

## **PARK INFORMATION**

### **Board Meetings**

Board meetings are typically held monthly November through March, on the 2<sup>nd</sup> Thursday of the month at 9:00 a.m. Our annual meeting is held in February. Notification of meetings will be on the activity calendar, in the newsletter, and posted in the clubhouse. Property owners are strongly encouraged to attend.

### **Clubhouse**

Our clubhouse has a lending library with books, puzzles and movies. We also have a pool table, organ, and piano that are available for use.

You are welcome to access the clubhouse at any time, unless otherwise posted. However, if you unlock any of the doors, and turn on lights, please remember to turn lights back off, and relock all doors.

### **Garbage Collection & Recycling**

Curbside garbage collection is every Monday & Thursday by Waste Connections. Per Waste Connections, if a holiday falls on a scheduled trash day, pick-up will be on our next pick-up day, not the following day.

Curbside recycling is collected the 2nd & 4th Wednesday of the month.

On 6/23/16, Pasco County expanded curbside recycling to include newspaper, cardboard, and other mixed paper. According to Pasco County, paper and cardboard can be put in the same container with other recyclables. **You DO NOT need to separate materials.**

Examples of mixed paper include: newspaper, inserts, junk mail, office paper, paper bags, wrapping paper, magazines, and soft-cover books.

Examples of cardboard include: shipping containers (flattened), shirt inserts, and cardboard tubes.

Not eligible for collection: Styrofoam, plastic bags and pizza boxes. However, Publix does have collection containers for plastic bags and Styrofoam recycling.

**Aluminum cans** – Currently, the Association turns all aluminum cans from the clubhouse in to a local recycling firm. Funds obtained are used for association activities. Volunteers go around Zephyr Shores on Tuesday mornings to collect aluminum cans, and add them to the clubhouse cans to increase our revenue.

Please consider contributing to this money making endeavor by bagging your aluminum cans and putting them out by the road on Tuesday mornings for pick up.

Additionally, East Pasco Transfer Station, 9626 Handcart Road, Dade City, FL 33525, (352) 521-0500, is available if you need another waste disposal option. Their website offers detailed information on what they will and won't accept, and some pricing information

### **Keys**

Keys to the clubhouse and swimming pool should have been left by the previous owner. If not, they may be purchased at the clubhouse office.

### **Name Tags**

Name tags should be included as part of your Welcome Basket. However, if you did not receive any, please contact the office. It is very helpful for everyone to wear their tags at association activities, including coffee hour. Name tags are required for the yearly Trash & Treasure Sale.

### **Newsletters**

Are published throughout the year, and are available in the clubhouse. You can also request electronic delivery. During the winter season, volunteers deliver the newsletter door to door.

### **Pet Owners**

All dogs and cats **must be registered at the office**. Pet owners should make themselves aware of all park rules, restrictions, and regulations regarding pets.

### **Property Maintenance**

Owners are held responsible for the upkeep of their property. Our bylaws dictate that the exterior of the home shall be kept clean and maintained in a neat and clean condition year round.

### **Registration of Renters, and Guests Staying Here Over 30 Days**

All renters must be registered with the office, and any guests that are here for over 30 days **must register with the office** as well. Both renters and guests must follow, and are subject to all park rules and regulations.

### **Shuffleboard Courts**

Shuffleboard courts and equipment are available for use. Some of our residents also participate in local shuffle leagues.

### **Swimming Pool**

We ask that you please read and observe the Swimming Pool Rules that are located in the pool area, and are part of our bylaws, policies and procedures. **You will be held responsible for the actions of your guests.** We know it is difficult for a child to swim without jumping or diving, but SAFETY MUST come first.

The pool heater is set for 84-degrees. When the weather is cool, the pool cover is put on at night, and not removed until the daytime outside temperature is 72-degrees or higher. **If the pool cover is on, you are not to be in the pool or pool area.**

**No pool furniture is allowed within 4-feet of the pool.**

Pool nozzles are not to be played with as they direct the water flow within the pool, and when they are moved, algae growth increases, causing additional maintenance issues.

To meet Florida commercial pool maintenance requirements, Zephyr Shores contracts with a local company for monitoring of pool chemicals. Unfortunately, none of the local companies offer seven day a week service. Therefore, weekend and some weekday monitoring, as well as pool cleaning, and maintenance of the pool area has to be done by volunteers.

Please inform your guests of our pool rules, and do your part to help keep our ol and its surrounding area clean and maintained.

### **Trash & Treasure Sale**

We ask that as you move into the park and have items you do not need, please consider donating them to the park as a contribution for our Trash & Treasure Sale. We hold this event every spring to help supplement park income. It is a great benefit for all residents and helps keep our yearly maintenance fees down.

We accept furniture, tools, kitchen items, clothing, bedding, sports equipment, and knick-knacks. Appliances are accepted if they are newer, clean, and in good working condition.

**Items donated must be clean and in working order.** We do not accept televisions or mirrors.

If you have anything you would like to donate, please call the office, or posted Trash & Treasure Volunteer(s).

### **Volunteering**

Zephyr Shores does not have a property manager, staff or maintenance crew. Volunteers are what make this place run and keep our yearly association fees down. We hope you will want to assist in making this a place all of us want to live.

# DOCUMENT REVISION HISTORY

REVISION DATE	CHANGED BY	DESCRIPTION OF CHANGES
March 12, 2019	Phyllis Parsons	<ul style="list-style-type: none"><li>- Set margins to 1 in on both sides and 1.25 inches top and bottom</li><li>- Added footer</li><li>- Added Revision History page</li></ul>