# If we can't REACH you we can't ALERT you





### CALAVERAS ALERT

#### SIGN-UP INSTRUCTIONS

Go to http://oes.calaverasgov.us/Notifications

Click on the Sign Up For CALAVERAS ALERT button

Click on "Sign Up" button to add your information to this notification system.

You will be asked to create an account:

- Create a Username and Password
- Usernames must be a minimum of 4 acceptable characters. Acceptable characters are: uppercase and lowercase letters, numbers, period, dash (-), underscore (\_), and at symbol (@). No other characters or symbols are permitted at this time.



- Password must be 8 to 64 characters long and contain at least one letter and one number. Special characters are permitted, but limited to !@#\$%^&\*(). Select a security question and enter its answer
- Enter a Registration Email Address. This address is used to send temporary passwords, if you forget your credentials.
- Accept the Terms of Use by checking the box
- Click "Create Your Account"

\*\*It is important to note that your information will not be shared or sold for commercial use.\*\*

#### **Complete Your Profile**

After creating your user name and password, you'll be brought to a page where you can complete your profile. This is where you enter your personal information, including First Name, Last Name and Registration Email.

Next, you will select how you want to receive alerts. Options may include SMS text messages, email, mobile phones, landlines, or a mobile application for Android and iOS devices. The order you set these contact paths will be the order we will try and reach you in the event of an emergency.

#### You can register as a resident or business

Use your company name for first and last name if registering a business.

#### Enter any Locations You Care About

We send alerts based on a geographical location on a map. Insert up to five addresses for which you want to receive an alert if the location is affected by an incident or upcoming event.

IMPORTANT – If the address you provided is not in our database of known addresses for our jurisdiction, you will be presented with other options to add your address into this system, including: selection from a list of suggested addresses,or dropping a pin to select your location on the map (Microsoft Silverlight plug-in is required). You will not receive any location based alerts if you do not provide a complete address.

#### Congratulations!

Once you have finished and saved your account, you have successfully signed up.

If you have any questions, email: ccoes@co.calaveras.ca.us





## SIGN UP FOR CALAVERAS ALERT TODAY!

#### Stay safe during all types of emergency events

Your safety is our top concern. That's why Calaveras County Office of Emergency Services wants to make sure you know about emergencies and incidents as they happen. By opting into the **CALAVERAS ALERT** emergency notification program you'll be informed before, during, and after incidents that could impact your safety.

The **CALAVERAS ALERT** emergency notification program, powered by Everbridge, will allow us to send you messages about situations as they happen across multiple devices, including your home phone, mobile device, email, and more.

For this system to be a success, we need your contact information so we can reach you in the event of an emergency. Don't worry, we will never sell or share your personal information with any other organizations.

#### **HOW TO REGISTER:**

**Online** – http://oes.calaverasgov.us/notifications

**Phone –** 209-754-2827

Mail - Complete the form below and mail to:

Calaveras County Office of Emergency Services 891 Mountain Ranch Road, San Andreas, CA 95249

Powered by



Name			
Home Phone	Mobile Phone	Business Phone	
Physical Address You Want	to be Notified About		
City		Zip Code	
Email			