club, through designated interference, public relations, and Operating Committees will provide technical advice to Members concerning equipment design and operation to assist in frequency observance, clean signals, uniform practice, and absence of spurious radiations from club member stations. The club shall also maintain a program to foster and guide public relations.

BY-LAWS

1. **SECRETARY / TREASURER.** It shall be the duty of the Secretary to keep the Constitution and By-Laws of the Club and have same with them at every meeting. He/She shall note all amendments, changes and additions on the Constitution and shall permit it to be consulted by members upon request.
2. **MEMBERSHIP.** Full membership is open to licensed amateurs. Associate membership is open to those actively engaged in a class leading to an Amateur Radio License and all other interested persons. Full membership includes all Club privileges, as well as rights to hold a Club office and vote for Club Officers. Associate membership includes all Club privileges except for the right to hold office and vote for Club Officers. Applications for membership shall be submitted at regular meetings.
3. **MEETINGS.** Regular meetings will be held on the first Thursday of each calendar month. Special meetings may be called by the President upon the written request of any five Club Members. Notices shall be sent to Members concerning special meetings and the business to be transacted. Such notices shall be sent so that they arrive not less than twenty-four hours before the meeting.
4. **SPECIAL COMMITTEES.** These committees may be appointed by the President for such activities as may be required.

Club officers:

President: Joseph Gray (N3LMV)

Vice President: Ace Trexler (KB3ACE)

Secretary: Connie Kester (KC3GPW)

Treasurer: Sheila Gray (KB3TVK)

ARTICLE VII **AMENDMENTS**

This Constitution of By-Laws may be amended by a two-thirds vote of the total membership. Proposals for amendments shall be submitted in writing at a regular meeting, and shall be voted on at the next following regular meeting, provided all members have been notified by mail or email of the intent to amend the Constitution and/or By-Laws at said meeting. Robert's Rules shall govern proceedings.